

# May 12th, 2025 **AGENDA** Thornapple Township

**Our Vision:** Your vibrant and natural community, with a small-town heart.

**Our Mission:** To maintain effective government contributing to sustainable growth through sound investment while preserving the small-town heritage, recreational spaces, active agriculture, and the rural feel of our township.

**1. Invocation**

**2. Pledge of Allegiance**

**3. Roll Call:**

☐ Schaefer ☐ Bouchard ☐ Campbell ☐ DeMaagd ☐ Stanton ☐ Rairigh ☐ Ordway

**4. Approval of Printed Agenda:**

☐ approve as presented ☐ approve as amended

**5. Approval of Consent Agenda:** ☐ approve as presented ☐ approve as amended

- a. [Minutes of the Regular Meeting April 14th 2025](#)
- b. [Revenue and Expenditure Report](#)
- c. Invoice GL Distribution Report and Approval List Total:\$278,787.47  
[Vendor Check Run](#) [Fund Register](#) [AP Invoice Approval](#)
- d. [Financial Activities and Investments Report](#)
- e. [Planning and Zoning and Code Enforcement Written Report](#)
- f. [Emergency Services Committee Minutes of May 7th 2025](#)
- g. [Chief's TTES Run Report](#)

**6. First Public Comment:** (Please limit comments to 3 minutes)

**7. Correspondence :** [LDFA Renewal, Village of Middleville](#)  
[SIEGFRIED CRANDALL P.C Correspondence](#)

**8. County Report:** County Commissioner

**9. Reserved Time: Andrew Beck**

**10. Emergency Services Report:**

- a. Chiefs Run Report Summary
- b. Summary

**11. Unfinished Business:**

- a. [Agenda Request Retirement Contribution](#)

**12. New Business:**

- a. [Agenda Request Fireworks](#)
- b. [Agenda Request Computer Replacement](#)
- c. [Agenda Request Budget Amendment](#)
- d. [Agenda Request Budget Amendment \(Fund Balance\)](#)
- e. [Agenda Request Mowing](#)
- f. [Agenda Request POC](#)
- g. [Agenda Request Fire Chief Contract](#)
- h. [Agenda Request 3% Wage Increase](#)
- i. [Agenda Request Health Ins. Waiver](#)
- j. [Agenda Request TTES Rate Table](#)
- k. [Agenda Request Cemetery Contract](#)

**13. Committee Reports:**

- a. Administration (Schaefer, Bouchard, Ordway)
- b. Cemetery (Ordway, DeMaagd, Rairigh)
- c. Middleville DDA Report (Schaefer)
- d. Elections (Ordway, Bouchard, Schaefer)
- e. Emergency Services (DeMaagd, Schaefer, Rairigh)
- f. Finance (Bouchard, Ordway, Rairigh)
- g. Parks and Recreation Report (Schaefer)
- h. Personnel – Compensation (Ordway, Campbell, Schaefer)
- i. Property and Public Utilities (Stanton, DeMaagd, Campbell)
- j. Roads and Highways (Campbell, DeMaagd, Stanton)
- k. Duncan Lake Sewer (Campbell, Stanton, Schaefer)

**14. Second Public Comment Period (Please limit comments to 5 minutes)**

**15. Poll of Members:**

David Stanton (Trustee)  
Sandy Rairigh (Trustee)  
Ross DeMaagd (Trustee)  
Curt Campbell (Trustee)  
Laura Bouchard (Treasurer)  
Cindy Ordway (Clerk)  
Eric Schaefer (Supervisor)

Adjournment time: \_\_\_\_\_ pm

Next regular monthly meeting scheduled for June 9th, 2025 @ 7:00 p.m.



## TOWNSHIP OF THORNAPPLE

*Eric Schaefer, Supervisor / Laura Bouchard, Treasurer / Cindy Ordway, Clerk*  
*Curt Campbell, Trustee / Ross DeMaagd, Trustee / David Stanton, Trustee / Sandra Rairigh, Trustee*

### REGULAR MEETING

April 14, 2025, 7:00 PM

Meeting Held at Thornapple Township Hall, 200 E Main St., Middleville, MI 49333

#### 1. INVOCATION

#### 2. PLEDGE OF ALLEGIANCE

#### 3. ROLL CALL

<b>Roll Call:</b> 7 present	Schaefer Bouchard Campbell DeMaagd	Present Present Present Present	Stanton Rairigh Ordway	Present Present Present
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#### OTHERS PRESENT:

Commissioner Getty, Commissioner Smelker, Chief Richardson

Guests: 3

#### 4. APPROVAL OF PRINTED AGENDA:

Additional items for tonight's agenda are f. Minutes of the Regular Meeting March 10th 2025 (pulled out from consent agenda for correction), g. February 19th Special Meeting Minutes, h. March Planning & Zoning Report, i. 2025-26 Meeting Schedule, j. EMC Insurance, k. Cyber Insurance. Attachment under c. and d.

Motion Stated:	Campbell - Motion to approve agenda as amended to add additional attachments and items f. through k. as described above.
Motion Supported:	Rairigh
Motion Status	Approved by voice vote. 7 ayes, 0 nays

#### 5. APPROVAL OF CONSENT AGENDA:

Motion Stated:	Campbell - <b>Motion to approve the Consent Agenda</b> with this change: remove a. Minutes of the Regular Meeting March 10th 2025 from the Consent Agenda and move to f. under 12. New Business.
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Motion Supported:	Rairigh
Motion Status	<b>Approved</b> by roll call vote. 7 ayes and 0 nays.

<b>Roll Call:</b>	Bouchard Campbell DeMaagd	Yes Yes Yes	Schaefer Stanton Rairigh Ordway	Yes Yes Yes Yes
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#### 6. For information only:

- a. DRAFT Planning Commision Meeting Minutes of 3/24/2025

#### 7. FIRST PUBLIC COMMENT: None

#### 8. COUNTY REPORT:

##### Commissioners Catherine Getty and John Smelker

- The 2024 Barry County Annual Report from the Solid Waste Oversight Committee was handed out.

The commissioners reported the following from their last meeting:

- Job positions in the public defender's office were reclassified and revised for prosecutors
- The Solid Waste Oversight Committee was abolished and re-formed is as an ad hoc committee to the new Materials Management Planning Committee (MMPC)
- Adopted a new sick leave policy
- Approved a changes in personnel policies setting wages and promotions for non-union employees
- Approved grants for Bailey Natural Preserve and Charlton Park
- Approved a resolution to establish a property clean energy program for an apartment building project in Hastings through the PACE Energy and Climate Center
- Abolished the jury board and will use a computer model
- Added 3 people to the Mental Health Board, 1 to Barry County Zoning Board of Appeals
- Approved a contract with Pine Rest for services for court involved individuals
- Heard presentations on solid waste and the airport
- Heard a presentation from the Barry Conservation District regarding spongy moth
- Appointed a jail committee to evaluate needs at the Barry County Jail
- Completed a process that pulled a property out of the PA116 agreement (not in Thornapple twp)
- Pete Dunn will represent the township on the Administrative Board.

Board Response:

Thank you to the commissioners for their report.

#### 9. RESERVED TIME:

##### Andrew Beck (Lions Club Fireworks)

Andrew Beck reports that he is working with DBA Director Cassandra Clark to offer this day of special activities to the community. 4th of July activities begin at 9:00 am at the pavilion. At 6:00 pm a live band and multiple activities will be free to the public. The number of spectators is growing and is expected to be about 3,000. The cost is \$15,730.00. In the past the Thornapple Township has committed \$3,000/yr for 3



years. Mr. Beck requests \$4,000/yr (3 year commitment) so they can keep this event free to the community. Local businesses have been solicited for contributions and three businesses regularly support this effort. Ambulance and fire personnel will be on site during the fireworks. A professional company has been hired for the fireworks.

Board Response: The township will put this on their May agenda.

**Steve Shultz (BCI Fiber)**

Mr. Shultz did not attend the meeting.

**10. EMERGENCY SERVICES REPORT:**

a. Chiefs Run Report Summary

**Chief Richardson** reports 24 paid on-call responses, and a lower number of regular EMS calls than usual, and 4 structure fires with an average of nine people. The chief expresses thanks to the crews for a great job at a large barn fire. Thanks is extended to Brad Bender for doing the origin cause investigation which was a lightning strike.

b. Summary

Rock the Country will be held June 13 & 14 at the Barry County Expo with an expected 30,000 people influx. They will have 4 ambulances onsite. This event includes onsite camping. Lots of pre-planning is going into this event.

Midvilla Project is underway - Chief Richardson is grateful for the good work of developer Nate Heyboer.

**11. UNFINISHED BUSINESS:**

a. Retirement Contribution (Personal and Compensation Committee Scheduled for 5/7/2025)

**12. NEW BUSINESS:**

**A. Motion to approve purchase turnout gear storage, not to exceed \$2200.**

Motion Stated:	Rairigh - Motion to approve the purchase of turnout gear storage, not to exceed \$2200.
Motion Supported:	DeMaagd
Motion Status	<b>Approved</b> by roll call vote. 7 ayes, 0 nays.

<b>Roll Call:</b>	DeMaagd	Yes	Schaefer	Yes
	Rairigh	Yes	Stanton	Yes
	Ordway	Yes	Bouchard	Yes
			Campbell	Yes

**B. Motion to approve purchase turnout gear from Wayland Fire**

Motion Stated:	Campbell - Motion to approve the purchase of turnout gear from Wayland Fire for a cost not to exceed \$1750.00.
Motion Supported:	Stanton

Motion Status	<b>Approved</b> by roll call vote. 7 ayes and 0 nays.
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<b>Roll Call:</b>	Rairigh Ordway Bouchard Campbell	Yes Yes Yes Yes	Schaefer Stanton DeMaagd	Yes Yes Yes
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**C. Capital Item Purchase for TTES.** Capital items were requested for purchase to maintain operations of the department including a Power Load, a Dell laptop computer for ambulance, a TL-9 adaptor for extrication, two recliners, 4 SCBA bottles, (20) desktop chargers for new pagers, new office chairs, forged Halligans.

Motion Stated:	Campbell - Motion to approve the budgeted Capital Item Purchase for a cost not to exceed \$41,100.00.
Motion Supported:	Rairigh
Motion Status	<b>Approved</b> by roll call vote. 7 ayes and 0 nays.

<b>Roll Call:</b>	Ordway Schaefer Stanton Bouchard	Yes Yes Yes Yes	Campbell DeMaagd Rairigh	Yes Yes Yes
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#### **D. TTES Hiring and Rescheduling.**

Chief Richardson explains the request for hiring two full-time paramedic firefighters.

Bouchard notes the ambiguity of insurance costs for new hires. The chief expressed the challenge of insurance coverage and costs and suggested that the Board re-assess the medical insurance coverage when new numbers come out in July. Bouchard notes that several employees have expressed appreciation for the insurance benefit.

Motion Stated:	Stanton - Motion to approve the hiring of two full-time paramedic firefighters. We have 20 paramedics currently on the roster, but with the recent transition of two of our regularly scheduled medics taking full-time positions and one who averages two to three shifts weekly is retiring. The remainder of our 17 paramedics - 7 are full-time and 10 are part-time. The remaining 10 paramedics only work 1-2 days a month and have limited to no weekend availability. To maintain operational readiness, we need to have consistency assuring staffing levels of all units and with the hiring of two full-time paramedic firefighters we will be able to accomplish operational readiness.
Motion Supported:	Schafer
Motion Status	<b>Approved</b> by roll call vote. 7 ayes and 0 nays.

<b>Roll Call:</b>	Schaefer Stanton	Yes Yes	DeMaagd Rairigh	Yes Yes
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	Bouchard Campbell	Yes Yes	Ordway	Yes
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**E. Rutland Ambulance Service Contract.** This contract is to provide service to Rutland Township. The contract was approved by their Board last week. Chief Richardson is confident that TTES can provide this service effectively and estimates an additional \$70,000.00 in revenue to Thornapple Township.

Motion Stated:	Rairigh - Motion to approve the Emergency Services Protection Contract between Thornapple Township and Rutland Township.
Motion Supported:	Campbell
Motion Status	<b>Approved</b> by roll call vote. 7 ayes and 0 nays.

<b>Roll Call:</b>	Campbell Bouchard DeMaagd	Yes Yes Yes	Rairigh Ordway Schaefer Stanton	Yes Yes Yes Yes
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**F. Minutes of the Regular Meeting March 10th 2025**

Correction to the minutes on page 7 - Finance committee report. Delete the line "All taxes have been collected" and replace it with a statement that reflects that the collection of 2024 taxes is completed and has been turned over to the county.

Motion Stated:	Campbell - Motion to approve the Minutes of the March 10, 2025 regular meeting as amended (description above).
Motion Supported:	Schaefer
Motion Status	<b>Approved</b> by voice vote. 7 ayes and 0 nays.

**G. February 19th Special Meeting Minutes.**

Motion Stated:	Bouchard - Motion to approve the minutes of the February 19, 2025 Special Meeting.
Motion Supported:	Campbell
Motion Status	<b>Approved</b> by voice vote. 7 ayes and 0 nays.

**H. March Planning and Zoning Report.**

Motion Stated:	Schaefer - Motion to approve the March Planning & Zoning Report.
Motion Supported:	Campbell
Motion Status	<b>Approved</b> by voice vote. 7 ayes and 0 nays.



## I. 2025 - 2026 Meeting Schedule

Motion Stated:	Ordway - Motion to approve the 2025 - 2026 Meeting Schedule
Motion Supported:	Schaefer
Motion Status	<b>Approved</b> by voice vote. 7 ayes and 0 nays.

## J. EMC Insurance.

Motion Stated:	Ordway - Motion to approve continuation with EMC Insurance
Motion Supported:	Schaefer
Motion Status	<b>Approved</b> by roll call vote. 7 ayes and 0 nays.

<b>Roll Call:</b>	Stanton Ordway Schaefer	Yes Yes Yes	Rairigh Campbell Bouchard Demaagd	Yes Yes Yes Yes
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## K. Cyber Insurance.

Motion Stated:	Bouchard - Motion to continue cyber insurance through Hiscox
Motion Supported:	Rairigh
Motion Status	<b>Approved</b> by roll call vote. 7 ayes and 0 nays.

<b>Roll Call:</b>	Rairigh Campbell Bouchard Demaagd	Yes Yes Yes Yes	Stanton Ordway Schaefer	Yes Yes Yes
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## 13. COMMITTEE REPORTS:

### A. Administration (Schaefer, Bouchard, Ordway)

- No report.

### B. Cemetery (Ordway, DeMaagd, Rairigh)

- Two things: 1) a downed tree and 2) significant mole problem. Both issues will be addressed.

### C. Middleville DDA Report (Schaefer)

- Eric Schaefer met with an architect to discuss a plan for uniformity in appearance of businesses, beginning with those in town and then addressing those on the M-37 corridor.
- DDA Riverbank Music Series begins June 26 and the Rotary Club is looking into getting an annual food license for food sales.

### D. Elections (Ordway, Bouchard, Schaefer)

- We are combining with Caledonia Township. The public accuracy test for that election is being held at Caledonia Township Hall on April 28 at 10 am. Any voters living in Thornapple Twp who attend Caledonia schools will vote at the Caledonia Christian Reformed Church. This change is only for the May 6 election.

E. Emergency Services (DeMaagd, Schaefer, Rairigh)

- Mr. DeMaagd noted the recent news reports of high Fentanyl deaths in the United States and asked Chief Richardson about local impact. Chief Richardson reports several opioid saves in Barry County but that the number of opioid overdoses has been low since his service began. The availability of Narcan has helped death rates drop. Noted were local vending machines with access to free Narcan at Barry County Community Mental Health and several at Pennock Hospital.

F. Finance (Bouchard, Ordway, Rairigh)

- No report.

G. Parks and Recreation Representative (Schaefer)

- New Chairperson, Catherine Getty stated that the first meeting for the 5 year rec plan will be held 4-16-25.
- Getty is checking into an engineering and design grant application for the trail and received encouragement to complete the application for the grant.
- Upkeep and maintenance of the trail is being discussed.

H. Personnel and Compensation (Ordway, Campbell, Schaefer)

- No report.

I. Property and Public Utilities (Stanton, DeMaagd, Campbell)

- Meeting with Chief Richardson the week of 4-20-25 to discuss maintenance issues.

J. Roads and Highways (Campbell, DeMaagd, Stanton)

- Pothole work is being done.
- A road tour is scheduled for April 17.

K. Duncan Lake Sewer (Campbell, Stanton, Schaefer)

- Meeting minutes from the March meeting will be approved at the next meeting.
- Work is being done to secure the area from the public.

**14. SECOND PUBLIC COMMENT PERIOD:** None

**15. POLL OF MEMBERS:**

David Stanton (Trustee) - Thoughts and prayers are extended to Sheriff Leaf in the passing of his son.

Sandy Rairigh (Trustee)

Ross DeMaagd (Trustee)

Curt Campbell (Trustee) – Welcome back, Sandy Rairigh.

Laura Bouchard (Treasurer) – The 2024 tax year delinquency rate was almost 1% higher than it usually is, at almost 3% delinquency. Also, due to moving our banking to Consumers Credit Union, we accrued \$93,000 in interest last fiscal year, compared to the previous year's gain of \$28,000. We are receiving better interest rates and fewer fees with Consumers Credit Union.

Cindy Ordway (Clerk)

Eric Schaefer (Supervisor) - Welcome back Sandy Rairigh. The MTA Conference was successful and educational. Extend prayers for the Sheriff.

**15. ADJOURNMENT:**

TIME: 8:15 P.M.

Motion Stated:	Campbell - Motion to adjourn at 8:15 PM.
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Motion Supported:	Bouchard
Motion Status	Approved by voice vote. 7 ayes and 0 nays.

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Respectfully submitted,  
Diane Dykgraaf, Recording Secretary

DRAFT



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: Thornapple

## REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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PERIOD ENDING 04/30/2025

NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDDT USED
		AMENDED BUDGET	04/30/2025 (ABNORMAL)	MONTH 04/30/2025 (DECREASE)	BALANCE (ABNORMAL)	
nd 101 - GENERAL FUND						
venues						
pt 000 - 675						
1-000-402.000	CURRENT TAX COLLECTION	370,000.00	0.00	0.00	370,000.00	0.00
1-000-402.100	PRIOR YEAR TAX COLLECTION	50.00	0.00	0.00	50.00	0.00
1-000-434.000	MOBILE HOME FEES	1,500.00	0.00	0.00	1,500.00	0.00
1-000-447.000	PROP TAX ADMINISTRATION FEES	167,000.00	0.00	0.00	167,000.00	0.00
1-000-451.000	HILLTOP LITE	2,900.00	0.00	0.00	2,900.00	0.00
1-000-540.000	METRO ACT	6,600.00	0.00	0.00	6,600.00	0.00
1-000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	16,000.00	0.00	0.00	16,000.00	0.00
1-000-574.000	STATE SHARED REVENUE	540,000.00	89,414.00	89,414.00	450,586.00	16.56
1-000-610.000	WRIT OF GARNISHMENT	5.00	0.00	0.00	5.00	0.00
1-000-626.100	CHG FOR SERV/SUMMER SCHOOL TAX	8,750.00	0.00	0.00	8,750.00	0.00
1-000-626.200	CHRG FOR SERV/ZONING	4,000.00	370.00	370.00	3,630.00	9.25
1-000-642.000	SALE OF COLUMBARIUM NICHE	2,500.00	0.00	0.00	2,500.00	0.00
1-000-642.100	COLUMBARIUM OPEN/CLOSE FEE	300.00	0.00	0.00	300.00	0.00
1-000-642.200	SALE OF BRONZE PLATE - COLUMBARIUM	4,500.00	0.00	0.00	4,500.00	0.00
1-000-643.000	SALE OF CEMETERY LOTS	15,000.00	0.00	0.00	15,000.00	0.00
1-000-643.100	CEM OPEN/CLOSING FEES	11,000.00	2,750.00	2,750.00	8,250.00	25.00
1-000-643.200	CEM FOUNDATION FEES	11,000.00	1,354.00	1,354.00	9,646.00	12.31
1-000-665.000	EARNED INTEREST	20,000.00	6,047.31	6,047.31	13,952.69	30.24
1-000-675.000	MISC REVENUE	50.00	0.00	0.00	50.00	0.00
tal Dept 000 - 675		1,181,155.00	99,935.31	99,935.31	1,081,219.69	8.46
TAL REVENUES		1,181,155.00	99,935.31	99,935.31	1,081,219.69	8.46
penditures						
pt 103 - TOWNSHIP BOARD						
1-103-702.000	SALARIES/TRUSTEES	29,000.00	1,091.39	1,091.39	27,908.61	3.76
1-103-702.100	OTHER WAGES/RECORDING SECRETARY	1,200.00	95.00	95.00	1,105.00	7.92
1-103-715.000	FICA/MEDICARE CONTRIBUTION	2,220.00	90.74	90.74	2,129.26	4.09
1-103-719.000	PENSION PLAN	500.00	0.00	0.00	500.00	0.00
1-103-861.000	MILEAGE REIMBURSEMENT	500.00	96.00	96.00	404.00	19.20
1-103-956.000	MISCELLANEOUS	100.00	40.00	40.00	60.00	40.00
1-103-960.000	EDUCATION AND TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
tal Dept 103 - TOWNSHIP BOARD		35,520.00	1,413.13	1,413.13	34,106.87	3.98
pt 171 - SUPERVISOR						
1-171-702.000	SALARIES	41,000.00	3,115.38	3,115.38	37,884.62	7.60
1-171-702.001	NON-STATUTORY DUTY SALARY	21,000.00	1,576.92	1,576.92	19,423.08	7.51
1-171-715.000	FICA/MEDICARE CONTRIBUTION	4,750.00	318.72	318.72	4,431.28	6.71
1-171-718.000	HEALTH INSURANCE PREMIUM	37,000.00	2,484.95	2,484.95	34,515.05	6.72
1-171-719.000	PENSION PLAN	1,000.00	0.00	0.00	1,000.00	0.00
1-171-861.000	MILEAGE REIMBURSEMENT	600.00	176.40	176.40	423.60	29.40
1-171-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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PERIOD ENDING 04/30/2025

NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
nd 101 - GENERAL FUND						
penditures						
1-171-960.000	EDUCATION AND TRAINING	1,500.00	210.90	210.90	1,289.10	14.06
tal Dept 171 - SUPERVISOR		107,050.00	7,883.27	7,883.27	99,166.73	7.36
pt 215 - CLERK						
1-215-702.000	SALARIES	41,000.00	3,115.38	3,115.38	37,884.62	7.60
1-215-702.001	NON-STATUTORY DUTY SALARY	21,000.00	1,576.92	1,576.92	19,423.08	7.51
1-215-702.100	OTHER WAGES/DEPUTY CLERK	32,500.00	2,186.36	2,186.36	30,313.64	6.73
1-215-715.000	FICA/MEDICARE CONTRIBUTION	7,250.00	510.88	510.88	6,739.12	7.05
1-215-718.000	HEALTH INSURANCE PREMIUM	30,000.00	2,051.49	2,051.49	27,948.51	6.84
1-215-719.000	PENSION PLAN	4,000.00	234.61	234.61	3,765.39	5.87
1-215-861.000	MILEAGE REIMBURSEMENT	600.00	0.00	0.00	600.00	0.00
1-215-956.000	MISCELLANEOUS	200.00	(67.82)	(67.82)	267.82	(33.91)
1-215-960.000	EDUCATION AND TRAINING	3,500.00	588.00	588.00	2,912.00	16.80
tal Dept 215 - CLERK		140,050.00	10,195.82	10,195.82	129,854.18	7.28
pt 247 - BOARD OF REVIEW						
1-247-702.000	SALARIES	2,600.00	1,494.11	1,494.11	1,105.89	57.47
1-247-715.000	FICA/MEDICARE CONTRIBUTION	200.00	114.30	114.30	85.70	57.15
1-247-956.000	MISCELLANEOUS	100.00	108.01	108.01	(8.01)	108.01
1-247-960.000	EDUCATION AND TRAINING	500.00	23.31	23.31	476.69	4.66
tal Dept 247 - BOARD OF REVIEW		3,400.00	1,739.73	1,739.73	1,660.27	51.17
pt 253 - TREASURER						
1-253-702.000	SALARIES	41,000.00	3,387.77	3,387.77	37,612.23	8.26
1-253-702.001	NON-STATUTORY DUTY SALARY	21,000.00	1,304.54	1,304.54	19,695.46	6.21
1-253-702.100	OTHER WAGES	38,700.00	2,776.23	2,776.23	35,923.77	7.17
1-253-714.000	LONGEVITY	350.00	0.00	0.00	350.00	0.00
1-253-715.000	FICA/MEDICARE CONTRIBUTION	7,725.00	629.45	629.45	7,095.55	8.15
1-253-718.100	PYMT IN LIEU OF INSURANCE	7,500.00	500.00	500.00	7,000.00	6.67
1-253-719.000	PENSION PLAN	4,200.00	259.62	259.62	3,940.38	6.18
1-253-730.000	POSTAGE	7,000.00	0.00	0.00	7,000.00	0.00
1-253-861.000	MILEAGE REIMBURSEMENT	800.00	70.00	70.00	730.00	8.75
1-253-956.000	MISCELLANEOUS	1,100.00	217.15	217.15	882.85	19.74
1-253-960.000	EDUCATION AND TRAINING	3,500.00	0.00	0.00	3,500.00	0.00
tal Dept 253 - TREASURER		132,875.00	9,144.76	9,144.76	123,730.24	6.88
pt 257 - ASSESSOR						
1-257-730.000	POSTAGE	2,600.00	0.00	0.00	2,600.00	0.00
1-257-808.000	PROF SERVICES - CONTRACTOR	65,400.00	5,287.50	5,287.50	60,112.50	8.08

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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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PERIOD ENDING 04/30/2025

NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDDT USED
		AMENDED BUDGET	04/30/2025 NORMAL (ABNORMAL)	MONTH 04/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
nd 101 - GENERAL FUND						
penditures						
1-257-808.100	PROF SERV - OTHER	300.00	0.00	0.00	300.00	0.00
1-257-826.000	LEGAL FEES	7,000.00	0.00	0.00	7,000.00	0.00
tal Dept 257 - ASSESSOR		75,300.00	5,287.50	5,287.50	70,012.50	7.02
pt 262 - ELECTIONS						
1-262-702.000	SALARIES	3,000.00	0.00	0.00	3,000.00	0.00
1-262-730.000	POSTAGE	1,600.00	0.00	0.00	1,600.00	0.00
1-262-740.000	OFFICE/OPERATING SUPPLIES	2,500.00	3,661.00	3,661.00	(1,161.00)	146.44
1-262-808.000	PROFESSIONAL SERVICES-MISC	1,000.00	0.00	0.00	1,000.00	0.00
1-262-861.000	MILEAGE REIMBURSEMENT	100.00	0.00	0.00	100.00	0.00
1-262-905.000	PUBLISHING	200.00	0.00	0.00	200.00	0.00
1-262-956.000	MISCELLANEOUS	2,000.00	0.00	0.00	2,000.00	0.00
tal Dept 262 - ELECTIONS		10,400.00	3,661.00	3,661.00	6,739.00	35.20
pt 265 - TOWNSHIP HALL						
1-265-808.000	PROFESSIONAL SERVICES	6,000.00	400.00	400.00	5,600.00	6.67
1-265-920.000	UTILITIES	5,000.00	370.49	370.49	4,629.51	7.41
1-265-930.000	REPAIR & MAINT/ BLDG & GRNDS	500.00	50.00	50.00	450.00	10.00
1-265-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
1-265-970.000	CAPITAL OUTLAY	5,000.00	0.00	0.00	5,000.00	0.00
tal Dept 265 - TOWNSHIP HALL		16,600.00	820.49	820.49	15,779.51	4.94
pt 271 - ADMINISTRATION						
1-271-702.000	SALARIES	29,390.00	2,069.20	2,069.20	27,320.80	7.04
1-271-715.000	FICA/MEDICARE CONTRIBUTION	2,250.00	158.30	158.30	2,091.70	7.04
1-271-719.000	PENSION PLAN	500.00	0.00	0.00	500.00	0.00
1-271-730.000	POSTAGE	1,500.00	188.00	188.00	1,312.00	12.53
1-271-740.000	OFFICE/OPERATING SUPPLIES	6,000.00	12.27	12.27	5,987.73	0.20
1-271-803.000	AUDIT EXPENSE	5,500.00	0.00	0.00	5,500.00	0.00
1-271-808.000	PROFESSIONAL SERVICES-MISC	40,000.00	1,831.30	1,831.30	38,168.70	4.58
1-271-826.000	LEGAL FEES	5,000.00	0.00	0.00	5,000.00	0.00
1-271-850.000	TELEPHONE EXPENSE	6,000.00	283.24	283.24	5,716.76	4.72
1-271-880.000	COMMUNITY PROMOTIONS	14,000.00	498.27	498.27	13,501.73	3.56
1-271-905.000	PUBLISHING	500.00	188.40	188.40	311.60	37.68
1-271-908.000	TOWNSHIP NEWSLETTER	900.00	0.00	0.00	900.00	0.00
1-271-910.000	INSURANCE AND BONDS	20,000.00	1,669.07	1,669.07	18,330.93	8.35
1-271-930.000	REPAIR & MAINT-GENERAL	500.00	0.80	0.80	499.20	0.16
1-271-956.000	MISCELLANEOUS	700.00	0.00	0.00	700.00	0.00
1-271-956.200	PRIOR YEAR TAX	50.00	(6.28)	(6.28)	56.28	(12.56)
1-271-956.300	PRIOR YEAR TAX ADMIN FEES	50.00	(3.60)	(3.60)	53.60	(7.20)
1-271-958.000	MEMBERSHIP AND DUES	8,000.00	0.00	0.00	8,000.00	0.00
1-271-960.000	EDUCATION AND TRAINING	500.00	0.00	0.00	500.00	0.00



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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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PERIOD ENDING 04/30/2025

NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
nd 101 - GENERAL FUND						
penditures						
1-271-970.000	CAPITAL OUTLAY	5,000.00	0.00	0.00	5,000.00	0.00
1-271-979.000	EQUIPMENT - LEASED	10,000.00	1,097.93	1,097.93	8,902.07	10.98
tal Dept 271 - ADMINISTRATION		156,340.00	7,986.90	7,986.90	148,353.10	5.11
pt 445 - DRAINS						
1-445-808.000	PROFESSIONAL SERVICES-DRAINS	38,800.00	0.00	0.00	38,800.00	0.00
tal Dept 445 - DRAINS		38,800.00	0.00	0.00	38,800.00	0.00
pt 448 - STREETLIGHTING						
1-448-920.200	OTHER STREET LIGHTING	3,800.00	399.13	399.13	3,400.87	10.50
1-448-920.300	UTILITIES / HILLTOP	2,900.00	203.15	203.15	2,696.85	7.01
tal Dept 448 - STREETLIGHTING		6,700.00	602.28	602.28	6,097.72	8.99
pt 523 - HIGHWAYS						
1-523-930.100	ROADS / DUST CONTROL	170,000.00	0.00	0.00	170,000.00	0.00
tal Dept 523 - HIGHWAYS		170,000.00	0.00	0.00	170,000.00	0.00
pt 567 - CEMETERY						
1-567-740.000	OFFICE/OPERATING SUPPLIES	900.00	0.00	0.00	900.00	0.00
1-567-808.000	PROFESSIONAL SERVICES-MISC	32,000.00	2,233.33	2,233.33	29,766.67	6.98
1-567-808.100	OPEN/CLOSING FEES	13,000.00	1,900.00	1,900.00	11,100.00	14.62
1-567-808.200	FOUNDATION FEES	10,000.00	0.00	0.00	10,000.00	0.00
1-567-808.300	PLANNING & ENGINEERING	100.00	0.00	0.00	100.00	0.00
1-567-915.000	MEMBERSHIPS	100.00	0.00	0.00	100.00	0.00
1-567-930.000	REPAIR & MAINT	20,000.00	210.00	210.00	19,790.00	1.05
1-567-931.000	BLDG & GROUNDS IMPROVEMENTS	25,000.00	0.00	0.00	25,000.00	0.00
1-567-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
1-567-960.000	EDUCATION AND TRAINING	500.00	0.00	0.00	500.00	0.00
tal Dept 567 - CEMETERY		102,100.00	4,343.33	4,343.33	97,756.67	4.25
pt 701 - PLANNING & ZONING						
1-701-702.000	SALARIES/PLANNING COMMISSION & CHAIR	6,000.00	479.64	479.64	5,520.36	7.99
1-701-702.100	OTHER WAGES / RECORDING SECRETARY	1,100.00	93.38	93.38	1,006.62	8.49
1-701-702.200	ZONING ADMIN/ENF OFFICER	46,500.00	3,513.46	3,513.46	42,986.54	7.56
1-701-702.300	ZONING BOARD OF APPEALS	1,000.00	0.00	0.00	1,000.00	0.00
1-701-715.000	FICA/MEDICARE CONTRIBUTION	3,600.00	312.59	312.59	3,287.41	8.68
1-701-719.000	PENSION PLAN	2,000.00	0.00	0.00	2,000.00	0.00

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## REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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PERIOD ENDING 04/30/2025

NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
nd 101 - GENERAL FUND						
penditures						
1-701-808.000	PROFESSIONAL SERVICES-MISC	37,000.00	933.89	933.89	36,066.11	2.52
1-701-826.000	LEGAL FEES	3,000.00	0.00	0.00	3,000.00	0.00
1-701-905.000	PUBLISHING	700.00	75.00	75.00	625.00	10.71
1-701-956.000	MISCELLANEOUS	700.00	0.00	0.00	700.00	0.00
1-701-958.000	MEMBERSHIP AND DUES	75.00	0.00	0.00	75.00	0.00
1-701-960.000	EDUCATION AND TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
tal Dept 701 - PLANNING & ZONING		103,675.00	5,407.96	5,407.96	98,267.04	5.22
pt 900 - LAND ACQUISITION						
1-900-974.000	LAND IMPROVEMENTS	75,000.00	0.00	0.00	75,000.00	0.00
tal Dept 900 - LAND ACQUISITION		75,000.00	0.00	0.00	75,000.00	0.00
TAL EXPENDITURES		1,173,810.00	58,486.17	58,486.17	1,115,323.83	4.98
nd 101 - GENERAL FUND:						
TAL REVENUES		1,181,155.00	99,935.31	99,935.31	1,081,219.69	8.46
TAL EXPENDITURES		1,173,810.00	58,486.17	58,486.17	1,115,323.83	4.98
T OF REVENUES & EXPENDITURES		7,345.00	41,449.14	41,449.14	(34,104.14)	564.32

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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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PERIOD ENDING 04/30/2025

NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
nd 203 - MOE RD SPECIAL ASSESSMENT						
venues						
pt 000 - 675						
3-000-452.000	SPECIAL ASSESSMENTS-MOE RD	2,700.00	0.00	0.00	2,700.00	0.00
tal Dept 000 - 675		2,700.00	0.00	0.00	2,700.00	0.00
TAL REVENUES		2,700.00	0.00	0.00	2,700.00	0.00
penditures						
pt 446 - ROAD IMPROVEMENT						
3-446-802.000	DUST CONTROL	2,700.00	0.00	0.00	2,700.00	0.00
tal Dept 446 - ROAD IMPROVEMENT		2,700.00	0.00	0.00	2,700.00	0.00
TAL EXPENDITURES		2,700.00	0.00	0.00	2,700.00	0.00
nd 203 - MOE RD SPECIAL ASSESSMENT:						
TAL REVENUES		2,700.00	0.00	0.00	2,700.00	0.00
TAL EXPENDITURES		2,700.00	0.00	0.00	2,700.00	0.00
T OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00



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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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PERIOD ENDING 04/30/2025

NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 04/30/2025	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
nd 205 - EMERGENCY SERVICES MILLAGE								
venues								
pt 000 - 675								
5-000-402.000	CURRENT TAX COLLECTION	1,005,000.00	0.00	0.00		1,005,000.00	0.00	
5-000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	40,000.00	0.00	0.00		40,000.00	0.00	
5-000-665.000	EARNED INTEREST	40.00	0.05	0.05		39.95	0.13	
tal Dept 000 - 675		1,045,040.00	0.05	0.05		1,045,039.95	0.00	
TAL REVENUES		1,045,040.00	0.05	0.05		1,045,039.95	0.00	
penditures								
pt 000 - 675								
5-000-956.200	PRIOR YEAR TAX	0.00	(15.69)	(15.69)		15.69	100.00	
tal Dept 000 - 675		0.00	(15.69)	(15.69)		15.69	100.00	
pt 336 - FIRE DEPARTMENT								
5-336-995.000	TRANSFER TO OTHER FUNDS-FIRE	703,500.00	0.00	0.00		703,500.00	0.00	
tal Dept 336 - FIRE DEPARTMENT		703,500.00	0.00	0.00		703,500.00	0.00	
pt 403 - ES CAPITAL PROJECTS								
5-403-995.000	TRANSFER TO OTHER FUNDS-ES CAPITAL PROJ	201,000.00	0.00	0.00		201,000.00	0.00	
tal Dept 403 - ES CAPITAL PROJECTS		201,000.00	0.00	0.00		201,000.00	0.00	
pt 651 - AMBULANCE								
5-651-995.000	TRANSFER TO OTHER FUNDS-AMB	100,500.00	0.00	0.00		100,500.00	0.00	
tal Dept 651 - AMBULANCE		100,500.00	0.00	0.00		100,500.00	0.00	
TAL EXPENDITURES		1,005,000.00	(15.69)	(15.69)		1,005,015.69	0.00	
nd 205 - EMERGENCY SERVICES MILLAGE:								
TAL REVENUES		1,045,040.00	0.05	0.05		1,045,039.95	0.00	
TAL EXPENDITURES		1,005,000.00	(15.69)	(15.69)		1,005,015.69	0.00	
T OF REVENUES & EXPENDITURES		40,040.00	15.74	15.74		40,024.26	0.04	

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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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PERIOD ENDING 04/30/2025

NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
nd 206 - FIRE DEPT						
venues						
pt 000 - 675						
6-000-543.000	GRANTS-STATE	25,000.00	3,950.00	3,950.00	21,050.00	15.80
6-000-626.000	CHARGE FOR SERVICES	5,000.00	822.50	822.50	4,177.50	16.45
6-000-632.200	CONTRACT PYMT-IRVING	74,000.00	0.00	0.00	74,000.00	0.00
6-000-665.000	EARNED INTEREST	6,000.00	1,900.42	1,900.42	4,099.58	31.67
6-000-675.000	MISC REVENUE	0.00	15.00	15.00	(15.00)	100.00
6-000-675.200	TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
6-000-692.400	FIT TESTING	600.00	0.00	0.00	600.00	0.00
6-000-699.000	APPROPRIATION TRANSFER IN	703,500.00	0.00	0.00	703,500.00	0.00
tal Dept 000 - 675		817,100.00	6,687.92	6,687.92	810,412.08	0.82
IAL REVENUES		817,100.00	6,687.92	6,687.92	810,412.08	0.82
penditures						
pt 336 - FIRE DEPARTMENT						
6-336-702.000	SALARIES	51,500.00	3,846.18	3,846.18	47,653.82	7.47
6-336-702.100	FIRE ON-CALL	77,250.00	5,026.75	5,026.75	72,223.25	6.51
6-336-702.400	FIRE/AMB OVERTIME FULL TIME	37,500.00	2,378.80	2,378.80	35,121.20	6.34
6-336-702.500	FIRE/AMB-FULL TIME MEDICS	164,900.00	13,978.32	13,978.32	150,921.68	8.48
6-336-715.000	FICA/MEDICARE CONTRIBUTION	28,000.00	2,020.91	2,020.91	25,979.09	7.22
6-336-718.000	HEALTH INSURANCE PREMIUM	43,200.00	2,441.93	2,441.93	40,758.07	5.65
6-336-718.100	PYMT IN LIEU OF INSURANCE	12,000.00	999.96	999.96	11,000.04	8.33
6-336-719.000	PENSION PLAN	24,000.00	712.56	712.56	23,287.44	2.97
6-336-719.100	PENSION ADMIN EXPENSE	150.00	0.00	0.00	150.00	0.00
6-336-730.000	POSTAGE	250.00	0.00	0.00	250.00	0.00
6-336-740.000	OFFICE/OPERATING SUPPLIES	10,500.00	198.69	198.69	10,301.31	1.89
6-336-751.000	GASOLINE AND OIL	8,000.00	2,522.93	2,522.93	5,477.07	31.54
6-336-768.000	UNIFORMS/PROTECTIVE GEARS	35,000.00	1,738.41	1,738.41	33,261.59	4.97
6-336-803.000	AUDIT EXPENSE	4,200.00	0.00	0.00	4,200.00	0.00
6-336-804.000	PHYSICALS EXAMINATIONS	10,000.00	17.50	17.50	9,982.50	0.18
6-336-806.000	LICENSES	300.00	0.00	0.00	300.00	0.00
6-336-808.000	PROFESSIONAL SERVICES-MISC	18,000.00	3,115.03	3,115.03	14,884.97	17.31
6-336-826.000	LEGAL FEES	5,000.00	0.00	0.00	5,000.00	0.00
6-336-850.000	TELEPHONE EXPENSE	1,700.00	65.40	65.40	1,634.60	3.85
6-336-880.000	COMMUNITY PROMOTIONS	1,000.00	0.00	0.00	1,000.00	0.00
6-336-905.000	PRINTING AND PUBLISHING	150.00	0.00	0.00	150.00	0.00
6-336-910.000	INSURANCE AND BONDS	36,000.00	(1,326.14)	(1,326.14)	37,326.14	(3.68)
6-336-910.100	WORKERS' COMP	20,000.00	0.00	0.00	20,000.00	0.00
6-336-910.200	DISABILITY/LIFE	1,000.00	0.00	0.00	1,000.00	0.00
6-336-920.000	UTILITIES	12,000.00	1,260.88	1,260.88	10,739.12	10.51
6-336-930.000	REPAIR & MAINT-GENERAL	20,000.00	0.00	0.00	20,000.00	0.00
6-336-931.000	REPAIR & MAIN-BLDG/GROUNDS	20,000.00	1,492.50	1,492.50	18,507.50	7.46
6-336-939.000	REPAIR & MAINT-VEHICLES	25,000.00	6,678.00	6,678.00	18,322.00	26.71
6-336-956.000	MISCELLANEOUS	6,000.00	200.20	200.20	5,799.80	3.34
6-336-958.000	MEMBERSHIP AND DUES	1,000.00	0.00	0.00	1,000.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP  
PERIOD ENDING 04/30/2025

NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	04/30/2025 NORMAL (ABNORMAL)	MONTH 04/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
nd 206 - FIRE DEPT								
penditures								
6-336-960.000	EDUCATION AND TRAINING	10,000.00	0.00	0.00		10,000.00	0.00	
6-336-961.000	EDUCATION & TRAINING-OTHERS	3,000.00	0.00	0.00		3,000.00	0.00	
6-336-970.000	CAPITAL OUTLAY	15,000.00	0.00	0.00		15,000.00	0.00	
tal Dept 336 - FIRE DEPARTMENT		701,600.00	47,368.81	47,368.81		654,231.19	6.75	
TAL EXPENDITURES		701,600.00	47,368.81	47,368.81		654,231.19	6.75	
nd 206 - FIRE DEPT:								
TAL REVENUES		817,100.00	6,687.92	6,687.92		810,412.08	0.82	
TAL EXPENDITURES		701,600.00	47,368.81	47,368.81		654,231.19	6.75	
T OF REVENUES & EXPENDITURES		115,500.00	(40,680.89)	(40,680.89)		156,180.89	35.22	



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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP  
PERIOD ENDING 04/30/2025

