

# TOWNSHIP OF THORNAPPLE

Eric Schaefer, *Supervisor* / Laura Bouchard, *Treasurer* / Cindy Ordway, *Clerk*  
Curt Campbell, *Trustee* / Ross DeMaagd, *Trustee* / Kim Selleck, *Trustee* / Sandra Rairigh, *Trustee*

269-795-7202 - Fax 269-795-8812 - thornapple-twp.org  
PO Box 459 - 200 E Main St. - Middleville, MI 49333



## REGULAR MEETING May 8, 2023

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

**TIME: 7:00 P.M.**

<b>ROLL CALL:</b>	Bouchard: Campbell: DeMaagd: Ordway:	Present Present Present Present	Rairigh: Schaefer: Selleck:	Present Present Present
<b>OTHERS PRESENT:</b>	Chief Bill Richardson, Commissioner Jon Smelker, Emily Dock, Amy Brown, Bri Pati, Pierce Szubelak, Jason Preslar, Chad Klutman, Mike Powell, John, and Susan Lucas, Aly Piotrowski.			

### 4. APPROVAL OF PRINTED AGENDA:

<b>MOTION STATED:</b>	Campbell– Motion to approve the printed agenda as presented.
<b>MOTION SUPPORTED:</b>	Selleck
<b>MOTION STATUS:</b>	Approved by voice vote. 7 yes and 0 no.

### 5. APPROVAL OF CONSENT AGENDA:

<b>MOTION STATED:</b>	Ordway– Motion to approve the consent agenda as presented.
<b>MOTION SUPPORTED:</b>	Campbell
<b>MOTION STATUS:</b>	Approved by roll call vote. 7 yes and 0 no.

<b>ROLL CALL VOTE:</b>	Bouchard: Campbell: DeMaagd: Ordway:	Yes Yes Yes Yes	Rairigh: Schaefer: Selleck:	Yes Yes Yes
------------------------	---	--------------------------	-----------------------------------	-------------------

### 6. FIRST PUBLIC COMMENT: None.

### 7. COUNTY REPORT:

<b>County Commissioner Jon Smelker:</b>	Commissioners continue to work on a wage and salary report and plans for a new jail. Smelker stated he had attended the MAC convention in Lansing, and it was a good learning experience. He spoke with Johnson and Rigas to see about the possibility of funds for the new jail.
<b>Board Response:</b>	Rairigh asked about the progress on the Commission On Aging location. Smelker answered they are looking for a designer and a location near Harvest Point. They

	are hoping to possibly share the same commercial kitchen with them and Meals on Wheels. Schaefer asked about the old Friend of the Court building. Smelker responded that there is talk about the possibility of the drain commissioner and 911 offices being moved into that building. However, the windows are still the old single pane windows, and one quote was about ninety thousand dollars to replace them.
--	--

**8. RESERVED TIME:** Pierce Szubelak of Stryker Medical shared the history of Stryker Medical Corporation with the board members and then presented a slide presentation to explain the Asset Management Program called ALS 360. It is a ten-year program of leasing equipment which comes with upgrades, training, tech support and repairs to equipment used on the ambulances. Szubelak explained the different options of a full lease versus a purchase option.

**9. EMERGENCY SERVICES REPORT:** Chief Richardson thanked Szubelak for his presentation and feels it's good to look at all the opportunities available and that the ALS 360 program would reduce exposure to the department. The new logo will be voted on by the board tonight. Also, TTES won the wheelchair race against dispatch with TTES members McKenna Preslar and Hanna Hollis. Engine 52 will be going to South Haven tomorrow with Mike Powell to have the custom poly board installed. They had two programs, one at Lee Elementary School and the other at Thornapple Kellogg High School for Career Day. The brush truck will be picked up from having repairs done. It is scheduled to have some striping done but it will be a while before that is completed. They held some collaborative training with Caledonia Fire and learned that the strainers they had for the pumper limited the output to 700-800 gallons per minute in comparison to Caledonia's high-volume strainer which allows about 2,000 gallons per minute. They will do more training at a more rural location and see how long it takes the tankers to empty, refill and return. This week they will do extrication training in the evening, and all are welcome to come and observe. The call volume is about the same and the response times are going well.

**10. UNFINISHED BUSINESS:** None.

**11. NEW BUSINESS:**

**A. Barry County Fair** – Schaefer explained that the township has shared a booth with the City of Hastings and the Village of Middleville at the Barry County Fair for several years and suggests they do so again this year. He would also like to get some reusable foldable fans to hand out to residents. Campbell asked if this request is in line with previous requests. Schaefer said that it was a little bit higher. Last year they spent about \$600.00 on promotional items.

<b>MOTION STATED:</b>	Ordway – Motion to share a booth with the City of Hastings and the Village of Middleville for the 2023 Barry County Fair for a cost of \$146.67 for the booth and \$800 for promotional items for a total NTE \$950.00.
<b>MOTION SUPPORTED:</b>	Campbell
<b>MOTION STATUS:</b>	Approved by roll call vote. 6 yes and 1 no.

<b>ROLL CALL VOTE:</b>	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	No	Selleck:	Yes
	Ordway:	Yes		

**B. Elaine Denton’s reappointment to the Planning Commission** – DeMaagd asked if the position had remained vacant. Schaefer stated that it had, but there was no Planning Commission meeting that month.

<b>MOTION STATED:</b>	Rairigh – Motion to reappoint Elaine Denton to the Planning Commission.
<b>MOTION SUPPORTED:</b>	Campbell
<b>MOTION STATUS:</b>	Approved by voice vote. 7 yes and 0 no.

**C. Security Cameras** – Schaefer explained that there are new election rules requiring cameras to be placed to monitor the drop box. The electrician has already done the wiring to allow for placement of cameras. Campbell said the board may want to consider the liability involved with video recordings. Schaefer explained that only the drop box needs to be recorded but would like to add security to the township hall as well. Selleck recommended considering how long the video would be stored. Ordway asked if there was history of trouble outside the building. Schaefer said nothing has happened here but there have been some issues in the village with graffiti. Bouchard said it would be a good idea to have coverage in the vestibule as well.

<b>MOTION STATED:</b>	Schaefer – Motion to approve the purchase of security cameras for the township hall to be used for election and township security at a cost NTE \$599.00.
<b>MOTION SUPPORTED:</b>	Selleck
<b>MOTION STATUS:</b>	Approved by roll call vote. 7 yes and 0 no.

<b>ROLL CALL VOTE:</b>	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

**D. Resolution 8-2023 Duncan Lake Sewer Connection Fees** – DeMaagd asked for a review of rate changes. Schaefer explained that it had been increased at one point prior to the system being upgraded and then the rate was lowered after that. However, it had been discussed that the rate would be reviewed on an annual basis to keep them more updated.

<b>MOTION STATED:</b>	Campbell – Motion to adopt Resolution 8-2023 Sewer Connection Fees.
<b>MOTION SUPPORTED:</b>	Selleck

<b>MOTION STATUS:</b>	Approved by roll call vote. 7 yes and 0 no.
-----------------------	---

<b>ROLL CALL VOTE:</b>	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

**E. Resolution 9-2023 Approving Continuing Disclosure Undertaking for the Duncan Lake No. 2 Drain Drainage District** – Rairigh felt that paragraph two was not very clear and needed some changes. Schaefer explained it had been prepared by the bonding attorney. Schaefer suggested the board consider voting on this with a contingency that the changes not be substantive. Rairigh agreed with Schaefer. Campbell asked for clarification that this pertains to the drain and the road. Schaefer stated that it does.

<b>MOTION STATED:</b>	Rairigh – Motion to adopt Resolution 9-2023 Approving Continuing Disclosure Undertaking for the Duncan Lake No. 2 Drain Drainage District, contingent upon some non-substantive changes.
-----------------------	--

<b>MOTION SUPPORTED:</b>	Schaefer
--------------------------	----------

<b>MOTION STATUS:</b>	Approved by roll call vote. 7 yes and 0 no.
-----------------------	---

<b>ROLL CALL VOTE:</b>	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

**F. Three Party Agreement – Duncan Lake No. 2 Drain Drainage District, Thornapple Township, and Barry County Road Commission** – Rairigh stated that number eleven on the agreement sounds like officials could be held financially responsible and asked for some clarification. Selleck said he thought it was stating they were bound by the terms of the agreement rather than being financially responsible for everything in the agreement. Ordway felt the next item clarified further that it couldn't be modified without prior consent by all the parties involved. Campbell asked about those who prepaid. Bouchard explained that the funds collected go to the county and that once the project is done and the cost finalized, then any funds left over would be refunded to those who prepaid and paid more than was needed.

<b>MOTION STATED:</b>	Schaefer – Motion to allow the Township Supervisor to sign the attached intergovernmental agreement.
-----------------------	--

<b>MOTION SUPPORTED:</b>	Bouchard
--------------------------	----------

<b>MOTION STATUS:</b>	Approved by roll call vote. 7 yes and 0 no.
-----------------------	---

<b>ROLL CALL VOTE:</b>	Bouchard: Campbell: DeMaagd: Ordway:	Yes Yes Yes Yes	Rairigh: Schaefer: Selleck:	Yes Yes Yes
------------------------	---	--------------------------	-----------------------------------	-------------------

**G. Social Media and Email Archiving service with Intradyn** – Schaefer explained that the township had voted on this last year and this was just an extension of what had already been put in place.