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NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
nd 209 - CEMETERY-SHAW						
venues						
pt 000 - 675						
9-000-665.000	EARNED INTEREST	15.00	0.00	0.00	15.00	0.00
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tal Dept 000 - 675		15.00	0.00	0.00	15.00	0.00
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
IAL REVENUES		15.00	0.00	0.00	15.00	0.00
penditures						
pt 567 - CEMETERY						
9-567-970.000	CAPITAL OUTLAY	100.00	0.00	0.00	100.00	0.00
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
tal Dept 567 - CEMETERY		100.00	0.00	0.00	100.00	0.00
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
IAL EXPENDITURES		100.00	0.00	0.00	100.00	0.00
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
nd 209 - CEMETERY-SHAW:						
IAL REVENUES		15.00	0.00	0.00	15.00	0.00
IAL EXPENDITURES		100.00	0.00	0.00	100.00	0.00
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T OF REVENUES & EXPENDITURES		(85.00)	0.00	0.00	(85.00)	0.00

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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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PERIOD ENDING 04/30/2025

NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	04/30/2025 NORMAL (ABNORMAL)	MONTH 04/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
nd 220 - WEED CONTROL ASSESSMENTS						
venues						
pt 000 - 675						
0-000-454.000	LAKE IMPROV/ASSESSMT	12,560.00	0.00	0.00	12,560.00	0.00
0-000-665.000	EARNED INTEREST	10.00	32.89	32.89	(22.89)	328.90
tal Dept 000 - 675		12,570.00	32.89	32.89	12,537.11	0.26
TAL REVENUES		12,570.00	32.89	32.89	12,537.11	0.26
penditures						
pt 571						
0-571-801.000	WEED CONTROL	20,222.00	0.00	0.00	20,222.00	0.00
0-571-803.000	AUDIT EXPENSE	275.00	0.00	0.00	275.00	0.00
tal Dept 571		20,497.00	0.00	0.00	20,497.00	0.00
TAL EXPENDITURES		20,497.00	0.00	0.00	20,497.00	0.00
nd 220 - WEED CONTROL ASSESSMENTS:						
TAL REVENUES		12,570.00	32.89	32.89	12,537.11	0.26
TAL EXPENDITURES		20,497.00	0.00	0.00	20,497.00	0.00
T OF REVENUES & EXPENDITURES		(7,927.00)	32.89	32.89	(7,959.89)	0.41

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## REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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PERIOD ENDING 04/30/2025

NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
nd 305 - NOFFKE ROAD PAVING - BOND FUND						
venues						
pt 000 - 675						
5-000-451.000	REVENUE - NOFFKE DR SP ASSESSMENT COLL	47,830.00	0.00	0.00	47,830.00	0.00
5-000-665.000	EARNED INTEREST	0.00	33.56	33.56	(33.56)	100.00
tal Dept 000 - 675		47,830.00	33.56	33.56	47,796.44	0.07
TAL REVENUES		47,830.00	33.56	33.56	47,796.44	0.07
penditures						
pt 446 - ROAD IMPROVEMENT						
5-446-808.000	PROFESSIONAL SERVICES-MISC	600.00	0.00	0.00	600.00	0.00
5-446-826.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
tal Dept 446 - ROAD IMPROVEMENT		1,600.00	0.00	0.00	1,600.00	0.00
pt 906 - HIGHWAYS						
5-906-991.000	DEBT SERVICE PRINCIPAL	28,000.00	0.00	0.00	28,000.00	0.00
5-906-993.000	DEBT SERVICE INTEREST	15,165.00	0.00	0.00	15,165.00	0.00
tal Dept 906 - HIGHWAYS		43,165.00	0.00	0.00	43,165.00	0.00
TAL EXPENDITURES		44,765.00	0.00	0.00	44,765.00	0.00
nd 305 - NOFFKE ROAD PAVING - BOND FUND:						
TAL REVENUES		47,830.00	33.56	33.56	47,796.44	0.07
TAL EXPENDITURES		44,765.00	0.00	0.00	44,765.00	0.00
T OF REVENUES & EXPENDITURES		3,065.00	33.56	33.56	3,031.44	1.09



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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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PERIOD ENDING 04/30/2025

NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
nd 403 - EMERGENCY SERVICES CAPITAL IMPROVEMENTS						
venues						
pt 000 - 675						
3-000-543.000	GRANTS-STATE	10,000.00	0.00	0.00	10,000.00	0.00
3-000-665.000	EARNED INTEREST	2,000.00	1,087.35	1,087.35	912.65	54.37
3-000-675.000	MISC REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
tal Dept 000 - 675		13,000.00	1,087.35	1,087.35	11,912.65	8.36
pt 205 - ES MILLAGE						
3-205-675.300	APPROPRIATION TRANSFER IN	201,000.00	0.00	0.00	201,000.00	0.00
tal Dept 205 - ES MILLAGE		201,000.00	0.00	0.00	201,000.00	0.00
TAL REVENUES		214,000.00	1,087.35	1,087.35	212,912.65	0.51
penditures						
pt 336 - FIRE DEPARTMENT						
3-336-970.000	CAPITAL OUTLAY-FIRE	96,775.00	1,095.00	1,095.00	95,680.00	1.13
tal Dept 336 - FIRE DEPARTMENT		96,775.00	1,095.00	1,095.00	95,680.00	1.13
pt 651 - AMBULANCE						
3-651-970.000	CAPITAL OUTLAY-AMBULANCE	181,150.00	2,868.02	2,868.02	178,281.98	1.58
tal Dept 651 - AMBULANCE		181,150.00	2,868.02	2,868.02	178,281.98	1.58
TAL EXPENDITURES		277,925.00	3,963.02	3,963.02	273,961.98	1.43
nd 403 - EMERGENCY SERVICES CAPITAL IMPROVEMENTS:						
TAL REVENUES		214,000.00	1,087.35	1,087.35	212,912.65	0.51
TAL EXPENDITURES		277,925.00	3,963.02	3,963.02	273,961.98	1.43
T OF REVENUES & EXPENDITURES		(63,925.00)	(2,875.67)	(2,875.67)	(61,049.33)	4.50

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## REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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PERIOD ENDING 04/30/2025

		2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT
NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 04/30/2025	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
nd 505 - AMBULANCE FUND							
venues							
pt 000 - 675							
5-000-540.000	MED TRNG	40,000.00	500.00	500.00		39,500.00	1.25
5-000-543.000	GRANTS-STATE	41,000.00	4,300.00	4,300.00		36,700.00	10.49
5-000-626.000	CHARGE FOR SERVICES	2,100,000.00	232,359.02	232,359.02		1,867,640.98	11.06
5-000-626.100	INSURANCE/CONTRACT ADJ	(1,050,000.00)	(86,564.32)	(86,564.32)		(963,435.68)	8.24
5-000-628.000	MISC CHARGE FOR SERVICES-AMB XFER	75,000.00	2,582.00	2,582.00		72,418.00	3.44
5-000-632.200	CONTRACT PYMT-IRVING	7,800.00	0.00	0.00		7,800.00	0.00
5-000-665.000	EARNED INTEREST	5,000.00	1,720.34	1,720.34		3,279.66	34.41
5-000-675.000	MISC REVENUE	3,700.00	100.00	100.00		3,600.00	2.70
5-000-675.300	APPROPRIATION TRANSFER IN	100,500.00	0.00	0.00		100,500.00	0.00
tal Dept 000 - 675		1,323,000.00	154,997.04	154,997.04		1,168,002.96	11.72
IAL REVENUES		1,323,000.00	154,997.04	154,997.04		1,168,002.96	11.72
penditures							
pt 651 - AMBULANCE							
5-651-702.000	SALARIES	51,500.00	4,296.12	4,296.12		47,203.88	8.34
5-651-702.100	OTHER WAGES	400,000.00	39,175.78	39,175.78		360,824.22	9.79
5-651-702.300	FIRE/AMB OTHER - MEDIC SHIFTS	0.00	2,903.63	2,903.63		(2,903.63)	100.00
5-651-702.400	FIRE/AMB OVERTIME FULL TIME	37,500.00	2,378.69	2,378.69		35,121.31	6.34
5-651-702.500	FIRE/AMB OTHER-FULL TIME MEDICS	164,900.00	13,977.99	13,977.99		150,922.01	8.48
5-651-715.000	FICA/MEDICARE CONTRIBUTION	50,000.00	4,889.55	4,889.55		45,110.45	9.78
5-651-718.000	HEALTH INSURANCE PREMIUM	40,500.00	2,441.97	2,441.97		38,058.03	6.03
5-651-718.100	PYMT IN LIEU OF INSURANCE	12,000.00	1,000.04	1,000.04		10,999.96	8.33
5-651-719.000	PENSION PLAN	24,000.00	710.14	710.14		23,289.86	2.96
5-651-730.000	POSTAGE	100.00	0.00	0.00		100.00	0.00
5-651-740.000	OFFICE/OPERATING SUPPLIES	8,000.00	33.73	33.73		7,966.27	0.42
5-651-741.000	AMB OPERATING	40,000.00	2,638.99	2,638.99		37,361.01	6.60
5-651-751.000	GASOLINE AND OIL	45,000.00	1,052.32	1,052.32		43,947.68	2.34
5-651-768.000	UNIFORMS/PROTECTIVE GEARS	6,000.00	510.60	510.60		5,489.40	8.51
5-651-803.000	AUDIT EXPENSE	4,200.00	0.00	0.00		4,200.00	0.00
5-651-804.000	PHYSICALS EXAMINATIONS	2,000.00	17.50	17.50		1,982.50	0.88
5-651-806.000	LICENSES	300.00	0.00	0.00		300.00	0.00
5-651-808.000	PROFESSIONAL SERVICES-MISC	25,000.00	3,115.03	3,115.03		21,884.97	12.46
5-651-808.600	MEDICAL MANAGEMENT BILLING FEES	70,000.00	4,762.41	4,762.41		65,237.59	6.80
5-651-826.000	LEGAL FEES	2,500.00	0.00	0.00		2,500.00	0.00
5-651-850.000	TELEPHONE EXPENSE	2,600.00	207.72	207.72		2,392.28	7.99
5-651-880.000	COMMUNITY PROMOTIONS	750.00	0.00	0.00		750.00	0.00
5-651-905.000	PUBLISHING	200.00	0.00	0.00		200.00	0.00
5-651-910.000	INSURANCE AND BONDS	25,000.00	1,353.30	1,353.30		23,646.70	5.41
5-651-910.100	WORKERS' COMP	30,000.00	0.00	0.00		30,000.00	0.00
5-651-910.200	DISABILITY/LIFE	1,000.00	0.00	0.00		1,000.00	0.00
5-651-920.000	UTILITIES	12,000.00	1,260.88	1,260.88		10,739.12	10.51
5-651-930.000	REPAIR & MAINT-GENERAL	10,000.00	728.85	728.85		9,271.15	7.29
5-651-931.000	REPAIR & MAIN-BLDG/GROUNDS	15,000.00	492.50	492.50		14,507.50	3.28

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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
nd 505 - AMBULANCE FUND						
penditures						
5-651-939.000	REPAIR & MAINT-VEHICLES	20,000.00	671.52	671.52	19,328.48	3.36
5-651-955.000	BAD DEBTS	800.00	701.51	701.51	98.49	87.69
5-651-956.000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.00
5-651-958.000	MEMBERSHIP AND DUES	1,200.00	0.00	0.00	1,200.00	0.00
5-651-960.000	EDUCATION AND TRAINING	10,000.00	3,447.67	3,447.67	6,552.33	34.48
5-651-961.000	EDUCATION & TRAINING-OTHERS	25,000.00	7,790.58	7,790.58	17,209.42	31.16
tal Dept 651 - AMBULANCE		1,137,850.00	100,559.02	100,559.02	1,037,290.98	8.84
TAL EXPENDITURES		1,137,850.00	100,559.02	100,559.02	1,037,290.98	8.84
nd 505 - AMBULANCE FUND:						
TAL REVENUES		1,323,000.00	154,997.04	154,997.04	1,168,002.96	11.72
TAL EXPENDITURES		1,137,850.00	100,559.02	100,559.02	1,037,290.98	8.84
T OF REVENUES & EXPENDITURES		185,150.00	54,438.02	54,438.02	130,711.98	29.40



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		2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 04/30/2025	BALANCE	% BGDGT USED
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	
nd 590 - SEWER FUND						
venues						
pt 000 - 675						
0-000-626.000	CHARGE FOR SERVICES	148,000.00	36,500.00	36,500.00	111,500.00	24.66
0-000-626.500	SEWER BOND FEES	85,900.00	21,170.00	21,170.00	64,730.00	24.64
0-000-665.000	EARNED INTEREST	100.00	219.83	219.83	(119.83)	219.83
0-000-668.000	PENALTY/INTEREST ON LATE PYMTS	500.00	0.00	0.00	500.00	0.00
tal Dept 000 - 675		234,500.00	57,889.83	57,889.83	176,610.17	24.69
IAL REVENUES		234,500.00	57,889.83	57,889.83	176,610.17	24.69
penditures						
pt 536						
0-536-702.000	SAL / OPER CONTRACT	16,950.00	1,371.00	1,371.00	15,579.00	8.09
0-536-702.100	OTHER WAGES	8,400.00	0.00	0.00	8,400.00	0.00
0-536-715.000	FICA/MEDICARE CONTRIBUTION	50.00	0.00	0.00	50.00	0.00
0-536-719.000	PENSION PLAN	25.00	0.00	0.00	25.00	0.00
0-536-740.000	OFFICE/OPERATING SUPPLIES	450.00	443.47	443.47	6.53	98.55
0-536-740.100	OPERATING SUPPLIES-PUMPS/EQUIPMT	12,500.00	0.00	0.00	12,500.00	0.00
0-536-740.200	OPERATING SUPPLIES-SEPTIC COMPNT	1,000.00	0.00	0.00	1,000.00	0.00
0-536-743.000	LAB EXPENSE	7,500.00	784.80	784.80	6,715.20	10.46
0-536-803.000	AUDIT EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
0-536-808.000	PROFESSIONAL SERVICES-ALUM/PHOSPHATE	10,500.00	2,575.00	2,575.00	7,925.00	24.52
0-536-808.100	PROF SERVICES/COLLECTION SYSTEM MAINT	30,000.00	3,100.00	3,100.00	26,900.00	10.33
0-536-808.200	COLLECTION SYSTEM-PUMPING TANKS	35,000.00	2,750.00	2,750.00	32,250.00	7.86
0-536-808.300	COLLECTION SYSTEM-ELECTRICAL	10,000.00	2,312.99	2,312.99	7,687.01	23.13
0-536-808.400	PROF SERV LAGOON ENGINEERING	500.00	0.00	0.00	500.00	0.00
0-536-826.000	LEGAL FEES	2,000.00	0.00	0.00	2,000.00	0.00
0-536-910.000	INSURANCE AND BONDS	2,000.00	315.77	315.77	1,684.23	15.79
0-536-920.000	UTILITIES	11,000.00	1,072.26	1,072.26	9,927.74	9.75
0-536-930.000	REPAIR & MAINT-GENERAL	10,000.00	0.00	0.00	10,000.00	0.00
0-536-930.100	REPAIR & MAINT-WC/DUCK WEED/PLM	4,500.00	0.00	0.00	4,500.00	0.00
0-536-931.000	REPAIR & MAIN-BLDG/GROUNDS/MOWING	5,000.00	39.25	39.25	4,960.75	0.79
0-536-956.000	ANNUAL FEES MISC	750.00	0.00	0.00	750.00	0.00
0-536-991.000	DEBT SERVICE PRINCIPAL	45,000.00	0.00	0.00	45,000.00	0.00
0-536-993.000	INTEREST PAID	25,040.00	0.00	0.00	25,040.00	0.00
tal Dept 536		239,665.00	14,764.54	14,764.54	224,900.46	6.16
IAL EXPENDITURES		239,665.00	14,764.54	14,764.54	224,900.46	6.16
nd 590 - SEWER FUND:						
IAL REVENUES		234,500.00	57,889.83	57,889.83	176,610.17	24.69
IAL EXPENDITURES		239,665.00	14,764.54	14,764.54	224,900.46	6.16

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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	04/30/2025	MONTH 04/30/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
nd 590 - SEWER FUND						
T OF REVENUES & EXPENDITURES		(5,165.00)	43,125.29	43,125.29	(48,290.29)	834.95

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REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

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NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
nd 701 - TRUST & AGENCY FUND						
venues						
pt 000 - 675						
1-000-665.000	EARNED INTEREST	0.00	28.56	28.56	(28.56)	100.00
tal Dept 000 - 675		0.00	28.56	28.56	(28.56)	100.00
TAL REVENUES		0.00	28.56	28.56	(28.56)	100.00
nd 701 - TRUST & AGENCY FUND:						
TAL REVENUES		0.00	28.56	28.56	(28.56)	100.00
TAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
T OF REVENUES & EXPENDITURES		0.00	28.56	28.56	(28.56)	100.00
TAL REVENUES - ALL FUNDS		4,877,910.00	320,692.51	320,692.51	4,557,217.49	6.57
TAL EXPENDITURES - ALL FUNDS		4,603,912.00	225,125.87	225,125.87	4,378,786.13	4.89
T OF REVENUES & EXPENDITURES		273,998.00	95,566.64	95,566.64	178,431.36	34.88



BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Chk Date	Amount	Check #
Fund 101 GENERAL FUND						
Dept 103 TOWNSHIP BOARD						
101-103-861.000	MILEAGE REIMBURSEMENT	CURT CAMPBELL	MILEAGE AND PARKING 2025 MTA CONFERENCE	04/21/25	96.00	30174
101-103-956.000	MISCELLANEOUS	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	40.00	30178
			Total For Dept 103 TOWNSHIP BOARD		136.00	
Dept 171 SUPERVISOR						
101-171-718.000	HEALTH INSURANCE PREMIUM	GUARDIAN	HEALTH INSURANCE COVERAGE 5/1/2025 TO 5/30/2	04/30/25	162.01	30225
101-171-718.000	HEALTH INSURANCE PREMIUM	PRIORITY HEALTH	HEALTH COVERAGE 5/1/25 TO 5/31/25	04/30/25	2,848.88	30230
101-171-960.000	EDUCATION AND TRAINING	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	118.90	30178
101-171-960.000	EDUCATION AND TRAINING	MICHIGAN TOWNSHIP ASSOC	2025 MTA CONFERENCE	04/21/25	92.00	30186
			Total For Dept 171 SUPERVISOR		3,221.79	
Dept 215 CLERK						
101-215-718.000	HEALTH INSURANCE PREMIUM	GUARDIAN	HEALTH INSURANCE COVERAGE 5/1/2025 TO 5/30/2	04/30/25	129.05	30225
101-215-718.000	HEALTH INSURANCE PREMIUM	PRIORITY HEALTH	HEALTH COVERAGE 5/1/25 TO 5/31/25	04/30/25	2,357.70	30230
101-215-956.000	MISCELLANEOUS	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	(67.82)	30178
101-215-960.000	EDUCATION AND TRAINING	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	588.00	30178
			Total For Dept 215 CLERK		3,006.93	
Dept 247 BOARD OF REVIEW						
101-247-956.000	MISCELLANEOUS	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	108.01	30178
101-247-960.000	EDUCATION AND TRAINING	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	23.31	30178
			Total For Dept 247 BOARD OF REVIEW		131.32	
Dept 253 TREASURER						
101-253-956.000	MISCELLANEOUS	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	51.75	30178
101-253-956.000	MISCELLANEOUS	LAURA BOUCHARD	MILEAGE AND CIRCUIT COURT FILING FEE	04/30/25	15.40	30227
101-253-956.000	MISCELLANEOUS	LAURA BOUCHARD	MILEAGE AND CIRCUIT COURT FILING FEE	04/30/25	150.00	30227
			Total For Dept 253 TREASURER		217.15	
Dept 257 ASSESSOR						

101-257-808.000	PROFESSIONAL SERVICES-MISC	DANIEL R. SCHEUERMAN, AS:	MONTHLY CONTRACT	05/07/25	5,450.00	30244
			Total For Dept 257 ASSESSOR		5,450.00	
Dept 265 TOWNSHIP HALL						
101-265-808.000	PROFESSIONAL SERVICES	SPARKLING SOLUTIONS	5 WEEKLY OFFICE CLEANINGS	05/07/25	500.00	30259
101-265-920.000	UTILITIES-TWP HALL	CONSUMERS ENERGY	GAS/ELECTRIC TWP HALL 3/4/25 TO 4/1/25	04/21/25	370.49	30173
			Total For Dept 265 TOWNSHIP HALL		870.49	
Dept 271 ADMINISTRATION						
101-271-730.000	POSTAGE-ANNL PO BOX FEE	US POSTMASTER	POST OFFICE BOX YEARLY RENEWAL	04/30/25	188.00	30234
101-271-740.000	OFFICE/OPERATING SUPPLIES	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	12.27	30178
101-271-740.000	OFFICE/OPERATING SUPPLIES	LASER CHECK	ACCOUNTS PAYABLE CHECK STOCK	05/07/25	120.00	30245
101-271-808.000	PROFESSIONAL SERVICES-MISC	MCCI LLC	WEBLINK HOSTING, IMAGE STORING, & ANNUAL FEE	05/07/25	435.60	30248
101-271-808.000	PROFESSIONAL SERVICES-MISC	SHORELINE TECHNOLOGY SC	APRIL IT SERVICES	05/07/25	1,853.80	30258
101-271-850.000	TELEPHONE EXPENSE	IVSCOMM INC.	MARCH 2025 MINUTE PLAN	04/21/25	80.00	30179
101-271-850.000	TELEPHONE EXPENSE	VERIZON WIRELESS	CELL SERVICE 3/20/25 TO 4/19/2025	04/30/25	203.24	30235
101-271-850.000	TELEPHONE EXPENSE	AT & T	3/25 TO 4/25/2025 1G INTERNET & STATIC IP	05/07/25	184.97	30241
101-271-880.000	COMMUNITY PROMOTIONS	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	498.27	30178
101-271-905.000	PUBLISHING	VIEW NEWSPAPER GROUP	PUBLICATION OF MINUTES, B.O.R. & BUDGET NOTIC	04/21/25	188.40	30193
101-271-905.000	PUBLISHING	VIEW NEWSPAPER GROUP	PUBLICATION OF SYNOPSIS	05/07/25	38.40	30262
101-271-910.000	INSURANCE AND BONDS	TED HARTLEB AGENCY	POLICY RENEWAL	04/21/25	1,669.07	30192
101-271-910.000	WORKMAN COMP ADDIT'L PREM 2	MML WORKERS' COMP FUND	WORKMANS' COMP ADDIT'L PREM 7-1-23 TO 7-1-24	05/01/25	79.05	30240
101-271-930.000	REPAIR & MAINT-GENERAL	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	0.80	30178
101-271-979.000	EQUIPMENT - LEASED	APPLIED CAPITAL LLC	SERVICE AGREEMENT CANON COPIERS	04/30/25	525.00	30220
			Total For Dept 271 ADMINISTRATION		6,076.87	
Dept 448 STREETLIGHTING						
101-448-920.200	OTHER STREET LIGHTING	CONSUMERS ENERGY	STREET LIGHTS 3/1/25 TO 3/31/25	04/21/25	225.30	30173
101-448-920.200	OTHER STREET LIGHTING	CONSUMERS ENERGY	LED STREET LIGHTS 3/1/25 TO 3/31/25	04/21/25	173.83	30173
101-448-920.200	OTHER STREET LIGHTING	CONSUMERS ENERGY	LED STREET LIGHTS 4/1/25 TO 4/	05/07/25	159.36	30243
101-448-920.200	OTHER STREET LIGHTING	CONSUMERS ENERGY	STREET LIGHTS 4/1/25 TO 4/30/25	05/07/25	201.49	30243
101-448-920.300	UTILITIES / HILLTOP	CONSUMERS ENERGY	STREET LIGHTS 3/1/25 TO 3/31/25	04/21/25	100.50	30173
101-448-920.300	UTILITIES / HILLTOP	CONSUMERS ENERGY	LED STREET LIGHTS 3/1/25 TO 3/31/25	04/21/25	102.65	30173
101-448-920.300	UTILITIES / HILLTOP	CONSUMERS ENERGY	LED STREET LIGHTS 4/1/25 TO 4/	05/07/25	94.46	30243
101-448-920.300	UTILITIES / HILLTOP	CONSUMERS ENERGY	STREET LIGHTS 4/1/25 TO 4/30/25	05/07/25	89.99	30243
			Total For Dept 448 STREETLIGHTING		1,147.58	
Dept 567 CEMETERY						
101-567-808.000	PROFESSIONAL SERVICES-MISC - I	WICKHAM CEMETERY CARE, I	MARCH CEMETERY CONTRACT	04/30/25	2,233.33	30238



101-567-808.000	PROFESSIONAL SERVICES-MISC	WICKHAM CEMETERY CARE, I APRIL CEMETERY CONTRACT	05/07/25	2,233.33	30264
101-567-808.100	OPEN/CLOSING FEES	WICKHAM CEMETERY CARE, I MARCH CEMETERY CONTRACT	04/30/25	1,900.00	30238
101-567-808.100	OPEN/CLOSING FEES	WICKHAM CEMETERY CARE, I APRIL CEMETERY CONTRACT	05/07/25	2,100.00	30264
101-567-930.000	REPAIR & MAINT	WICKHAM CEMETERY CARE, I TOP SOIL	04/30/25	210.00	30238
Total For Dept 567 CEMETERY				8,676.66	

Dept 701 PLANNING & ZONING

101-701-808.000	PROFESSIONAL SERVICES-MISC	VRIESMAN & KORHORN	AGGREGATE INDUSTRIES	04/21/25	177.00	30194
101-701-808.000	PROFESSIONAL SERVICES-MISC	WILLIAMS AND WORKS	ZONING ORDINANCE UPDATE KICK OFF	04/21/25	933.89	30195
101-701-905.000	PUBLISHING	VIEW NEWSPAPER GROUP	PUBLICATION OF MINUTES, B.O.R. & BUDGET NOTIC	04/21/25	75.00	30193
101-701-958.000	MEMBERSHIP AND DUES	MICHIGAN ASSOC OF PLANN	ANNUAL INDIVIDUAL MEMBER DUES 7/1/25 TO 6/30/	05/07/25	75.00	30252
Total For Dept 701 PLANNING & ZONING					1,260.89	

Total For Fund 101 GENERAL FUND

30,195.68

Fund 206 FIRE DEPT

Dept 336 FIRE DEPARTMENT

206-336-718.000	HEALTH INSURANCE PREMIUM	GUARDIAN	HEALTH INSURANCE COVERAGE 5/1/2025 TO 5/30/2	04/30/25	119.01	30225
206-336-718.000	HEALTH INSURANCE PREMIUM	PRIORITY HEALTH	HEALTH COVERAGE 5/1/25 TO 5/31/25	04/30/25	2,848.88	30230
206-336-740.000	OFFICE/OPERATING SUPPLIES	CALEDONIA VILLAGE ACE HA	ENGRAVING KIT/ROTARY TOOL KIT	04/21/25	107.98	30170
206-336-740.000	OFFICE/OPERATING SUPPLIES	DATA GUARDIAN	CONTAINER FEE - 128 HIGH STREET	04/21/25	5.00	30175
206-336-740.000	OFFICE/OPERATING SUPPLIES	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	56.99	30178
206-336-740.000	OFFICE/OPERATING SUPPLIES	MAYNARD'S WATER CONDITIK	40 LBS REGULAR SALT - PICKED UP	05/07/25	49.80	30247
206-336-740.000	OFFICE/OPERATING SUPPLIES	MIDDLEVILLE PARTS PLUS	SUPER GLUE	05/07/25	2.19	30253
206-336-751.000	GASOLINE AND OIL	MIDDLEVILLE PARTS PLUS	2.5 GALLON DIESEL	05/07/25	40.30	30253
206-336-751.000	GASOLINE AND OIL	MIDDLEVILLE PARTS PLUS	ON/OFF TOGGLE LIGHT FOR BRUSH TRUCK & 40 LBS	05/07/25	159.38	30253
206-336-751.000	GASOLINE AND OIL	WEX BANK	FUEL 4/1/25 TO 4/30/25	05/07/25	1,729.76	30263
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	DINGES FIRE COMPANY	FIRE HELMET	04/21/25	426.90	30176
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	DINGES FIRE COMPANY	NFPA LEATHER & FUSION CUSTOM FIT SYSTEM	04/30/25	374.06	30223
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	PANTS, BELT, POLO, W/EMBROIDERY - NICHOLAS WI	05/07/25	167.75	30254
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	PANTS, POLO SHIRT WITH EMBROIDERY - MIKE POWI	05/07/25	81.56	30254
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	CANVAS SHIRT & POLO WITH EMBROIDERY - JEREMY	05/07/25	71.48	30254
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	POLO, PANTS, BELT, CANVAS SHIRT WITH EMBROIDE	05/07/25	173.17	30254
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	POLO, BELT, PANTS, CANVAS SHIRT WITH EMBROIDE	05/07/25	138.75	30254
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	POLO SHIRT WITH EMBROIDERY - COLLIN CHRENKA	05/07/25	35.00	30254
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	PANTS, BELT, POLO, CANVAS SHIRT WITH EMBROIDE	05/07/25	176.62	30254
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	PANTS - BILL RICHARDSON	05/07/25	126.00	30254
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	PHOENIX SAFETY OUTFITTERS	RENTAL OF TURNOUT GEAR	05/07/25	140.00	30256
206-336-804.000	PHYSICALS EXAMINATIONS	ADVANCED RADIOLOGY SERV	PRE EMPLOYMENT XRAY	04/21/25	17.50	30169



206-336-808.000	PROFESSIONAL SERVICES-MISC	ESO SOLUTIONS, INC.	ESO SCHEDULING PLUS & ASSETS CHECKLIST BUNC	04/30/25	2,011.25	30224
206-336-808.000	PROFESSIONAL SERVICES-MISC	QUALITY AIR	APRIL 2025 MAINTENANCE AGREEMENT	04/30/25	200.63	30232
206-336-808.000	PROFESSIONAL SERVICES-MISC	SHORELINE TECHNOLOGY SC	APRIL IT SERVICES	05/07/25	926.90	30258
206-336-850.000	TELEPHONE EXPENSE	IVSCOMM INC.	MARCH 2025 MINUTE PLAN	04/21/25	40.00	30179
206-336-850.000	TELEPHONE EXPENSE	VERIZON WIRELESS	CELL SERVICE 3/20/25 TO 4/19/2025	04/30/25	25.40	30235
206-336-910.000	INSURANCE AND BONDS	TED HARTLEB AGENCY	POLICY RENEWAL	04/21/25	1,172.86	30192
206-336-910.100	WORKMAN COMP ADDIT'L PREM 2	MML WORKERS' COMP FUND	WORKMANS' COMP ADDIT'L PREM 7-1-23 TO 7-1-24	05/01/25	685.10	30240
206-336-920.000	UTILITIES	CHARTER COMMUNICATIONS	128 HIGH STREET - INTERNET	04/21/25	80.00	30171
206-336-920.000	UTILITIES	CONSUMERS ENERGY	NATURAL GAS - 128 HIGH STREET 3/3/25 TO 3/31/25	04/21/25	619.54	30173
206-336-920.000	UTILITIES	CONSUMERS ENERGY	ELECTRIC - 128 HIGH STREET 3/3/25 TO 3/31/25	04/21/25	561.34	30173
206-336-930.000	REPAIR & MAINT-GENERAL	MES SERVICE COMPANY LLC	BREATHING AIR SERVICE CALL & REPAIR	05/07/25	591.16	30250
206-336-931.000	REPAIR & MAIN-BLDG/GROUNDS	JIM'S PICKUP SERVICE	TTES WASTE DISPOSAL	04/21/25	22.50	30180
206-336-931.000	REPAIR & MAIN-BLDG/GROUNDS	QUALITY AIR	HEATING SYSTEM REPAIRS	04/30/25	420.00	30232
206-336-931.000	REPAIR & MAIN-BLDG/GROUNDS	WEEMS FENCE CONSTRUCTI	REPAIR OF CHAIN LINK FENCE	04/30/25	1,000.00	30237
206-336-931.000	REPAIR & MAIN-BLDG/GROUNDS	STEVEN ARNOLD	REIMBURSEMENT FOR OUTLET	05/07/25	8.30	30260
206-336-939.000	REPAIR & MAINT-VEHICLES	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	88.51	30178
206-336-939.000	REPAIR & MAINT-VEHICLES	SPENCER MANUFACTURING I	TRUCK 51 REPAIRS	04/21/25	2,355.17	30191
206-336-939.000	REPAIR & MAINT-VEHICLES	SPENCER MANUFACTURING I	REPAIRS TO UNIT 51 - CAFS ISSUES	04/30/25	4,234.32	30233
			Total For Dept 336 FIRE DEPARTMENT		22,091.06	

Total For Fund 206 FIRE DEPT

22,091.06

Fund 403 EMERGENCY SERVICES CAPITAL IMPROVEMENTS

Dept 336 FIRE DEPARTMENT

403-336-970.000	CAPITAL OUTLAY-FIRE	AMERICAN FIREHOUSE FURN	FIRE TOUGH RECLINER	04/30/25	1,095.00	30219
			Total For Dept 336 FIRE DEPARTMENT		1,095.00	

Dept 651 AMBULANCE

403-651-970.000	CAPITAL OUTLAY-AMBULANCE	AMERICAN FIREHOUSE FURN	FIRE TOUGH RECLINER	04/30/25	1,095.00	30219
403-651-970.000	CAPITAL OUTLAY-AMBULANCE	DELL MARKETING L.P.	DELL LATITUDE 5430 RUGGED LAPTOP	04/30/25	1,773.02	30222
403-651-970.000	CAPITAL OUTLAY-AMBULANCE	MACQUEEN	MEDIC 52 REMOUNT AMBULANCE TO CHASSIS	05/07/25	165,020.00	30246
403-651-970.000	CAPITAL OUTLAY-AMBULANCE	MI RESCUE RESOURCES LLC	TL-9 MODEL	05/07/25	725.00	30251
			Total For Dept 651 AMBULANCE		168,613.02	

Total For Fund 403 EMERGENCY SERVICES CAPITAL IMPROVEM 169,708.02

Fund 505 AMBULANCE FUND

Dept 000 675

505-000-040.000	REFUND OF AMBULANCE PAYMEN AETNA SENIOR SUPPLEMENT, AMBULANCE REFUND	04/30/25	52.12	30218
	Total For Dept 000 675		52.12	

Dept 651 AMBULANCE

505-651-718.000	HEALTH INSURANCE PREMIUM	GUARDIAN	HEALTH INSURANCE COVERAGE 5/1/2025 TO 5/30/2	04/30/25	119.01	30225
505-651-718.000	HEALTH INSURANCE PREMIUM	PRIORITY HEALTH	HEALTH COVERAGE 5/1/25 TO 5/31/25	04/30/25	2,848.88	30230
505-651-740.000	OFFICE/OPERATING SUPPLIES	DATA GUARDIAN	CONTAINER FEE - 128 HIGH STREET	04/21/25	5.00	30175
505-651-740.000	OFFICE/OPERATING SUPPLIES	MAYNARD'S WATER CONDITIK	40 LBS REGULAR SALT - PICKED UP	05/07/25	49.80	30247
505-651-741.000	AMB OPERATING	PENN CARE, INC.	AMBULANCE SUPPLIES	04/21/25	273.20	30188
505-651-741.000	AMB OPERATING	PURITY CYLINDER GASES INC	OXYGEN	04/21/25	36.00	30190
505-651-741.000	AMB OPERATING	PENN CARE, INC.	AMBULANCE SUPPLIES	04/30/25	190.40	30229
505-651-741.000	AMB OPERATING	PENN CARE, INC.	AMBULANCE SUPPLIES	04/30/25	1,013.97	30229
505-651-741.000	AMB OPERATING	PURITY CYLINDER GASES INC	OXYGEN	04/30/25	124.81	30231
505-651-741.000	AMB OPERATING	PURITY CYLINDER GASES INC	OXYGEN	04/30/25	86.67	30231
505-651-741.000	AMB OPERATING	PENN CARE, INC.	AMBULANCE SUPPLIES	05/07/25	513.74	30255
505-651-741.000	AMB OPERATING	PURITY CYLINDER GASES INC	OXYGEN	05/07/25	82.95	30257
505-651-751.000	GASOLINE AND OIL	WEX BANK	FUEL 4/1/25 TO 4/30/25	05/07/25	2,592.44	30263
505-651-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	PANTS, BELT, POLO, W/EMBROIDERY - NICHOLAS WI	05/07/25	167.75	30254
505-651-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	PANTS, POLO SHIRT WITH EMBROIDERY - MIKE POWI	05/07/25	81.56	30254
505-651-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	CANVAS SHIRT & POLO WITH EMBROIDERY - JEREMY	05/07/25	71.47	30254
505-651-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	POLO, PANTS, BELT, CANVAS SHIRT WITH EMBROIDE	05/07/25	173.16	30254
505-651-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	POLO, BELT, PANTS, CANVAS SHIRT WITH EMBROIDE	05/07/25	138.75	30254
505-651-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	POLO SHIRT WITH EMBROIDERY - COLLIN CHRENKA	05/07/25	35.00	30254
505-651-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	PANTS, BELT, POLO, CANVAS SHIRT WITH EMBROIDE	05/07/25	176.62	30254
505-651-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	PANTS - BILL RICHARDSON	05/07/25	126.00	30254
505-651-804.000	PHYSICALS EXAMINATIONS	ADVANCED RADIOLOGY SERV	PRE EMPLOYMENT XRAY	04/21/25	17.50	30169
505-651-808.000	PROFESSIONAL SERVICES-MISC	ESO SOLUTIONS, INC.	ESO SCHEDULING PLUS & ASSETS CHECKLIST BUNC	04/30/25	2,011.26	30224
505-651-808.000	PROFESSIONAL SERVICES-MISC	QUALITY AIR	APRIL 2025 MAINTENANCE AGREEMENT	04/30/25	200.62	30232
505-651-808.000	PROFESSIONAL SERVICES-MISC	SHORELINE TECHNOLOGY SC	APRIL IT SERVICES	05/07/25	926.90	30258
505-651-808.600	MEDICAL MANAGEMENT BILLING F	MEDICAL MANAGEMENT SYST	MARCH 2025 AMB BILILNG FEES	04/21/25	4,762.41	30184
505-651-808.600	MEDICAL MANAGEMENT BILLING F	MEDICAL MANAGEMENT SYST	APRIL 2025 AMB BILLING FEES	05/07/25	5,942.46	30249
505-651-850.000	TELEPHONE EXPENSE	IVSCOMM INC.	MARCH 2025 MINUTE PLAN	04/21/25	40.00	30179
505-651-850.000	TELEPHONE EXPENSE	VERIZON WIRELESS	CELL SERVICE 3/20/25 TO 4/19/2025	04/30/25	167.72	30235
505-651-910.000	INSURANCE AND BONDS	TED HARTLEB AGENCY	POLICY RENEWAL	04/21/25	1,353.30	30192
505-651-910.100	WORKMAN COMP ADDIT'L PREM 2	MML WORKERS' COMP FUND	WORKMANS' COMP ADDIT'L PREM 7-1-23 TO 7-1-24	05/01/25	1,870.85	30240
505-651-920.000	UTILITIES	CHARTER COMMUNICATIONS	128 HIGH STREET - INTERNET	04/21/25	80.00	30171
505-651-920.000	UTILITIES	CONSUMERS ENERGY	NATURAL GAS - 128 HIGH STREET 3/3/25 TO 3/31/25	04/21/25	619.55	30173
505-651-920.000	UTILITIES	CONSUMERS ENERGY	ELECTRIC - 128 HIGH STREET 3/3/25 TO 3/31/25	04/21/25	561.33	30173
505-651-930.000	REPAIR & MAINT-GENERAL	ED KOEHN FORD OF WAYLAN M	52 - REPLACED COIL AND SPARK PLUGS	04/21/25	728.85	30177



505-651-931.000	REPAIR & MAIN-BLDG/GROUNDS	JIM'S PICKUP SERVICE	TES WASTE DISPOSAL	04/21/25	22.50	30180
505-651-931.000	REPAIR & MAIN-BLDG/GROUNDS	QUALITY AIR	HEATING SYSTEM REPAIRS	04/30/25	420.00	30232
505-651-939.000	REPAIR & MAINT-VEHICLES	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	88.48	30178
505-651-939.000	REPAIR & MAINT-VEHICLES	MACQUEEN	AMBULANCE - REAR HEAT REPAIRED	04/21/25	583.04	30183
505-651-939.000	REPAIR & MAINT-VEHICLES	TIRES 2000	MEDIC 54 - OIL CHANGE	05/07/25	112.14	30261
505-651-939.000	REPAIR & MAINT-VEHICLES	TIRES 2000	MEDIC 52 - TIRE REPAIR	05/07/25	47.70	30261
505-651-955.000	BAD DEBTS	MERCHANTS & MEDICAL CRE	REFUND FOR UNCOLLECTABLE ACCOUNTS	04/21/25	701.51	30185
505-651-960.000	EDUCATION AND TRAINING	CHASE MASLONKA	REIMBURSEMENT FOR NREMT TESTING	04/21/25	104.00	30172
505-651-960.000	EDUCATION AND TRAINING	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	19.00	30178
505-651-960.000	EDUCATION AND TRAINING	JONES & BARLETT LEARNING, 18 - NVPM	EMERGENCY CARE & TRANSFER	04/30/25	2,379.82	30226
505-651-960.000	EDUCATION AND TRAINING	JONES & BARLETT LEARNING, EMERGENCY CARE	TEXTBOOKS - 10 COPIES	04/30/25	944.85	30226
505-651-961.000	EDUCATION & TRAINING-OTHERS	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	33.00	30178
505-651-961.000	EDUCATION & TRAINING-OTHERS	JONES & BARLETT LEARNING, 18 - NVPM	EMERGENCY CARE & TRANSFER	04/30/25	5,552.92	30226
505-651-961.000	EDUCATION & TRAINING-OTHERS	JONES & BARLETT LEARNING, EMERGENCY CARE	TEXTBOOKS - 10 COPIES	04/30/25	2,204.66	30226
Total For Dept 651 AMBULANCE					41,403.55	
Total For Fund 505 AMBULANCE FUND					41,455.67	

Fund 590 SEWER FUND

Dept 536

590-536-702.000	SAL / OPER CONTRACT	BRYAN FINKBEINER	DUNCAN LAK WWSL MONTHLY MONITORING & DISC	05/07/25	1,412.50	30242
590-536-740.000	OFFICE/OPERATING SUPPLIES	NORTH CENTRAL LABS OF WI	SUPPLIES	04/21/25	403.46	30187
590-536-740.000	OFFICE/OPERATING SUPPLIES	VERIZON WIRELESS	CELL SERVICE 3/20/25 TO 4/19/2025	04/30/25	40.01	30235
590-536-743.000	LAB EXPENSE	PACE ANALYTICAL SERVICES, PROJECT 50398004	DUNCAN LAKE WWTP - TESTING	04/30/25	140.20	30228
590-536-743.000	LAB EXPENSE	PACE ANALYTICAL SERVICES, PROJECT 50397723	DUNCAN LAKE WWTP - TESTING	04/30/25	344.60	30228
590-536-743.000	LAB EXPENSE	PACE ANALYTICAL SERVICES, DUNCAN LAKE WWTP	SAMPLE ANALYSIS	04/30/25	300.00	30228
590-536-808.000	PROFESSIONAL SERVICES-ALUM/F	PLM LAKE & LAND MANAGEM	ALUMINUM SULFATE	04/21/25	2,575.00	30189
590-536-808.100	PROF SERVICES/COLLECTION SYS	JOE & BARBS SEPTIC SERVICE	MARCH 2025 SERVICE CALLS AND PUMPING	04/21/25	3,100.00	30181
590-536-808.200	COLLECTION SYSTEM-PUMPING T/	JOE & BARBS SEPTIC SERVICE	MARCH 2025 SERVICE CALLS AND PUMPING	04/21/25	2,750.00	30181
590-536-808.300	COLLECTION SYSTEM-ELECTRICAL	K & A ELECTRIC	PUMP & FLOAT INSPECTION - 6730 NOFFKE DRIVE	04/21/25	150.00	30182
590-536-808.300	COLLECTION SYSTEM-ELECTRICAL	K & A ELECTRIC	REPLACEMENT CONTROL BOX AND WIRING - 6300 N	04/21/25	1,488.32	30182
590-536-808.300	COLLECTION SYSTEM-ELECTRICAL	K & A ELECTRIC	INSPECTION & REPAIR OF LIFT PUMP - 6874 NOFFKE	04/21/25	522.50	30182
590-536-808.300	COLLECTION SYSTEM-ELECTRICAL	K & A ELECTRIC	REPLACEMENT TOGGLE SWITCH FOR LIFT PUMP - 75	04/21/25	152.17	30182
590-536-910.000	INSURANCE AND BONDS	TED HARTLEB AGENCY	POLICY RENEWAL	04/21/25	315.77	30192
590-536-920.000	UTILITIES	CONSUMERS ENERGY	PARMALEE ROAD 3/24/25 TO 4/23/2025	04/30/25	1,072.26	30221
590-536-931.000	REPAIR & MAIN-BLDG/GROUNDS/	FNBO	CC STATEMENT 3/1/25 TO 3/31/25	04/21/25	39.25	30178
Total For Dept 536					14,806.04	