<b>MOTION STATED:</b>	Campbell – Motion to utilize Intradyn for archiving the township and Emergency Services Facebook pages to be compliant with FOIA.
<b>MOTION SUPPORTED:</b>	Schaefer
<b>MOTION STATUS:</b>	Approved by roll call vote. 7 yes and 0 no.

<b>ROLL CALL VOTE:</b>	Bouchard: Campbell: DeMaagd: Ordway:	Yes Yes Yes Yes	Rairigh: Schaefer: Selleck:	Yes Yes Yes
------------------------	---	--------------------------	-----------------------------------	-------------------

**H. New Logo for Thornapple Township Fire Department** – Chief Richardson explained the committee came up with three designs and the staff all voted on the one they felt best represented them. There have been a few occasions where people have been confused by the name TTES. They do not know it is the fire department. He feels there should be no ambiguity as it could affect how people vote. Rairigh asked if the department is still thinking about renaming the department. Richardson said they are if it is not too expensive. They will be making the change of the logo on patches by roll-out, but not all at once. Rairigh asked about new shirts. Richardson explained that the shirts aren't changing, just the patches. Campbell asked about the ambulances and the truck. Richardson said no, the new truck won't change, and Engine 51 just has a sticker on it, and it isn't expensive to change out. Klutman explained the truck logo is a 3M diamond grade reflective material type sticker.

<b>MOTION STATED:</b>	Rairigh – Motion to approve the new logo for Thornapple Township Emergency Services and to implement (over a period of time) new patches.
<b>MOTION SUPPORTED:</b>	Schaefer
<b>MOTION STATUS:</b>	Approved by voice vote. 7 yes and 0 no.

**12. COMMITTEE REPORTS:**

**A. Administration** (Schaefer, Bouchard, Ordway) Nothing new.

**B. Cemetery (Ordway, DeMaagd, Rairigh)** Rairigh explained the foundation for the columbarium was poured. In July, Nelson Monument will deliver the columbarium and Josh Wickham is arranging for the crane.

**C. Middleville DDA Report (Schaefer)** Schaefer said the DDA is still looking for a new director. He said they have ordered the components for the streetscape speakers to get them working again. The line-up for the Riverbank Music Series is finalized. There is progress being made on the Memorial Parade. Some volunteers are having a meeting on May 17 at 6:30 pm at The Mix. The Lion's Club is the main participant.

**D. Elections (Ordway, Bouchard, Schaefer)** Brown stated the May 2<sup>nd</sup> election went well. There were 15 in person voters and 38 mail-in votes out of 161 eligible voters. The Caledonia School Bond was approved.

**E. Emergency Services (DeMaagd, Schaefer, Rairigh)** Nothing further.

**F. Finance (Bouchard, Ordway, Rairigh)** Nothing new.

**G. Parks and Recreation Representative (Schaefer)** There are two new members of TAPRC. The programs are underway. Schaefer said the program provides for about 500 kids and doesn't see any reason to consider disbanding it.

**H. Personnel – Compensation (Ordway, Campbell, Schaefer)** Schaefer said they plan to meet tomorrow at 9:30 am.

**I. Property and Public Utilities (Selleck, DeMaagd, Campbell)** Selleck said that he had reached out to Sara Nelson but hadn't heard back yet. He did see a posting in the newspaper about her position so he isn't sure what the situation is but will try and contact her again. Schaefer said he is getting bids for the roof work and will present those bids to the committee.

**J. Roads and Highways (Campbell, DeMaagd, Selleck)** Campbell said that Noffke is being worked on.

**K. Duncan Lake Sewer (Campbell, Selleck, Schaefer)** Campbell said the Duncan Lake Sewer Authority would be meeting on May 17.

**13. SECOND PUBLIC COMMENT PERIOD:** Susan Lucas asked if the foundation of the road would also be redone. Campbell said it was the top 4 inches of the road that is being taken off and repaved.

**14. POLL OF MEMBERS:**

**Kim Selleck (Trustee)** – Welcome to Cindy Ordway!

**Sandy Rairigh (Trustee)** – Glad to have you!

**Ross DeMaagd (Trustee)** – Wondered why the Planning and Zoning Administrator isn't here.

**Curt Campbell (Trustee)** – Welcome to Cindy! The Bradford White tour was awesome.

**Laura Bouchard (Treasurer)** – Welcome!

**Cindy Ordway (Clerk)** – Thank you for allowing me to serve.

**Eric Schaefer (Supervisor)** – Welcome!

**18. ADJOURNMENT:**

**TIME: 8:27 P.M.**

<b>MOTION STATED:</b>	Campbell – Motion to adjourn.
<b>MOTION SUPPORTED:</b>	Selleck
<b>MOTION STATUS:</b>	Approved by voice vote. 7 yes and 0 no.



Amy Brown, Recording Secretary

Approved 6/12 2023