Total For Fund 590 SEWER FUND	<u>14,806.04</u>
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Fund 701 TRUST & AGENCY FUND

Dept 000 675

701-000-249.200

MISC SMALL ACCTS-PROFESSION/ VRIESMAN & KORHORN

LETTINGA FARMS MINE

04/30/25 531.00

30236

Total For Dept 000 675

531.00

Total For Fund 701 TRUST & AGENCY FUND

531.00

Fund Totals:

Fund 101 GENERAL FUND

30,195.68

Fund 206 FIRE DEPT

22,091.06

Fund 403 EMERGENCY SERVICES CAPITAL IMPROVEMENTS

169,708.02

Fund 505 AMBULANCE FUND

41,455.67

Fund 590 SEWER FUND

14,806.04

Fund 701 TRUST & AGENCY FUND

531.00

Total For All Funds:

278,787.47



FUND REGISTER  
FROM 04/17/2025 TO 05/07/2025  
FUND: ALL FUNDS  
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beg. Balance 04/17/2025	Total Debits	Total Credits	End Balance 05/07/2025
101	GENERAL FUND	2,081,579.56	195,142.19	154,998.45	2,121,723.30
203	MOE RD SPECIAL ASSESSMENT	1.45	0.00	0.00	1.45
205	EMERGENCY SERVICES MILLAGE	19.63	0.05	0.00	19.68
206	FIRE DEPT	813,505.82	8,364.42	52,214.42	769,655.82
209	CEMETERY-SHAW	42,746.80	0.00	0.00	42,746.80
220	WEED CONTROL ASSESSMENTS	24,367.90	32.89	0.00	24,400.79
305	NOFFKE ROAD PAVING - BOND FUND	27,472.28	33.56	0.00	27,505.84
403	EMERGENCY SERVICES CAPITAL IMPROVEMENTS	468,414.41	1,087.35	169,708.02	299,793.74
505	AMBULANCE FUND	677,030.35	93,165.59	108,992.96	661,202.98
590	SEWER FUND	306,127.50	23,139.83	14,806.04	314,461.29
701	TRUST & AGENCY FUND	26,063.53	28.56	531.00	25,561.09
<b>TOTAL - ALL FUNDS</b>		<b>4,467,329.23</b>	<b>320,994.44</b>	<b>501,250.89</b>	<b>4,287,072.78</b>

**INVOICE APPROVAL REPORT  
FOR BOARD MEETING MAY 12, 2025  
4/15/2025 to 5/11/2025**

<b>FUND</b>	<b>DATE 4-21-2025</b>	<b>DATE 4-30-2025</b>	<b>DATE 5-1-2025</b>	<b>DATE 5-7-2025</b>	<b>TOTAL</b>
Total for fund 101 <b>GENERAL FUND</b>	\$5,657.62	\$10,922.61	\$79.05	\$13,536.40	<b>\$30,195.68</b>
Total for fund <b>203 MOE RD. SPEC. ASSESS.</b>	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0.00</b>
Total for fund <b>205 EMERGENCY SVCS MILLAGE</b>	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0.00</b>
Total for fund <b>206 FIRE DEPT</b>	\$5,554.29	\$11,233.55	\$685.10	\$4,618.12	<b>\$22,091.06</b>
Total for fund <b>209 CEMETERY -SHAW</b>	\$0.00			\$0.00	
Total for fund 305 <b>NOFFKE RD PAVING-BOND</b>	\$0.00	\$3,963.02	\$0.00	\$0.00	<b>\$3,963.02</b>
Total for fund <b>403 ES CAPITAL IMPROV</b>	\$0.00			\$165,745.00	
Total for fund <b>505 AMBULANCE FUND</b>	\$10,028.67	\$18,317.71	\$1,870.85	\$11,238.44	<b>\$41,455.67</b>
Total for fund <b>590 SEWER FUND</b>	\$11,496.47	\$1,897.07	\$0.00	\$1,412.50	<b>\$14,806.04</b>
Total for fund <b>701 TRUST &amp; AGENCY FUND</b>	\$0.00	\$531.00	\$0.00	\$0.00	<b>\$531.00</b>
<b>TOTAL - ALL FUNDS</b>	<b>\$32,737.05</b>	<b>\$46,864.96</b>	<b>\$2,635.00</b>	<b>\$196,550.46</b>	<b>\$278,787.47</b>

# Treasurer's Financial Summary/Investment Report

For Month Ending April 2025

	Beginning Balance	Revenues	Transfer to / from Accounts	Expenditures	Ending Fund Balance
GENERAL	\$ 2,112,474.91	100,906.39		70,902.82	\$ 2,142,478.48
FIRE	\$ 867,291.97	9,712.88		84,233.18	\$ 792,771.67
AMB	\$ 735,036.78	94,195.86		120,490.03	\$ 708,742.61
					\$ 3,643,992.76
<b>RESTRICTED FUNDS</b>					
EMER. SERVS. MILLAGE*	\$ 3.94	15.74			\$ 19.68
EMS CAPITAL IMPROV.*	\$ 311,995.89	582.23		3,963.02	\$ 308,615.10
EMS CAPITAL IMPROV.*	\$ 156,418.52	505.12		-	\$ 156,923.64
TRUST & AGENCY	\$ 22,390.91	3,878.18		708.00	\$ 25,561.09
SHAW CEMETERY	\$ 42,746.80				\$ 42,746.80
SEWER O/M	\$ 228,855.32	29,644.31		22,214.37	\$ 236,285.26
SEWER DEBT SERVICE	\$ 61,198.01	17,205.52		-	\$ 78,403.53
NOFFKE ROAD BOND	\$ 63,418.03	33.56		35,945.75	\$ 27,505.84
DUNCAN LAKE W/C	\$ 24,367.90	32.89			\$ 24,400.79
Total Funds					<b>RESTRICTED FUNDS \$ 900,461.73</b>

\*Self Restricted Funds

## TOWNSHIP FUNDS

Month End Balance	Cash	Invested	Total Fund Balance
GENERAL	\$ 1,375,205.06	\$ 767,273.42	\$ 2,142,478.48
FIRE	\$ 787,303.43	\$ 5,468.24	\$ 792,771.67
AMB	\$ 408,132.80	\$ 300,609.81	\$ 708,742.61
<b>TOTAL</b>	<b>\$ 2,570,641.29</b>	<b>\$ 1,073,351.47</b>	<b>\$ 3,643,992.76</b>

## RESTRICTED USE FUNDS

Month End Balance	Cash	Invested	Total Restricted Use
EMER. SRVS. MILLAGE	\$ 15.74	\$ 3.94	\$ 19.68
EMS CAPITAL IMPROVEMENT	\$ 304,234.52	\$ 161,304.22	\$ 465,538.74
TRUST & AGENCY	\$ 25,561.09	\$ -	\$ 25,561.09
SHAW CEMETERY	\$ 42,746.80	\$ -	\$ 42,746.80
SEWER O/M	\$ 236,285.26		\$ 236,285.26
SEWER DEBT SERVICE	\$ 78,403.53		\$ 78,403.53
NOFFKE ROAD BOND	\$ 27,505.84		\$ 27,505.84
DUNCAN LK W/C	\$ 24,400.79	\$ -	\$ 24,400.79
<b>TOTAL</b>	<b>\$ 739,153.57</b>	<b>\$ 161,308.16</b>	<b>\$ 900,461.73</b>

Please consider this Treasurers Investment Report required by PA20.



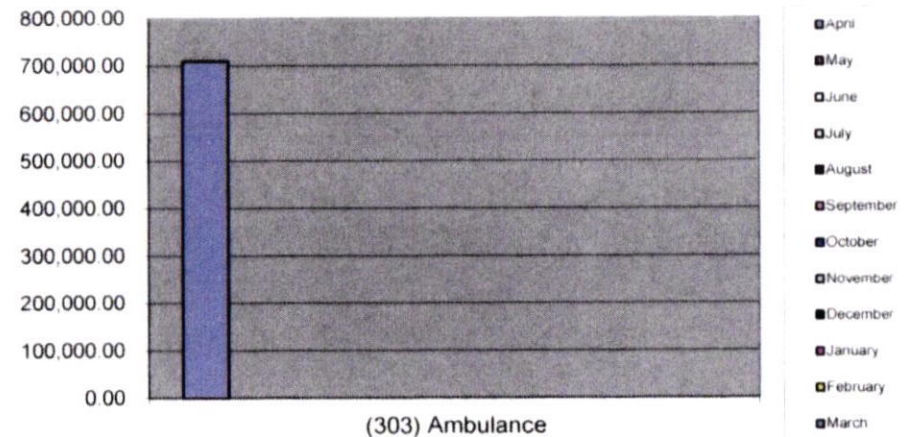
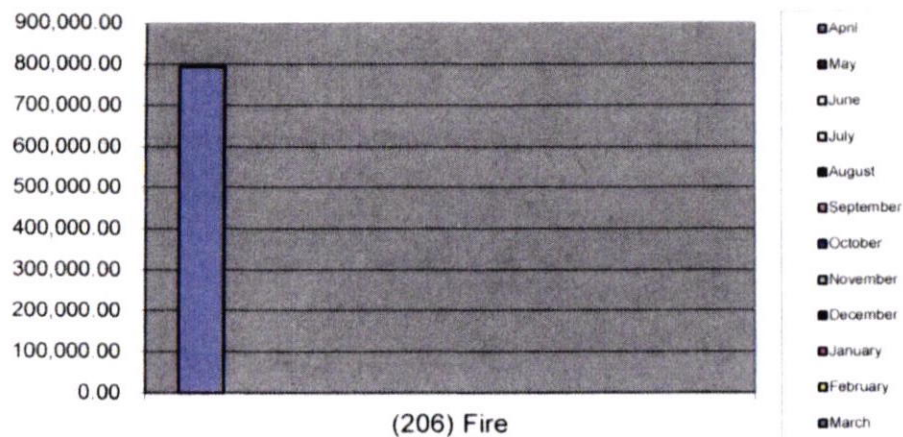
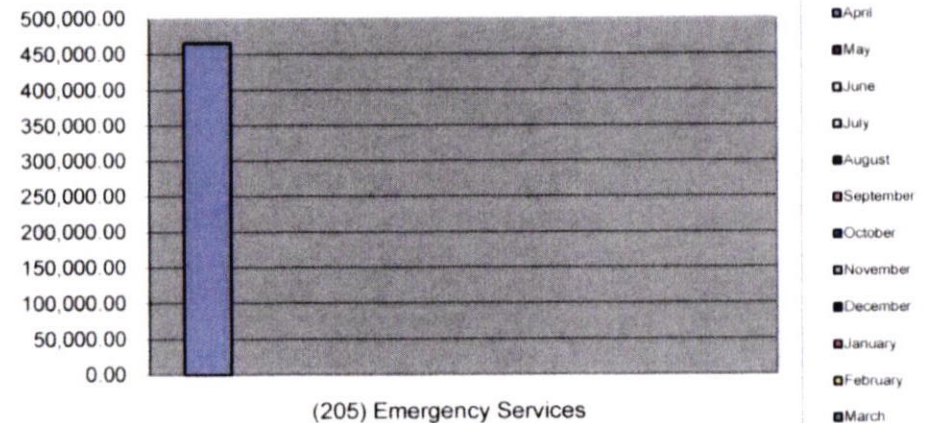
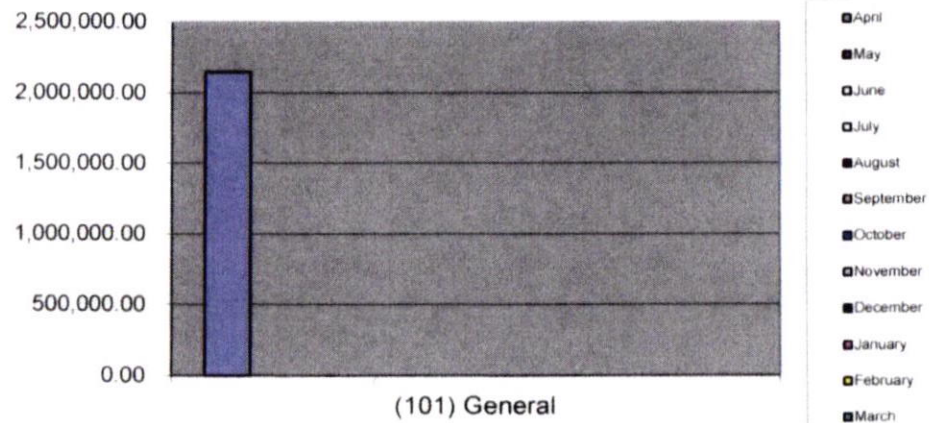
## Summary Fund Charts

		April	May	June	July	August	September	October	November	December	January	February	March
(101)	General	2,142,478.48											

		April	May	June	July	August	September	October	November	December	January	February	March
(205)	Emer. Svcs	465,558.42											

		April	May	June	July	August	September	October	November	December	January	February	March
(206)	Fire	792,771.67											

		April	May	June	July	August	September	October	November	December	January	February	March
(303)	Ambulance	708,742.61											





**General Fund (101, 203)**  
**For Month Ending April 2025**

Balance Forward		\$ 2,112,474.91
<b>Revenues</b>		
Tax Administration Fee	3.60	
State Shared Revenue	89,414.00	
Prior year taxes	6.28	
Misc. Cemetery fees	4,104.00	
Interest	6,047.31	
Misc: Zoning	370.00	
Reimbursement - Employee Healthcare	961.20	
<b>Total Revenues</b>	\$ 100,906.39	\$ 2,213,381.30
<b>Expenditures</b>		
A/P Expenses	39,872.93	
Payroll & Payroll Taxes	31,004.89	
Bank Fees Fraud Protection	25.00	
<b>Total Expenditures</b>	\$ 70,902.82	

<b>TOTAL GENERAL FUND</b>	<b>\$ 2,142,478.48</b>
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**Shaw Cemetery (209)**  
**For Month Ending April 2025**

Beginning Balance	42,746.80
A/P Expenses	
<b>Total</b>	<b>\$ 42,746.80</b>

<b>TOTAL SHAW CEMETERY FUND</b>	<b>\$ 42,746.80</b>
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## Fire Fund (206)

### For Month Ending April 2025

Balance Forward		\$	867,291.97
<b>Revenues</b>			
Charge for Services	822.50		
Grants	3,950.00		
Interest	1,900.42		
Misc: Reflective Address Signs	15.00		
Reimbursement - Healthcare Contribution	525.96		
Reimbursement - Insurance Premium Refund	2,499.00		
<b>Total Revenues</b>	\$ 9,712.88		
		\$	877,004.85
<b>Expenditures</b>			
A/P Expenses	55,269.70		
Payroll & Payroll Taxes	28,963.48		
<b>Total Expenditures</b>	\$ 84,233.18		
<b>TOTAL FIRE FUND</b>		\$	792,771.67

## Emergency Services Millage Fund (205, 403)

### For Month Ending April 2025

<b>Restricted Capital Improvement Millage Fund(205)</b>			
Balance Forward		\$	3.94
<b>Revenues</b>			
Prior year taxes	15.69		
Interest	0.05		
<b>Total Revenues</b>	\$ 15.74		
<b>Expenditures</b>			
Transfer To Restricted Funds			
<b>Total Expenditures</b>	\$ -		
		\$	19.68
<b>Restricted Capital Improvement Fund (403)</b>			
Balance Forward		\$	311,995.89
<b>Revenues</b>			
Interest	582.23		
Transfer From Other Funds (Tax revenue from ES)			
<b>Total Revenues</b>	\$ 582.23		
<b>Expenditures</b>			
A/P Expenses	3,963.02		
<b>Total Expenditures</b>	\$ 3,963.02		
		\$	308,615.10

<b>Restricted Capital Improvment Money Market Fund (403)</b>			
Beginning Balance	\$ 156,418.52		
Interest	\$ 505.12		
<b>Total</b>		\$	156,923.64

<b>TOTAL EMERGENCY SERVICES FUND</b>		\$	465,558.42
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### Ambulance Fund (505) For Month Ending April 2025

Balance Forward	\$	735,036.78
<b>Revenues</b>		
Charge for Services	250.00	
Transports - Corewell Health	2,582.00	
Ach'ed Payments	66,493.38	
Direct Deposit/CC Payments	17,569.87	
Interest	1,720.34	
Collection Receivable	154.35	
Grants	4,300.00	
Misc. Reimbursement	100.00	
CPR/First Aid/PHTLS classes	500.00	
Reimbursement - Healthcare Contribution	525.92	
<b>Total Revenues</b>	\$	94,195.86
<b>Expenditures</b>		
A/P Expenses	51,158.09	
Payroll & Payroll Taxes	69,331.94	
<b>Total Expenditures</b>	\$	120,490.03

<b>TOTAL AMBULANCE FUND</b>	<b>\$</b>	<b>708,742.61</b>
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### Trust & Agency Fund (701) For Month Ending April 2025

Balance Forward	\$	22,390.91
<b>Revenues</b>		
Escrow Holdings	3,849.62	
Interest	28.56	
<b>Total Revenues</b>	\$	3,878.18
		<u>\$ 26,269.09</u>
<b>Expenditures</b>		
A/P Expenses	708.00	
<b>Total Expenditures</b>	\$	708.00

<b>TOTAL TRUST &amp; AGENCY FUND</b>	<b>\$</b>	<b>25,561.09</b>
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### Noffke Road Paving Bond (305) For Month Ending April 2025

Balance Forward	\$	63,418.03
<b>Revenues</b>		
Interest	33.56	
<b>Total Revenues</b>	\$	33.56
		<u>\$ 63,451.59</u>
<b>Expenditures</b>		
Bond Payments	35,945.75	
<b>Total Expenditures</b>	\$	35,945.75

<b>TOTAL NOFFKE ROAD PAVING BOND FUND</b>	<b>\$</b>	<b>27,505.84</b>
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**Duncan Lake Weed Control (220)**  
**For Month Ending April 2025**

Beginning Balance		24,367.90
<b>Revenues</b>		
Tax Collections		
Interest	32.89	
<b>Total Revenues</b>	32.89	
<b>Expenditures</b>		
A/P Expenses	-	
<b>Total Expenditures</b>	\$ -	
<b>TOTAL DUNCAN LAKE WEED CONTROL</b>		<b>\$ 24,400.79</b>

**Sewer O & M Fund (590)**  
**For Month Ending April 2025**

Balance Forward		\$ 228,855.32
<b>Revenues</b>		
Charge for Services	29,530.00	
Interest	114.31	
<b>Total Revenues</b>	\$ 29,644.31	
<b>Expenditures</b>		
A/P Expenses	22,214.37	
<b>Total Expenditures</b>	\$ 22,214.37	
<b>TOTAL SEWER O &amp; M FUND</b>		<b>\$ 236,285.26</b>

**Sewer Debt Service Fund (590)**  
**For Month Ending April 2025**

Balance Forward		\$ 61,198.01
<b>Revenues</b>		
Charge for Debt	17,100.00	
Interest	105.52	
<b>Total Revenues</b>	\$ 17,205.52	
<b>Expenditures</b>		
Debt/Interest Payment	-	
<b>Total Expenditures</b>	\$ -	
<b>TOTAL SEWER DEBT SERVICE</b>		<b>\$ 78,403.53</b>



# Depository and Investment Report

Account Balances as Of 04/30/2025

		TOTAL	CASH/Money Market	Money Market Investment	Investment (MI Class)	Investment (MI Class)
101	General Fund	2,142,477.03	1,375,203.61		13,175.43	754,097.99
203	Moe Road Dust Control	1.45	1.45			
205	Emergency Services - Millage	19.68	15.74			3.94
206	Fire	792,771.67	787,303.43		5,468.24	
209	Shaw Cemetery	42,746.80	42,746.80			
220	Weed Control	24,400.79	24,400.79			
305	N Noffke Drive Road Bond	27,505.84	27,505.84			
403	EMS - Capital Improvement	465,538.74	304,234.52	156,923.64	4,380.58	
505	Ambulance	646,602.39	345,992.58			300,609.81
505	Ambulance - remote deposit	62,140.22	62,140.22			
590	Sewer O/M	236,285.26	236,285.26			
590	Sewer Debt Service	78,403.53	78,403.53			
	P/R	172.14	172.14			
	A/P	9.98	9.98			
<b>Disbursement / Sweep account Total</b>		<b>\$ 4,519,075.52</b>	<b>\$ 3,284,415.89</b>	<b>\$ 156,923.64</b>	<b>\$ 23,024.25</b>	<b>\$ 1,054,711.74</b>
701	Trust & Agency	25,561.09	25,561.09			
	Tax	3,345.04	3,345.04			
		<b>\$ 28,906.13</b>	<b>\$ 28,906.13</b>			
<b>TOTAL of ALL Accounts</b>		<b>\$ 4,547,981.65</b>				

# TOWNSHIP *of* THORNAPPLE



Eric Schaefer, *Supervisor* / Cindy Ordway, *Clerk* / Laura Bouchard, *Treasurer*  
Ross DeMaagd, *Trustee* / Kim Selleck, *Trustee* / Curt Campbell, *Trustee* / Sandy Rairigh, *Trustee*

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Phone 269-795-7202 \* Fax 269-795-8812 \* 200 E Main St.,  
PO Box 459, Middleville MI 49333 \* [www.thornapple-twp.org](http://www.thornapple-twp.org)

May 12, 2025

Thornapple Twp Board Members,

Since the last monthly report, we have received zoning compliance permits for the following:

New single family homes 5, Accessory buildings 7, In-ground pools 3, and 1 sign permit.  
Definitely a sign of warmer weather is when the zoning permits pick up.

I haven't received any additional Duncan Lake audit forms since the last report but did field 2 calls from residents inquiring about questions.

We received a couple complaints regarding dirt bikes, ATV's running around a development. There was an annual HOA meeting last month and everyone was confident it would be addressed and the problem handled. I did send out letters to all residents with a copy of our ordinance advising they are illegal to drive on the roads in our township.

The other development with the same issue has been reaching out again as this is a continuing problem. MSP and Barry Co Sheriff have been out there a number of times recently as well.

I had a complaint of trash blowing into a neighbor's yard. Notice sent to offender as they would not answer their door when I have stopped.

Nothing much else to report at this time.

Respectfully,

**Phil Gensterblum**  
Zoning Administrator

Emergency Services Committee meeting  
May 7, 2025

Monthly Reports

- Run report –
- Staffing -
- EMS – week May 18-24
- Rock the Country update
- MVA – collections discussion
  
- **Apparatus (DOT discussion)**
  - E-52 (2022) – Cleared DOT
  - Brush 53 (2001) – rockers, parking brake, oil leak, exhaust issues, wipers – booster hose damaged
  - E-51 (2015) – passed DOT- water level indicator oos
  - Tanker 54 (2000) –DOT compliant
  - Bravo 53 (2001)- DOT compliant
  - Medic 51 (2016) – DOT compliant – will be replaced third week of May
  - Medic 52 (2021)- DOT compliant - damaged on a call- – body damage repair date TBD after we get our new ambulance.
  - Bravo 54- repaired in service
  - Refurbished Braun –delivery 5-9-25
  - Command vehicle –

**Revenue**

- Medic revenues report –

**Equipment**

- Hose – received – waiting on the nozzles

Emergency Services Committee meeting  
May 7, 2025

**Grant(s)**

- State of Michigan workforce grant approved
  - Pay for 10 EMT's class starts Oct 22<sup>nd</sup>
  - Pays for 4 members to go to Instructor coordinator class
- Full-time firefighter's turnout gear program- received \$21,000
- MIOSHA grant – 1/1/2025 – approved purchasing turnout gear
- AFG –
  - Ambulance (\$325,000)- reappplied – complete proofing and submitting this week - 12/4/2024
  - Stryker equipment grant (\$132,000)- submitted 12/4/2024
- Walmart grant – submitted to \$5000 – granted \$2000
- Gary Sinise grant- submitted 12/10/2024 \$72,000 – brush truck
- Fire House subs grant – submitted 4/3/2025 \$20,283.86- can-am street legal
- National Volunteers council – Carins helmet grant
- National Volunteers council- Nutella \$5000 equipment grant
- National Volunteers council – Turnout gear 4 sets of gear
- **Station needs**
  - Wall crack – evaluating now to see if needs to be filled
  - Need to setup a plan for new HVAC for the station with buildings and ground - Will set up after new budget year starts
- **Community events coming up**

**Agenda Requests**

**Personnel**

Earned sick time act

Retirement enhancement discussion

Chief's contract



# Thornapple Township Fire Department Monthly report

Thornapple	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
EMS	18	13	10	17									58
Fire	5	4	3	8									20
Both	4	2	1	4									11
Middleville													
EMS	18	28	32	28									106
Fire	3	7	4	8									22
Both	0	0	0	1									1
Irving													
EMS	8	17	9	10									44
Fire	3	1	2	2									8
Both	1	1	1	1									4
Yankee Springs													
EMS				14									14
No Transports				2									2
Rutland													
EMS													
No Transports													
Transfers													
Transfers	127	100	131	112									470
Fire mutual aid	2	1	1	5									9
Aid to													
Mercy	10	23	16	19									68
Life	21	15	8	5									49
Wayland	4	5	1	0									10
Aid from													
Mercy	1	1	1	1									4
Life	0	0	0	0									0
Wayland	0	0	0	1									1
cx enroute	13	14	15	23									65
Monthly total	238	232	235	261	0	0	0	0	0	0	0	0	964

Annual total

Previous year run totals	
2024	2480
2023	1848
2022	1558

# TOWNSHIP of THORNAPPLE

Eric Schaefer, *Supervisor* / Cindy Ordway, *Clerk* / Laura Bouchard, *Treasurer*  
Ross DeMaagd, *Trustee* / David Stanton, *Trustee* / Curt Campbell, *Trustee* / Sandra Rairigh, *Trustee*



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Phone 269-795-7202 \* Fax 269-795-8812 \* 200 E Main St., PO Box 459, Middleville MI 49333  
[www.thornapple-twp.org](http://www.thornapple-twp.org)

May 13, 2025

Mr. Kevin R. Smith, President  
Village of Middleville  
100 East Main Street  
Middleville, MI 49333

Re: Local Development Finance Authority

Dear Mr. Smith:

We are writing to you in regards to the upcoming public hearing for the Middleville LDFA, to be held at the Village of Middleville offices on Tuesday, May 27, 2025. It is our understanding that the proposed amendment to the Plan would extend the term of the Plan for 10 years, so that the Plan would expire in 2035 instead of 2025.

Thornapple Township is requesting at this time to **"opt out" of the LDFA capture for the Emergency Services millage for the extended term.** The LDFA would, however, continue to capture from the Thornapple Township General Operating millage.

Please consider this letter our formal request to "opt out" for the above stated millage item, should the term of the Plan be extended as proposed in your correspondence.

Please feel free to contact me if you have any questions regarding this matter.

Regards,

Laura Bouchard, Treasurer

Thornapple Township



# VILLAGE OF MIDDLEVILLE

May 1, 2025

Mr. Eric Schaefer, Supervisor  
Township of Thornapple  
200 E. Main Street  
Middleville, MI 49333

Re: Proposed Amendment No. 5 to the Development and Tax Increment Financing  
Plan for the Village of Middleville Local Development Finance Authority

Dear Eric:

On April 22, 2025, the Middleville Village Council, acting on a recommendation from the Village of Middleville Local Development Finance Authority, adopted a resolution scheduling a public hearing on a proposed amendment ("Amendment No. 5") to the Authority's Development and Tax Increment Financing Plan (the "Plan").

The public hearing will be held in the Village Council Chambers on Tuesday, May 27, 2025, at 7:00 p.m., or shortly thereafter, at the Village Hall located at 100 East Main Street in Middleville.

Enclosed is a formal notice of the public hearing, along with the text of proposed Amendment No. 5.

The Village is conducting the public hearing in accordance with the Recodified Tax Increment Financing Act, Act 57 of the Public Acts of Michigan of 2018, as amended ("Act 57").

At the hearing, the Township will have an opportunity to express the Township's views and recommendations on proposed Amendment No. 5 to the Plan. After the public hearing, the Village Council may approve or reject the proposed amendment or approve it with modifications in accordance with Act 57.

The Village Council would like to provide a reasonable opportunity to meet with affected taxing jurisdictions prior to the public hearing. In that regard, the Council would be happy to meet with you or your representative to further discuss proposed Amendment No. 5 to the Plan just prior to the public hearing and at the beginning of the May 27 Village Council meeting.

If meeting at that date and time is not convenient, please call the Village Hall, and we can arrange to meet with you or your representative prior to the May 27 meeting to answer any questions that you may have on the proposed amendment.

**100 EAST MAIN STREET \* P.O. BOX 69 \* MIDDLEVILLE, MI 49333-0069**  
**PHONE (269) 795-3385 \* FAX (269) 795-8889**



Mr. Eric Schaefer, Supervisor  
Township of Thornapple  
May 1, 2025  
Page 2

The proposed amendment to the Plan will extend the plan for ten (10) years through 2035. Amendment No 5 does not propose to expand the current boundaries of the district. Amendment No. 5 includes additional projects to be undertaken by the Authority for the benefit of the properties in the Authority's district.

If you would like to meet with the Village Council prior to the public hearing and during the Village Council's meeting on May 27, please call Village Manager Craig Stolsonburg to confirm your attendance so that you may be included on the agenda.

If you have no comments, questions or recommendations regarding the proposed amendment, there is no need to attend the meeting or the public hearing on May 27.

Finally, a copy of the Authority's existing Development and Tax Increment Financing Plan is on file with my office. I can forward a copy of the existing Plan to you at your request.

Please call me should you have any questions regarding proposed Amendment No. 5 to the Authority's Development Plan or the process to approve the amendment.

Very truly yours,

A handwritten signature in black ink that reads "Kevin Smith" followed by a stylized flourish or set of initials that appear to be "DLXP".

Kevin R. Smith, President  
Village of Middleville

Enclosures

cc: Cindy Ordway, Township Clerk



## **VILLAGE OF MIDDLEVILLE**

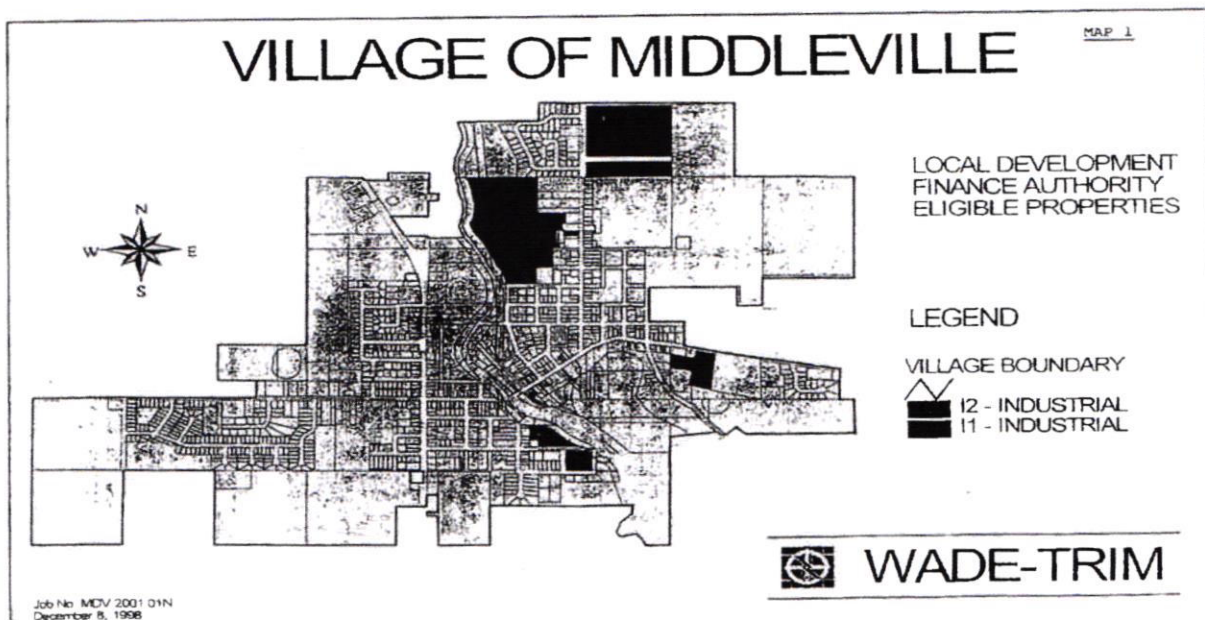
### **BARRY COUNTY, MICHIGAN**

#### **NOTICE OF PUBLIC HEARING ON PROPOSED AMENDMENT NO. 5 TO VILLAGE of MIDDLEVILLE LOCAL DEVELOPMENT FINANCE AUTHORITY DEVELOPMENT AND TAX INCREMENT FINANCING PLAN**

PUBLIC NOTICE IS HEREBY GIVEN that the Village Council of the Village of Middleville will hold a public hearing on the proposed Amendment No. 5 to the Village of Middleville Local Development Finance Authority's Development and Tax Increment Financing Plan in accordance with the Michigan Recodified Tax Increment Financing Act (Act 57 of the Public Acts of Michigan of 2018, as amended). The hearing will be held on Tuesday, May 27, 2025, at 7:00 p.m., local time (or shortly thereafter) at the Village Hall located at 100 East Main Street, within the Village.

The existing boundaries of the Authority's District are described as follows by map and general property description:

#### **VILLAGE of MIDDLEVILLE LOCAL DEVELOPMENT FINANCE AUTHORITY DISTRICT BOUNDARIES**



The existing Development and Tax Increment Financing Plan (the "Plan"), as amended by Amendment Nos. 1, 2, 3, and 4 to the Plan, and the proposed Amendment No. 5 to the Plan, are available for public inspection at the office of the Village Clerk at the Village Hall located at 100 East Main Street, Middleville, Michigan.

All aspects of Amendment No. 5, the Plan, and any other information that the Village Council deems appropriate, are open for discussion at the public hearing. At the hearing, citizens,

**Amendment No. 5 to the  
Village of Middleville Local Development Finance Authority's  
Development and Tax Increment Financing Plan**

Section 1.     Amendment to Section 5.0. Section 5.0 of the Village of Middleville Local Development Finance Authority's Development and Tax Increment Financing Plan (the "Original Plan"), adopted by resolution of the Village Council on May 11, 1999, as amended by Amendment No. 1 to the Original Plan, adopted February 14, 2006 ("Amendment No. 1"), as amended by Amendment No. 2 to the Original Plan, adopted March 11, 2008 ("Amendment No. 2"), as amended by Amendment No. 3 to the Original Plan, adopted March 23, 2010 ("Amendment No. 3"), and further amended by Amendment No. 4 to the Original Plan, adopted May 24, 2016 ("Amendment No. 4") (collectively the Original Plan, as amended by Amendment No. 1, Amendment No. 2, Amendment No. 3, and Amendment No. 4, is hereinafter referred to as the "Original Plan, as amended"), is hereby further amended to add the following after existing Project No. 16 (as added by Amendment No. 4):

17.     Water System Improvement Projects:

a.     Irving Road Reconstruction and Water Main Replacement Project. Replacement of the water main running along Irving Road.

Estimated Project Cost:     \$1,661,400\* (initial cost); periodic improvements at then-current bid cost.

Estimated Authority participation in funding of cost of the project: \$1,600,000 (initial costs), plus subsequent improvement costs.

b.     East Lift Station Force Main Replacement/Lining. Replace existing 50 to 60-year-old pipes to greatly improve reliability of the wastewater system for industrial users.

Estimated Project Cost:     \$850,000\* (initial cost); periodic improvements at then-current bid cost

Estimated Authority participation in funding of cost of the project: \$850,000 (initial costs), plus subsequent improvement costs.

c.     Grand Rapids Street Lift Station Upgrades. System upgrades to accommodate additional flows resulting from development of industrial properties.



All operating and planning expenditures of the Authority and the Village, as well as all advances extended by or indebtedness incurred by the Village or other parties, are expected to be repaid from tax increment revenues. The costs of the Original Plan, as amended, are also anticipated to be paid from tax increment revenues as received.

Section 3.     Amendment to Section 9.0. Section 9.0 is amended to add the following paragraph at the end of existing Section 9:

The project added to the Original Plan, as amended by Amendment No. 5 (described in Sections 5.0 and 6.0 of the Original Plan, as amended by Amendment No. 5 as the “Water System Improvement Projects” and the “Gas Main Project” (collectively, the “Amendment No. 5 Projects”) will be financed using Authority tax increment revenues, Village funds on hand including, but not limited to enterprise funds, grant proceeds, and/or proceeds of Village and/or Authority bonds.

Section 4.     Amendment to Tax Increment Financing Plan. The section of the Tax Increment Financing Plan portion of the Original Plan, as amended, entitled “Duration of the Plan” is amended to read in its entirety as follows:

**Duration of the Plan.**

The preparation and submission of a Tax Increment Financing Plan must include a statement of the duration of the tax increment financing program.

The duration proposed for the tax increment financing program includes a reasonable time to obtain commitments for the projects, and to complete a detailed and final financing package using tax increment revenues or bonds in a financing scheme to make certain that the developments materialize. The proposed duration of the tax increment financing program is also flexible enough to allow for preparation and submission of the details of financing such projects as soon as the information is available and ready to be presented for Village review.

The tax increment financing program set forth in this Plan, as amended, shall extend through December 31, 2035, unless otherwise extended.

Section 5.     Amendment to Tables 1, 2 and 3 of Tax Increment Financing Plan. Tables 1, 2 and 3 of the Tax Increment Financing Plan portion of the Original Plan, as amended, are hereby amended to update the referenced tables in the manner attached hereto as Exhibit A.

**VILLAGE OF MIDDLEVILLE  
LOCAL DEVELOPMENT FINANCE AUTHORITY**

**BARRY COUNTY, MICHIGAN**

LDFA RESOLUTION #25-01

**RESOLUTION TO APPROVE AND SUBMIT AMENDMENT NO. 5  
TO THE VILLAGE OF MIDDLEVILLE DEVELOPMENT AND  
TAX INCREMENT FINANCING PLAN NO. 1**

Minutes of a regular meeting of the Board of the Village of Middleville Local Development Finance Authority, Barry County, Michigan, held in the Village Hall in Middleville, Michigan, on the 17th day of April 2025, at 5:00 p.m. Local Time.

PRESENT: Members: \_\_\_\_\_

ABSENT: Members: \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_:

WHEREAS, the Village of Middleville (the "Village") pursuant to the provisions of former Act 281 of the Public Acts of Michigan of 1986, as amended, now Part 4 of Act 57 of the Public Acts of Michigan of 2018, as amended ("Act 57"), established the Local Development Finance Authority of the Village of Middleville (the "Authority") and designated the boundaries of the Authority's district (the "District"); and

WHEREAS, the Village and the Authority subsequently approved a Development and Tax Increment Financing Plan (the "Original Plan") in accordance with Act 57; and

WHEREAS, the Village and the Authority subsequently approved four amendments to the Original Plan ("Amendment No. 1," "Amendment No. 2," "Amendment No. 3," and "Amendment No. 4") (the Original Plan, as amended by Amendment Nos. 1, 2, 3, and 4, is hereinafter referred to as the "Original Plan, as amended"); and



04/08/2025  
02:50 PM

DDA/LDFA Report (Detail) FOR THORNAPPLE TOWNSHIP

Page: 2/2  
De: Thornapple Twp 2024

All Records  
Special Population: Ad Valorem-Special Acts  
Summer, Real & Personal Property  
DDA/LDFA Chosen: LDFA, Adjusted Values (All Adjustments Included)  
Include: All Parcels

PARCEL INFORMATION	TAX HEADING	TAX BILLED	CAPTURED TAX	NET TOTAL
SCHOOL: 08050, DDA/LDFA: LDFA				
TOTAL PARCELS: 59	STATE ED TAX	238,670.02	0.00	238,670.02
TAXABLE VALUE: 39,828,344	BARRY COUNTY	174,697.37	110,419.27	64,278.10
BASE VALUE: 13,031,095	TOTALS----->	413,367.39	110,419.27	302,948.12
CAPTURED VALUE: 26,797,249	-----CAPTURED TAXES BREAKDOWN-----			
PRE/MBT TAXABLE: 655,100	POSITIVE CAPTURE NEGATIVE CAPTURE			
NON PRE/MBT TAXABLE: 39,173,244	STATE ED TAX	0.00	0.00	
PRE/MBT CAPTURED: -6,514,400	BARRY COUNTY	154,596.83	-44,177.56	
NON PRE/MBT CAPTURED: 33,311,649	TOTALS----->	154,596.83	-44,177.56	
COM. PERS. TAXABLE: 605,100				
IND. PERS. TAXABLE: 50,000				
SPEC. ACT PERS. TAXABLE: 0				
COM. PERS. CAPTURED: -2,926,200				
IND. PERS. CAPTURED: -3,588,200				
SPEC. ACT PERS. CAPTURED: 0				

*Village of Middletown*  
*Local Development Finance Authority*  
FY2025 Budget Adjustments

LDFA Expenditures fund comprises of the following fund changes:

Department 956 – Expenditures is comprised of the following changes:

- \$750,000 reclassify from Transfer to Local to Transfer to Major.

**Village of Middleville  
Local Development Finance Authority Meeting Agenda  
Thursday, April 17, 2025 – 5:00 pm  
100 E Main Street – Village Hall Council Chambers**



1. Call to Order
2. Roll Call of Board Members
3. Approval of Meeting Agenda
4. Consent Agenda (roll call vote)
  - a. Approval of Minutes of the Meeting of January 16, 2025
  - b. Expenses January 1 – April 7, 2025 - \$16,539.66
  - c. Revenue and Expenditure Report through April 30, 2025  
*[Attached, Unaudited]*
5. Public Comments
6. Presentation: None
7. Old Business
8. New Business
  - a. FY2025 Budget Adjustments
  - b. LDFA Plan – 2025 and beyond – **Mark Nettleton**
9. Manager's Report
10. Other
11. Adjournment

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NEXT MEETING:  
July 17, 2025

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# VILLAGE OF MIDDLEVILLE

## RESOLUTION BY THE MIDDLEVILLE, MICHIGAN VILLAGE COUNCIL

11 May 1999

### RESOLUTION TO CREATE A LOCAL DEVELOPMENT FINANCE AUTHORITY AND TO ADOPT AN INDUSTRIAL DEVELOPMENT PLAN AND A TAX INCREMENT FINANCING PLAN

**WHEREAS**, Public Act 281 of 1986, as amended, does provide for the creation of a Local Development Finance Authority; and,

**WHEREAS**, said Authority can assist in development, expansion, and improvements to the industrial sectors of the Village of Middleville; and,

**WHEREAS**, the Act provides for the capture of incremental taxable values above base year values to assist in financing public purpose projects or public infrastructure improvements as determined in an adopted Development Plan and Tax Increment Financing Plan; and

**WHEREAS**, the recent expansion and investment and the proposed additional expansion and new employment opportunities at Bradford White Corporation create a need for infrastructure improvements; and,

**WHEREAS**, a public hearing was held by the Village Council on December 8, 1998, with due notice, posting and publication as required by said Act; and,

**WHEREAS**, the Local Development Finance Authority has organized and advanced an Industrial Development Plan and Tax Increment Financing Plan with recommendation for adoption by the Village Council after a public hearing; and,

**WHEREAS**, it is considered in the best interest of the Village of Middleville to proceed to create an Authority to function and carry out Economic Development activities for eligible properties as authorized by Public Act 281 of 1986, as amended, in all I-1 and I-2 zoned properties located within the Village of Middleville.

Page 1 of 2



**Manager's Report**

Stolsonburg presented his report.

**Other:** None

**Adjournment**

Motion by Getty, seconded by Schaefer, to adjourn the meeting at 5:34 pm. Voice Vote: All Yeas.

**Motion Passed**

Respectfully Submitted,

Eric Schaefer, Secretary

Prepared by,

Kim Dannenberg, Village Deputy Clerk

04/07/2025 12:56 PM  
User: ayalag  
DB: Middleville

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MIDDLEVILLE

Page: 1/1

PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	YTD BALANCE 04/30/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/25 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BUDGET USPD
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND							
Revenues							
Dept 000							
250-000-410.000	Taxes Rec. Personal	400,000.00	0.00	0.00	0.00	400,000.00	0.00
Total Dept 000		400,000.00	0.00	0.00	0.00	400,000.00	0.00
Dept 100 - REVENUE							
250-100-406.000	Captured Taxes	430,511.00	61,428.47	0.00	0.00	369,082.53	14.27
250-100-664.100	INTEREST	0.00	(10,775.70)	0.00	0.00	10,775.70	100.00
250-100-664.101	MI CLASS INTERESTS	25,000.00	13,492.26	0.00	0.00	11,507.74	53.97
Total Dept 100 - REVENUE		455,511.00	64,145.03	0.00	0.00	391,365.97	14.08
TOTAL REVENUES		855,511.00	64,145.03	0.00	0.00	791,365.97	7.50
Expenditures							
Dept 956 - DDA/LDFA FUND EXP							
250-956-130.100	LAND ACQUISITION	15,000.00	0.00	0.00	0.00	15,000.00	0.00
250-956-801.100	Attorney Fees	4,000.00	840.00	840.00	0.00	3,160.00	21.00
250-956-818.700	LDFA Contractual	200,000.00	15,699.66	0.00	195,695.65	(11,395.31)	105.70
250-956-900.100	Printing & Publishing	200.00	0.00	0.00	0.00	200.00	0.00
250-956-906.000	DEBT SERVICE-PRINCIPAL	75,000.00	0.00	0.00	0.00	75,000.00	0.00
250-956-907.000	DEBT SERVICE-INTEREST	6,162.00	0.00	0.00	0.00	6,162.00	0.00
250-956-965.203	TRANSFER TO LOCAL	750,000.00	0.00	0.00	0.00	750,000.00	0.00
250-956-965.590	TRANSFER TO SEWER	225,000.00	75,000.00	0.00	0.00	150,000.00	33.33
250-956-965.591	TRANSFER TO WATER	400,000.00	0.00	0.00	0.00	400,000.00	0.00
Total Dept 956 - DDA/LDFA FUND EXP		1,675,362.00	91,539.66	840.00	195,695.65	1,388,126.69	17.14
TOTAL EXPENDITURES		1,675,362.00	91,539.66	840.00	195,695.65	1,388,126.69	17.14
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND:							
TOTAL REVENUES		855,511.00	64,145.03	0.00	0.00	791,365.97	7.50
TOTAL EXPENDITURES		1,675,362.00	91,539.66	840.00	195,695.65	1,388,126.69	17.14
NET OF REVENUES & EXPENDITURES		(819,851.00)	(27,394.63)	(840.00)	(195,695.65)	(596,760.72)	27.21

WHEREAS, the Authority has prepared Amendment No. 5 to the Original Plan, as amended ("Amendment No. 5"), in the form on file with the Secretary of the Authority.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. Amendment No. 5 is necessary for the achievement of the purposes of Act 57.
2. Amendment No. 5 is in compliance with Sections 412 and 415 and all other applicable requirements of Act 57.
3. Amendment No. 5, as prepared and in **the form** on file with the Secretary of the Authority, is hereby approved.
4. The Village Council is hereby **requested** to hold a public **hearing** on Amendment No. 5 pursuant to Act 57 at the earliest possible time. **The Village Council** is **further** requested to adopt a resolution to approve Amendment No. 5 following **said** public hearing.
5. If the Village Council **approves** **Amendment No. 5** in accordance with the requirements of Act 57, the Authority shall **proceed with diligence** to implement the Original Plan, as amended, and further **amended by** Amendment No. 5 in accordance with its terms.
6. **All resolutions or parts of resolutions in conflict herewith are hereby rescinded.**

YEAS: Members: \_\_\_\_\_

NAYS: Members: \_\_\_\_\_

ABSTAIN: Members: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Peter Kattula, Chair  
Village of Middleville Local Development  
Finance Authority

All operating and planning expenditures of the Authority and the Village, as well as all advances extended by or indebtedness incurred by the Village or other parties, are expected to be repaid from tax increment revenues. The costs of the Original Plan, as amended, are also anticipated to be paid from tax increment revenues as received.

**Section 3. Amendment to Section 9.0.** Section 9.0 is amended to add the following paragraph at the end of existing Section 9:

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The tax increment financing program set forth in this Plan, as amended, shall extend through December 31, 2035, unless otherwise extended.

**Section 5. Amendment to Tables 1, 2 and 3 of Tax Increment Financing Plan.** Tables 1, 2 and 3 of the Tax Increment Financing Plan portion of the Original Plan, as amended, are hereby amended to update the referenced tables in the manner attached hereto as Exhibit A.



**Amendment No. 5 to the  
Village of Middleville Local Development Finance Authority's  
Development and Tax Increment Financing Plan**

Section 1.     Amendment to Section 5.0. Section 5.0 of the Village of Middleville Local Development Finance Authority's Development and Tax Increment Financing Plan (the "Original Plan"), adopted by resolution of the Village Council on May 11, 1999, as amended by Amendment No. 1 to the Original Plan, adopted February 14, 2006 ("Amendment No. 1"), as amended by Amendment No. 2 to the Original Plan, adopted March 11, 2008 ("Amendment No. 2"), as amended by Amendment No. 3 to the Original Plan, adopted March 23, 2010 ("Amendment No. 3"), and further amended by Amendment No. 4 to the Original Plan, adopted May 24, 2016 ("Amendment No. 4") (collectively the Original Plan, as amended by Amendment No. 1, Amendment No. 2, Amendment No. 3, and Amendment No. 4, is hereinafter referred to as the "Original Plan, as amended"), is hereby further amended to add the following after existing Project No. 16 (as added by Amendment No. 4):

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Estimated Authority participation in funding of cost of the project: \$850,000 (initial costs), plus subsequent improvement costs.

c.     Grand Rapids Street Lift Station Upgrades. System upgrades to accommodate additional flows resulting from development of industrial properties.



## *Village Manager's Report – April 8, 2025*

### **BRADFORD WHITE TOUR AND JOINT MEETING WITH TOWNSHIP**

Bradford White is interested in hosting us for a tour of their facility along with the township, DDA, and Planning Commission. I reached out to Eric Schaefer, Thornapple Township Supervisor, and the township would be interested in joining us on the tour as well as having a joint meeting with the village. We could schedule the joint meeting before or after the tour. Bradford White is available on July 28, 29, and 31. If agreeable to the village council, I would like to schedule the tour on Thursday, July 31<sup>st</sup>.

### **PARKS AND RECREATION**

I submitted a large grant application to the Michigan Department of Natural Resources on Tuesday, April 1, for assistance with our upcoming Paul Henry Trail Bridge Replacement, Resurfacing, and Access Project scheduled to begin in 2027. Since submitting that application we have received additional donations to the project. These include \$10,000 from Bradford White, \$250 from Paul and Karen Kennedy out of Yankee Springs, and \$5000 from Irving Township. We previously submitted another grant for this project to the Michigan Department of Natural Resources. In total, we applied for more than \$2.2 Million to go toward the project.

### **INFRASTRUCTURE UPDATE**

We are currently accepting bids for the Irving Rd. Reconstruction project with a bid opening at 2pm on April 23<sup>rd</sup>. We hope to be able to start construction no later than mid-July with completion before school starts in the fall. The contractors working on the High Street retaining wall are planning to wrap up that project sometime toward the end of May or beginning of June.

### **VACATION**

I will be out of town on vacation with limited connectivity April 17 – May 5. Please reach out to Alec or Glorimar with any questions or concerns during this time so they can direct you to the appropriate place. I will be checking/maintaining my email but cannot guarantee when I will reply.

### **UPCOMING DATES AND EDUCATIONAL OPPORTUNITIES**

There are a lot of resources available through the Michigan Municipal League for elected officials. Look at their website for upcoming dates and times of classes and training opportunities. Let us know if you are interested in attending anything online or in person. <https://mml.org/education-events/elected-officials-academy/elected-officials-training-programs/>

Michigan Main Street – If you have not completed the Michigan Main Street Training, yet, please work with Doug Powers to get the proper credentials so you can begin the training. It is very valuable and will help you as we continue discussions with the DDA moving forward.

July 14-19 – Barry County Fair – If you have not signed up for a slot, please do so at the link I sent previously. Let me know if you need me to resend it.

September 17-19, 2025 – Michigan Municipal League Convention – Amway Grand Plaza - Grand Rapids.

Please let me know if you are interested in joining me at any of the above or if something else comes up that you want me to join you at. Of course, feel free to ask any questions as well.

Respectfully Submitted,  
Craig Stolsonburg – Village Manager



February 14, 2025

Board of Trustees  
Township of Thornapple  
200 East Main Street  
P.O. Box 459  
Middleville, MI 49333

We are engaged to audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Township of Thornapple as of and for the year ended March 31, 2025. Professional standards require that we provide you with the following information related to our audit.

**Our Responsibilities under U.S. Generally Accepted Auditing Standards**

As stated in our engagement letter dated February 14, 2025, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the management's discussion and analysis and budgetary comparison schedules, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited, and because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the combining balance sheet and combining statement of revenues, expenditures, and changes in fund balances for the nonmajor governmental funds and the combining statement of fiduciary assets and liabilities for the agency funds, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

**Communication**

We would also appreciate the opportunity to talk to you or meet with you to discuss this information further because a two-way dialogue can provide valuable information for the audit process.

You may assist us in understanding the Township of Thornapple and its environment by identifying appropriate sources of audit evidence and providing information about specific transactions or events. We expect that you will communicate with us on any matters you consider relevant to the audit and the Township's system of internal control over financial reporting. Other matters that you communicate may significantly affect our audit procedures. You need to communicate to us any suspicion or detection of fraud, or any concerns you may have about the integrity of the Township's management.

We will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, disagreements with management, and other serious difficulties encountered in performing the audit. We will also communicate to you and to management any significant deficiencies or material weaknesses in internal control over financial reporting that become known to us during the course of the audit. Other matters arising from the audit that are, in our professional judgment, significant and relevant to you in your oversight of the financial reporting process will be communicated to you in writing.

## **Independence**

Our independence policies and procedures are designed to provide reasonable assurance that our firm and its personnel comply with applicable professional independence standards. Our policies address financial interests, business and family relationships, and nonattest services that may be thought to bear on independence. In addition, our policies restrict certain nonattest services that may be provided by Siegfried Crandall P.C. and require audit clients to accept certain responsibilities in connection with the provision of the following permitted nonattest services:

- Preparation of depreciation schedules based on useful lives and depreciation methods determined by you
- Preparation of journal entries, other than proposed audit entries, that you will review and approve
- Preparation of the Township's financial statements, in conformity with U.S. generally accepted accounting principles, based on trial balances provided by you
- Preparation of Forms F-65 and 5047 that we will submit to the State after your review

## **The Audit Planning Process**

Our audit approach places a strong emphasis on obtaining an understanding of how your Township functions. This enables us to identify key audit components and tailor our procedures to the unique aspects of your government. The development of a specific audit plan will begin by obtaining an understanding of the Township of Thornapple's financial reporting objectives, strategies, risks, and performance.

We will obtain an understanding of the Township and its environment, including internal control over financial reporting, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Township or to acts by management or employees acting on behalf of the Township. We will also establish an overall materiality limit for audit purposes.

We will conduct formal discussions among engagement team members to consider how and where your financial statements might be susceptible to material misstatement due to fraud or error.

We will use this knowledge and understanding, together with other factors, to assess the risk that errors or fraud may cause a material misstatement at the financial statement level. The assessment of the risks of material misstatement at the financial statement level provides us with parameters within which to design the audit procedures for specific account balances and classes of transactions. Our risk assessment process at the account-balance or class-of-transactions level consists of:

- An assessment of inherent risk regarding the likelihood of material misstatement arising from the nature of an account balance or class of transactions; and
- An evaluation of the design effectiveness of internal control over financial reporting and our assessment of control risk

We will then determine the nature, timing, and extent of substantive procedures, and any tests of controls we consider to be necessary given the risks identified and the controls as we understand them.

## **The Concept of Materiality in Planning and Executing the Audit**

In planning the audit, the materiality limit is viewed as the maximum aggregate misstatements, which if detected and not corrected, would cause us to modify our opinion on the financial statements. The materiality limit is an allowance not only for misstatements that will be detected and not corrected but also for misstatements that may not be detected by the audit. Our assessment of materiality throughout the audit will be based on both quantitative and qualitative considerations. Because of the interaction of quantitative and qualitative considerations, misstatements of a relatively small amount could have a material effect on the current financial statements, as well as financial statements of future periods. At the end of the audit, we will inform you of all individual, unrecorded misstatements aggregated by us in connection with our evaluation of our audit test results.



#### **Our Approach to Internal Control Relevant to the Audit**

Our audit of the financial statements will include obtaining an understanding of internal control over financial reporting sufficient to plan the audit and to determine the nature, timing, and extent of audit procedures to be performed. An audit is not designed to provide assurance on internal control over financial reporting or to identify all deficiencies in internal control over financial reporting. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

#### **Timing of the Audit**

As in prior years, we will confirm mutually agreeable dates for the performance of audit fieldwork, to take place after the end of the Township's fiscal year. The Township's adherence to this schedule and timely preparation of information requested by us is essential to our timely completion of the audit.


#### **Closing**

We will be pleased to respond to any questions you have about the foregoing. We appreciate the opportunity to be of service to the Township of Thornapple.

This information is intended solely for the use of the Board of Trustees and others within the Township of Thornapple and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

SIEGFRIED CRANDALL P.C.

A handwritten signature in black ink, appearing to read "Daniel L. Veldhuizen", with a stylized flourish at the end.

Daniel L. Veldhuizen, Shareholder

February 14, 2025

Members of the Township Board  
Township of Thornapple  
200 East Main Street  
P.O. Box 459  
Middleville, MI 49333

We are pleased to confirm our understanding of the services we are to provide the Township of Thornapple for the year ended March 31, 2025.

#### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Township of Thornapple as of and for the year ended March 31, 2025. Accounting principles generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Township of Thornapple's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Township of Thornapple's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- Management's discussion and analysis
- Budgetary comparison schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the Township of Thornapple's financial statements. We will subject the supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement and they may bill you for responding to this inquiry.

### **Audit Procedures - Internal Control**

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our planning:

1. Management override of controls
2. Depreciation schedules are not maintained for the capital assets of the governmental activities
3. Use of cash basis to record revenues in governmental funds
4. Use of cash basis to record nonpayroll expenditures



### **Audit Procedures - Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Township of Thornapple's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

### **Other Services**

We will also provide the following nonattest services:

- Preparation of depreciation schedules based on useful lives and depreciation methods determined by you
- Preparation of journal entries, other than proposed audit entries, that you will review and approve
- Preparation of the Township's financial statements, in conformity with GAAP, based on trial balances provided by you
- Preparation of forms F-65 and 5047 that we will submit to the State after your review

We will perform the services in accordance with applicable professional standards. The other services are limited to the nonattest services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.



With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Siegfried Crandall P.C., will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all confirmations we request and will locate any documents selected by us for testing.

Daniel L. Veldhuizen is the engagement shareholder and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be based on the actual time spent at our standard hourly rates, which vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Based on our understanding of the Township's audit requirements, our fee will not exceed \$13,800. This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

#### **Reporting**

We will issue a written report upon completion of our audit of the Township of Thornapple's financial statements. Our report will be addressed to the Township Board of the Township of Thornapple. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions, or we may withdraw from this engagement.

Members of the Township Board  
Township of Thornapple  
Page 5  
February 14, 2025

We appreciate the opportunity to be of service to the Township of Thornapple and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.

Sincerely,

SIEGFRIED CRANDALL P.C.

A handwritten signature in black ink, appearing to read "Daniel Veldhuizen", with a stylized flourish at the end.

Daniel L. Veldhuizen, Shareholder

RESPONSE:

This letter correctly sets forth the understanding of the Township of Thornapple.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board

**FROM:** Personal and Compensation Committee

**DATE:** 5/8/2025

**SUBJECT:** Retirement Contribution Match

**RECOMMENDATION:** Motion to increase Township retirement contribution from a up to 5% match to up to 8% match.

**BACKGROUND:** After reviewing local services retirement contribution policies, this will bring Thornapple into closer alignment.

**FISCAL IMPACT:** Varies

**BUDGET LINE:** This has already been budgeted for in our 25/26 Budget

**AMOUNT AVAILABLE:** N/A

**ALTERNATIVES:** Status Quo, or suggest an alternative match amount.

**ATTACHMENTS:** None





## Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board

**FROM:** Eric Schaefer

**DATE:** 4/28/2025

**SUBJECT:** 2025 Lions Club Fireworks

**RECOMMENDATION:** Motion to partner with The Middleville Lions Club for the 2025 4th of July Fireworks for a cost NTE \$4000.00

**BACKGROUND:** The Township has partnered with the Lions Club for many years

**FISCAL IMPACT:** NTE \$4000.00

**BUDGET LINE:** 101-271-880.000 Community Promotions

**AMOUNT AVAILABLE:** \$13500.00

**ALTERNATIVES:** Suggest Alternate Amount, or Do not partner

**ATTACHMENTS:** None



## Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board

**FROM:** Laura Bouchard, Treasurer

**DATE:** April 24, 2025

**SUBJECT:** Replace failing computers

**RECOMMENDATION:** Approve replacing 3 computer workstations for the Treasurer, Deputy Treasurer and Assessor.

**BACKGROUND:** Due to the age of the current computer workstations, the inability to upgrade to the current software version, and technical issues with the current workstations; replacement is necessary.

**FISCAL IMPACT:** \$4,650 for all 3 workstations and installation.

**BUDGET LINE :** 101-271-970.000

**AMOUNT AVAILABLE:** \$5,000.00

**ALTERNATIVES:** Wait until computers are inoperable.

**ATTACHMENTS:** Quote from Shoreline

We have prepared a quote for you



**Shoreline**  
Technology Solutions (STS)

## New Desktops

---

Quote # 000598 Version 1

Prepared for:

**Thornapple Township**





P: (616) 394-1303 E: mark@stsmich.com W: www.stsmich.com

## Desktops

Description	Price	Qty	Ext. Price
<b>HP ProDesk 400 G9 Desktop Computer</b> HP ProDesk 400 G9 - Small Form Factor - Intel - Core i5 - Processor / Number: 14500 - 2.6 to 5GHz - 14-Core - 16GB RAM - 4800MHz - 512GB SSD - Intel UHD Graphics 770 - 240Watt Power Supply - Keyboard, Mouse - Microsoft Windows 11 Professional Standard	\$1,300.00	3	\$3,900.00
Subtotal:			<b>\$3,900.00</b>

## Services

Description	Price	Qty	Ext. Price
<b>Onboard Computer</b> Onboarding a computer to Shoreline's management	\$250.00	3	\$750.00
Subtotal:			<b>\$750.00</b>



P: (616) 394-1303 E: mark@stsmich.com W: www.stsmich.com

## New Desktops



Prepared by:  
**Shoreline Technology Solutions**

Mark Kolean  
(616) 394-1303  
mark@stsmich.com

Prepared for:  
**Thornapple Township**

200 East Main St.  
Middleville, MI 49333  
Eric Schaefer  
(269) 795-7202  
eschaefer@thornapple-twp.org

Quote Information:

**Quote #: 000598**

Version: 1  
Delivery Date: 04/24/2025  
Expiration Date: 05/24/2025

## Quote Summary

Description	Amount
Desktops	\$3,900.00
Services	\$750.00
<b>Total:</b>	<b>\$4,650.00</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Shoreline Technology Solutions

Thornapple Township

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: Mark Kolean

Name: Eric Schaefer

Title: President

Date: \_\_\_\_\_

Date: 04/24/2025



## Thornapple Township Agenda Request Form

**TO:** Thornapple Township Board

**FROM:** Thornapple Township Emergency Services

**DATE:** May 12, 2025

**SUBJECT:** Budget amendment

**RECOMMENDATION:** Motion to approve budget amendment.

**BACKGROUND:** With the hiring of two new full time positions we need to transfer money from the part-time shift to the full-time shift and overtime line items as follows.

From 505-651-702.100-- \$80,400

To 505-651-702.500 -- \$37,860  
206-336-702.500-- \$37,860  
505-651-702.400--- \$2,340  
206-336-702.400 --- \$2,340

**FISCAL IMPACT:** None, this just moves money between funds.

**Budget line:**

**Amount available**

**ALTERNATIVES:** status quo

**ATTACHMENTS:** none





## Thornapple Township Agenda Request Form

**TO:** Thornapple Township Board

**FROM:** Thornapple Township Emergency Services

**DATE:** May 12, 2025

**SUBJECT:** Budget amendment

**RECOMMENDATION:** Motion to approve budget amendment.

**BACKGROUND:** Extra revenues in the ambulance account can be moved to account 403 to allow for greater ease of distribution to fire or ems when needed  
  
Move \$378,743 from Ambulance account 505 to 403

**FISCAL IMPACT:** None, this just moves money between funds. Leaves a balance in account 505 of \$325,000 which is approximately three months of ems operations.

**Budget line:**

**Amount available**

**ALTERNATIVES:** status quo

**ATTACHMENTS:** none



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## Thornapple Township Agenda Request Form

**TO:** Thornapple Township Board

**FROM:** Thornapple Township Emergency Services

**DATE:** May 12, 2025

**SUBJECT:** mowing

**RECOMMENDATION:** Motion to approve station mowing

**BACKGROUND:** Continue to have NTA mow our station.

**FISCAL IMPACT:** \$63 a mowing with approximately 28 time total \$1,764.00

**Budget line:** 206-336-931.000 / 505-651-931.000

**Amount available** approximately \$40,000

**ALTERNATIVES:** status quo

**ATTACHMENTS:** none



## Thornapple Township Agenda Request Form

**TO:** Thornapple Township Board

**FROM:** Thornapple Township Emergency Services

**DATE:** May 13<sup>th</sup> 2024

**SUBJECT:** Additional three Paid on Call Fire Fighter

**RECOMMENDATION:** Motion to approve seven Paid on call firefighters.

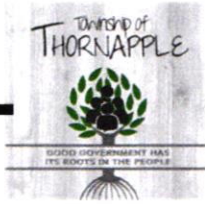
**BACKGROUND:** As people lives change, we eb and flow with positions at the fire department. To maintain operational integrity, it is important to continue to keep bringing new paid on call members on each year to help combat attrition of members. We currently have four people leaving or have left.

**FISCAL IMPACT:** Fire School cost and uniform cost of approximately \$250

**ALTERNATIVES:** status quo

**ATTACHMENTS:**





## Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board

**FROM:** Personal and Compensation Committee

**DATE:** 5/8/2025

**SUBJECT:** Fire Chief Contract

**RECOMMENDATION:** Motion to approve signing of William Richardson's 2025/2026 Contract

**BACKGROUND:** Update to Chief Richardson's 2024/2025 contract.

**FISCAL IMPACT:** \$105,000.00

**BUDGET LINE:** 206-336-702.000 and 505.651-702.000

**AMOUNT AVAILABLE:** \$103,000.00 (Will amend budget by \$2000.00 if approved)

**ALTERNATIVES:** Suggest another amount

**ATTACHMENTS:** [William Richardson Contract](#)

**EMPLOYMENT AGREEMENT**  
**THORNAPPLE TOWNSHIP**  
**EMERGENCY SERVICES ADMINISTRATOR**

THIS EMPLOYMENT AGREEMENT ("Employment Agreement" or "Agreement") is effective as of the 1st day of April 2025, by and between the TOWNSHIP OF THORNAPPLE, a Municipal Corporation of Barry County, Michigan (hereinafter designated as the "Township"), as authorized by its Township Board, and William Richardson, an individual (hereinafter designated as "WR"). This Agreement will renew automatically, unless terminated in accordance with the provisions below.

**WITNESSETH:**

THE PARTIES AGREE AS FOLLOWS:

1. The Township will employ WR as the Township's Emergency Services Administrator ("Administrator") for the Township's Emergency Services Department (the "Department"). The parties agree that the duties and responsibilities as the Administrator will include rendering services as may be provided for or required for the position of Administrator of the Department by statute, local ordinance, or which (from time to time) may be determined or assigned by the Township or the Township Board. The services and duties required of the Administrator in accordance with this Agreement shall include, without limitation, the following:
  - a. Supervision over and responsibility for the general operation of the Township's fire and ambulance services (i.e., the Department) as set forth by ordinance as adopted by the Township Board on December 12, 1987, as amended by the Township Board on August 5, 1991, and as may be amended or replaced thereafter.
  - b. The observance and adherence to all applicable State of Michigan and Federal laws and regulations regarding the operation of the Department.
  - c. The responsibility to function as the administrator of records, purchaser of all necessary items and equipment, and in all other necessary functions on behalf of the Department, which may include by way of example, without limitation, the following:
    - Preparing and cataloging fire and ambulance records necessary for local and state reports;

- Managing all payroll functions for the Department;
  - Managing all personnel and training records for the Department;
  - Managing all fire and ambulance records of equipment, maintenance, and inventory;
  - Servicing and completing minor repairs of fire and ambulance vehicles and equipment;
  - Establishing the schedule for Department personnel;
  - Administering disciplinary action against Department personnel;
  - Managing records of fire inspections and fire drills;
  - Directing incident responses by Department personnel; and
  - Formulating recommendations, from time to time, for the potential extension of fire and ambulance services.
- d. Responsibility for all public relations for the Department, including media inquiries.
- e. Responsibility for fire inspections within the geographic boundaries of the fire district as governed by the applicable Township ordinances.
- f. In addition to the above duties, and during WR's normal working hours, if he is available at the station, WR will perform the typical duties of a paramedic if the Department has a need to run an additional ALS ambulance.
2. In consideration of same, the Township will compensate WR on the following basis:
- a. WR shall receive an annual salary of \$105,000 during the 2025/2026 Township Fiscal Year retroactive to April 1, 2025.
- b. WR shall receive the same annual cost of living raises received by Fire Department, unless WR is excluded by a vote of the Township Board. The Township shall review WR's performance annually and grant any additional increases in his salary based upon WR's job performance and merit.
- c. The annual salary shall be paid in biweekly increments.
3. The following benefits and other terms and conditions of employment shall be applicable to the Administrator position:
- a. The Administrator shall be available to the Township at all times, to render services and to conduct the business of the Township. The Administrator shall devote whatever time may be necessary for the performance of his duties on behalf of the Township, as may be deemed desirable and appropriate by the Township Supervisor.



The Administrator shall work a minimum normal work schedule of 40 hours per week.

- Monday – Thursday, 10-hour shifts (0700-1700);
- b. The Administrator will have access to a Township vehicle to use for all Department-related transportation needs. If there is no Township provided vehicle available, WR will be compensated at the appropriate rate established by the Internal Revenue Service for all Department-related mileage while using his personal vehicle. WR will not receive mileage for the daily drive to-and-from his home and the Department facility.
- c. WR's time spent outside of his normal working schedule attending Township or Department meetings, work sessions, or training sessions is to be flexed as much as reasonably possible. Any time not flexed as of the end of the fiscal year (March 31) will be compensated at WR's calculated hourly rate (based on a 40-hr week) and placed into his retirement account. This amount is to be in addition to any amounts referred to in Paragraph 3(i) below.
- d. WR may work shifts or hours on ambulance duty and/or runs outside of his normal working hours, which will be paid according to the Department Pay Structure for part-time emergency service personnel, as may be then-currently established and adopted by the Township. In lieu of said pay, WR may choose to flex his hours or bank the hours into a compensatory time bank based on the same calculation.
- e. WR may work shifts or hours attending to fire incidents that occur outside of his normal working hours, which will be paid according to the Department Pay Structure for part-time fire department personnel, as may be then-currently established and adopted by the Township. In lieu of said pay WR may choose to flex his hours or bank the hours into a compensatory time bank based on the same calculation.
- f. On occasion, the Administrator may be required to perform additional work other than ambulance duty and fire incidents referred to above in sub-paragraphs d. and e., outside normal working hours. The Administrator will receive no extra compensation for performing such additional work because extra work from time to time as needed is a basic requirement and expectation of the Administrator's job position. In lieu of any extra compensation for additional work, the Township agrees to allow WR the use of compensatory time off, subject to such terms and conditions as may be established from time to time by the Township. Compensatory time off may only be used during the fiscal year and may not be carried over from one fiscal year to another. Compensatory time off hours must be reported monthly by WR in accordance with procedures as may be established from time to time by the Township. The Township Emergency Services Committee will monitor the utilization of compensatory time off. If WR attempted to use

Compensatory time, but was unable to use it due to operational needs, the compensatory time shall be paid in the next pay period.

- g. WR will continue his education by participating in the Michigan Fire Chief's Association, the Michigan Association of Ambulance Services (MAAS), and any other professional organization(s) deemed appropriate by WR and approved by the Township Board. The Township will cover the reasonable expenses for WR's membership in the Michigan Fire Chief's Association, MAAS, and any other organization approved by the Township Board pursuant to this subparagraph.
  - h. WR shall be entitled to paid vacation, sick leave pay, and health insurance benefits as may be established and adopted by the Township from time to time. These benefits are set forth in the Township's Personnel Policy, along with the terms and conditions governing their utilization, except that for purposes of this Agreement, WR shall be eligible for four (4) weeks of paid vacation benefit per calendar year. After five (5) years of employment with the Township, WR shall be eligible for six (6) weeks of paid vacation per calendar year. Vacation shall continue to accrue or be paid out at the end of the contractual period with a maximum bank of 240 hours.
  - i. The Township shall match WR's contribution up to five (5) percent of his wages into as agreed upon for all employees into a 457 deferred-compensation plan account. WR may contribute more than the five (5) percent than subject to the Township's match, as an employee contribution into his 457 deferred-compensation account, up to the maximum amount permitted by law.
  - j. The Township agrees to furnish WR with the standard issue of turnout gear as defined by Department guidelines. For Department uniforms, the Township shall provide four pairs of pants, four embroidered polo shirts, two dress uniform shirts, two embroidered job shirts, badges, one winter jacket, one rain jacket, one belt, one pair of dress shoes, and one pair of duty boots. The Township shall also provide replacements for these items, as needed.
- 4. Agreement Termination. It is further agreed by and between WR and the Township that either party may terminate this Employment Agreement at will, by giving notice in writing to the other party fifteen (15) days prior to the effective date of termination. The Township may terminate this Agreement by a majority vote of the Township Board. Termination of this Agreement shall be effective fifteen (15) days after the receipt of said notice of termination. The Township Board may terminate WR with immediate effect by instead paying him the compensation he would have earned for fifteen (15) calendar days of his then-current salary. The Township shall not be liable for any further expenses incurred by WR (such as reimbursements or other job-related expenses) after the notice of termination has been received by the other party unless the expenses are approved in advance by the Township. If this Employment Agreement is terminated by either party,



the Township shall not be responsible for paying out compensation for any accumulated but unused benefit days (such as sick days and vacation days) for the then-current employment year, unless otherwise mutually agreed in writing by the parties.

5. This Employment Agreement constitutes the complete expression of the employment relationship between the Township and Emergency Services Administrator and there are no other oral or written agreements or understandings between the parties concerning or affecting this employment relationship. This Employment Agreement may only be modified or amended by subsequent written agreement duly approved and executed by the Township Board and WR. This Agreement shall be enforceable by a Court of competent jurisdiction in Barry County, Michigan, and shall be subject to and interpreted in accordance with the laws of the State of Michigan.
6. Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable state and federal law. But if any provision of this Agreement is held to be invalid or prohibited by applicable law, or held unconstitutional, such provision shall be severed and shall be ineffective only to the extent of such prohibition or invalidity and the remainder of this Agreement shall remain in full force and effect.
7. This contract is complete and binding upon both parties in all its terms and conditions, and it shall extend as agreed below, and shall continue in full force and effect until a successor Agreement is reached.

IN WITNESS WHEREOF, the said parties have hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_ 2025, said agreement being effective as of the 1st day of April 2025, and continuing unless terminated as provided above in Paragraph 4 of this agreement.

WITNESSES:

THE TOWNSHIP OF THORNAPPLE  
a Municipal Corporation of  
Barry County, Michigan

\_\_\_\_\_

By: \_\_\_\_\_  
Eric B. Schaefer  
Township Supervisor

\_\_\_\_\_

By: \_\_\_\_\_  
Cindy Ordway  
Township Clerk

\_\_\_\_\_

By: \_\_\_\_\_  
William Richardson



TOWNSHIP OF  
THORNAPPLE



## Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board

**FROM:** Cindy Ordway, Clerk

**DATE:** May 12, 2025

**SUBJECT:** 2025/2026 Wage Increases (retroactive to April 1, 2025)

**RECOMMENDATION:** 3% Increase for Township Elected Officials, Township Office Employees, and EMS Employees as recommended by Board Trustees and Chief Richardson

**BACKGROUND:** Historically, the Township has granted (when possible) a cost-of-living increase for its employees. This was discussed, but not approved at the Township Budget meeting which was held on January 22, 2025

**FISCAL IMPACT:** 3% Wages plus impacts of withholding requirements for Social Security, Medicare .

**BUDGET LINE:** Multiple

**AMOUNT AVAILABLE:.**

**ALTERNATIVES:** Keep current wages and offer no increase.

**ATTACHMENTS:**



## Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board

**FROM:** Cindy Ordway, Clerk

**DATE:** May 12, 2025

**SUBJECT:** Increase in Health Insurance Waiver Health Stipend

**RECOMMENDATION:** Increase annual stipend for waiving Health Insurance from \$6,000 to \$7,500 per year. Retroactive to April 1, 2025

**BACKGROUND:** Due to the increased cost to the Township for Healthcare and to encourage more employees to opt out of health insurance it is recommended that the stipend be increased. This was discussed at the Township Budget Meeting on January 22, 2025

**FISCAL IMPACT:** Currently, we have 9 employees eligible. 5 of these have waived health insurance and are receiving the stipend for an annual total of \$37,500.00

**BUDGET LINE:** Multiple

**AMOUNT AVAILABLE:** \$31,500.00 -

**ALTERNATIVES:** Do not increase Health Insurance Waiver Stipend

**ATTACHMENTS:**



## Thornapple Township Agenda Request Form

Please have requests submitted to the Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board

**FROM:** Cindy Ordway, Thornapple Township Clerk

**DATE:** May 12, 2025

**SUBJECT:** Revision to previously approved pay scale tables for EMS

**RECOMMENDATION:** Approve the attached pay scale table which has been updated to reflect the correct hourly wage for full-time emergency services employees.

**BACKGROUND:** The emergency services pay scale tables were approved previously with incorrect hourly amounts for full-time employees. The annual amounts were correct, but the hourly rates as previously approved were incorrect. This revised pay scale table correspond to the annual "salary" as listed on the originally approved pay scale.

**FISCAL IMPACT:** NONE

**BUDGET LINE:** n/a

**AMOUNT AVAILABLE:** n/a

**ALTERNATIVES:**

**ATTACHMENTS:** Originally approved pay scale tables, and the revised version to be approved.



Thornapple Fire Paid on call and part-time wage scale

Position	Year 1	Year 2	Year 3	Year 4	Top
Recruit	\$15.00				
Firefighter Probationary	\$18.50	\$18.75	\$19.00	\$19.25	\$19.75
Firefighter tenured (black helmet)	\$19.75	\$20.25	\$20.75	\$21.25	\$21.75
Firefighter / MFR/ Probationary	\$20.25	\$20.50	\$20.75	\$21.00	\$21.25
Firefighter /EMT / Probationary	\$23.00	\$23.25	\$23.50	\$23.75	\$24.25
Firefighter/EMT-S / Probationary	\$23.25	\$23.50	\$23.75	\$24.00	\$24.50
Firefighter/Medic / Probationary	\$28.75	\$29.75	\$30.75	\$31.75	\$32.75
Firefighter / MFR/ Tenured	\$20.25	\$20.50	\$20.75	\$21.50	\$22.00
Firefighter /EMT / Tenured	\$23.50	\$23.75	\$24.00	\$24.25	\$25.00
Firefighter/EMT-S / Tenured	\$23.75	\$24.00	\$24.25	\$24.50	\$25.00
Firefighter/Medic / Tenured	\$29.50	\$30.50	\$31.50	\$32.50	\$33.50
EMT	\$22.50	\$23.00	\$23.50	\$24.00	\$24.50
EMT-S	\$22.75	\$23.50	\$24.00	\$24.50	\$24.75
Medic	\$27.50	\$28.50	\$29.50	\$30.50	\$31.50

Full-time pay

Paramedic Firefighter (hourly)	\$24.6619	\$24.9032	\$25.0080	\$25.3531	\$25.3531
EMT-S Firefighter (hourly)					
EMT Firefighter (hourly)	\$19.3873	\$20.2494	\$21.8024	\$21.8024	\$21.8024
Paramedic Firefighter Day shifts	\$30.0000	\$31.0000	\$32.0000	\$33.0000	\$33.0000
Paramedic Firefighter	\$74,530.00	\$75,880.00	\$76,200.00	\$77,250.00	\$77,250.00
EMT-S Firefighter	\$58,000.00	\$63,000.00	\$65,400.00	\$65,400.00	\$63,400.00
EMT Firefighter	\$57,800.00	\$62,800.00	\$65,000.00	\$65,000.00	\$65,000.00
Paramedic Firefighter days	\$67,100.00	\$69,300.00	\$71,500.00	\$72,100.00	\$72,100.00

THORNAPPLE



## Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board

**FROM:** Cindy Ordway, Clerk

**DATE:** May 12, 2025

**SUBJECT:** Cemetery Sexton Contract

**RECOMMENDATION:** Increase Cemetery Contract with Wickham Cemetery Care LLC by 3% for a term of 5 years expiring on 4-1-2030.

**BACKGROUND:** Wickham Cemetery Care, LLC has been doing a fine job as our cemetery sexton and would like to continue that relationship.

**FISCAL IMPACT:** \$800 annual increase for a total of \$27,600.00 per year

**BUDGET LINE:** 101-567-808.000

**AMOUNT AVAILABLE:** \$32,000.00

**ALTERNATIVES:** Continue with the same contract and not provide increase.

**ATTACHMENTS:** Proposed Cemetery Contract with Wickham Cemetery Care, LLC

## **CEMETERY MAINTENANCE AGREEMENT**

**AGREEMENT, Made by and between Thornapple Township, Barry County, Michigan, ("Township" hereinafter) and Wickham Cemetery Care, LLC of Hastings, Michigan ("Contractor" hereinafter).**

### **WITNESSETH:**

**Township is a public body which owns cemeteries located in Thornapple Township, Barry County, known as the Mt. Hope and Parmelee Cemeteries, and desires to hire a contractor to maintain said cemeteries.**

**Contractor is willing to perform the maintenance requirements for said cemeteries as outlined hereinafter, and Township desires to employ Contractor in that capacity.**

**NOW, THEREFORE, in consideration of the mutual covenant contained herein, the parties hereto agree as follows:**

### **I** **SERVICES PROVIDED**

**Township agrees to hire Contractor to provide the following services relating to maintenance of the Mt. Hope and Parmelee Cemeteries:**

- 1. Provide all labor and equipment necessary for mowing, raking and trimming the cemetery lawns as is deemed necessary to maintain the cemeteries in a condition which will be acceptable to the Township.**
- 2. Construct monument foundations as required, said foundations to be at least 12 inches deep and to project at least four inches beyond each side of the proposed monument.**
- 3. Provide for grave openings and grave closings after burial, with necessary repairs to site with soil and seed.**
- 4. Provide all supplies and equipment necessary to perform the above duties.**
- 5. Maintain such records as may be required to enforce the rules adopted for the cemeteries by the Township, said reports to include a monthly report to the Township Clerk outlining the total number of man-hours spent on maintenance of the cemeteries.**
- 6. Imprint grave markers as supplied by the Township and place such markers in the appropriate areas of the cemeteries.**
- 7. Remove snow at the cemeteries as needed for opening and closing of graves and anytime with snow accumulation of 3" or more.**
- 8. Notwithstanding anything to the contrary contained herein, the maintenance of the cemetery grounds shall not include new or permanent improvements such as new fence construction, new posts, grading, tree cutting or construction of additions to the cemeteries. Any severe storm clean-up or natural disaster would be an extra charge if or when it happens.**



## **II** **COMPENSATION**

Compensation for the Contractor shall be according to the following schedule:

5 years beginning April 1, 2025 to April 1 2030: \$27,600 annually; to be paid in 11 monthly installments of \$2,300.00.

The Contractor may charge a fee of \$700 for grave opening/closing, and \$200 for interment of cremains during the stated fiscal years above. Columbarium opening/closing fee \$100.00. An additional \$150 will be charged for the following: weekends, Saturday after 4 pm and Sunday all day, Easter, Thanksgiving and Christmas holidays and winter months which run from December 1 through April 1 of each year.

Contractor may also charge 50 cents per square inch for monument foundations. All fees charged by the Contractor to be the responsibility of the family of the deceased.

The Contractor shall furnish to the Township a copy of his invoice for his services any time fees are imposed, either to the individuals or through a funeral service organization.

## **III** **CONTRACTOR IS INDEPENDENT CONTRACTOR**

Contractor agrees to provide his services to the Township as an independent contractor, and in no event shall contractor or his employees be considered as employees of the Township. Contractor shall be solely responsible for determining the methods for providing his services and shall be solely responsible for providing his own insurance for liability coverage.

## **IV** **EMPLOYEES**

Contractor shall be responsible for hiring, training and supervising any employee necessary to provide his services. All such employees shall be employees of the Contractor.

## **V** **INSURANCE**

The Contractor shall not commence work under this contract until he has obtained all insurance required under this paragraph, and such insurance has been approved by the Township Board.

A. Compensation Insurance. The Contractor shall take out and maintain during the life of this contract Workman's Compensation Insurance for all his employees employed at the site or in case some of the work is sublet, for all employees of the sub-contractor at the sites.

B. Liability Insurance. The Contractor shall take out and maintain during the life of this contract General Liability Insurance in the general aggregate amount of \$2,000,000.00; each occurrence amount of \$1,000,000.00.

## VI TERMINATION

The parties hereto agree that this agreement may be terminated by either party, by giving sixty (60) days written notice to the other party.

## VII TOWNSHIPS RIGHT TO DO WORK

If the Contractor should neglect to prosecute the work properly or fail to perform any provision of this contract, the Township after three (3) days written notice to the Contractor, may, with prejudice to any other remedy he may have, make good such deficiencies and may deduct the cost thereof from the payment due the Contractor.

## VIII TERM

This agreement shall be for 60 months, from May 1, 2025 through May 1, 2030.

IN WITNESS WHEREOF, the parties have executed this agreement this  
date: \_\_\_\_\_, 2025.

CONTRACTOR

THORNAPPLE TOWNSHIP

\_\_\_\_\_  
Josh Wickham

\_\_\_\_\_  
Cindy Ordway, Clerk



## **Wickham Cemetery Care, LLC**

### Burials

Standard Full Burial	<b>\$700.00</b>
Standard Cremation	<b>\$200.00</b>
Columbarium	<b>\$100.00</b>
Weekend	<b>Additional \$150.00 charge</b>
Holiday	<b>Additional \$150.00 charge</b>
Winter Service (12/1 to 4/1)	<b>Additional \$150.00 charge</b>

Foundation Charge \$0.50 per square inch

**New pricing begins April 1, 2025.**