

TOWNSHIP OF THORNAPPLE

Eric Schaefer, *Supervisor* / Laura Bouchard, *Treasurer* / Cindy Ordway, *Clerk*
 Curt Campbell, *Trustee* / Ross DeMaagd, *Trustee* / Kim Selleck, *Trustee* / Sandra Rairigh, *Trustee*

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 PO Box 459 - 200 E Main St. - Middleville, MI 49333



REGULAR MEETING March 11, 2024

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

TIME: 7:00 P.M.

ROLL CALL:	Bouchard: Campbell: DeMaagd: Ordway:	Present Present Present Present	Rairigh: Schaefer: Selleck:	Present Present Present
OTHERS PRESENT:	Chief Bill Richardson, Phil Gensterblum, Commissioner Jon Smelker, Commissioner Catherine Getty, Charles Brown, Amy Brown, Jason Preslar, Shelby England, Collin Chrenka, Alyssa Evans, Lindsay Preslar, Pattrick Jansens, Bryn Lymburner, Jon Wallace, Greg Chandler, and Curt DeKam.			

4. APPROVAL OF PRINTED AGENDA:

MOTION STATED:	Selleck – Motion to approve the Printed Agenda as presented.
MOTION SUPPORTED:	Ordway
MOTION STATUS:	Approved by voice vote. 7 ayes and 0 nos.

5. APPROVAL OF CONSENT AGENDA:

MOTION STATED:	Rairigh – Motion to approve the Consent Agenda as presented.
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved by roll call. 7 ayes and 0 nos.

ROLL CALL VOTE:	Bouchard: Campbell: DeMaagd: Ordway:	Yes Yes Yes Yes	Rairigh: Schaefer: Selleck:	Yes Yes Yes
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6. FIRST PUBLIC COMMENT: No comments.

7. RESERVED TIME: Fire Department Promotions, Chief Richardson

- A. **Bryn Lymburner** – Promoted to Lieutenant. Followed by a pinning ceremony. The Chief explained Lymburner has been a paramedic for 10 years and has been working on finalizing run reports and billing. Chief thanked him for his hard work and explained the additional leadership role in firefighting.

- B. Shelby England** – Received his black helmet. Started with the department in 2021, became a firefighter, then EMT and is now working on his paramedic license.
- C. Jon Wallace** – Started with the department in 2023 and came with lots of experience and has done a great job. He’s been an EMT since 2020 and has many specialized certifications as well as a master’s in management so he brings a lot to the department.

8. COUNTY REPORT:

County Commissioner Catherine Getty:	The county approved a Materials Management Department to replace the Solid Waste that had previously operated. There is a flyer available from the Register of Deeds if homeowners want to sign up for a fraud alert on their property. The second phase of planning for the COA construction has begun. The Personnel and HR Committees will be meeting to fill the open positions on various county boards.
Board Response:	Schaefer thanked Getty for sharing her report.

9. PUBLIC HEARING for FY 2024/25 BUDGET:

- Recessed the Board Meeting at 7:13 p.m.
- Opened the Public Hearing at 7:13 p.m. – No comments were received.
- Closed the Public Hearing at 7:14 p.m.
- Opened the Board Meeting at 7:14 p.m.

10. EMERGENCY SERVICES REPORT: Chief Richardson said the department had responded to five different structure fires this past month and they had very good response times as well as many members responding. They have continued to improve performance and as a result there was minimal damage.

11. PLANNING AND ZONING REPORT: Gensterblum said that there has been a slight increase in activity lately. It is likely there will be a couple of applications to the Zoning Board of Appeal soon. He has also received a couple of complaints regarding code enforcement but hasn’t had a chance to investigate yet.

12. UNFINISHED BUSINESS: None.

13. NEW BUSINESS:

- A. Planning and Zoning Computer Request** – Schaefer explained that the laptop that Gensterblum uses for Planning and Zoning has been acting up and because of its age, it’s time to replace it. (Budget line: 101-701-956.000)

MOTION STATED:	Rairigh – Motion to purchase a new laptop for the Planning and Zoning Administrator at a cost NTE \$1450.
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved by roll call. 7 ayes and 0 nos.

ROLL CALL VOTE:	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

B. 800mHz Transition – Chief Richardson explained that the state is upgrading its systems to 800mHz and there is a tower here in Middleville that provides this signal already. In preparation of eventually upgrading our systems the Chief would like to apply to the state for a license to operate. He is asking for two; one for fire and one for ambulance. (Budget line: 206-336-970.000)

MOTION STATED:	Schaefer – Motion to apply for a state license at a cost of \$2,000 for each tone; NTE \$4,000 total.
MOTION SUPPORTED:	Bouchard
MOTION STATUS:	Approved by roll call. 7 ayes and 0 nos.

ROLL CALL VOTE:	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

C. Cost Recovery Fee Schedule – Chief Richardson explained that each year the insurance companies provide the fees that they pay for specific services. The Cost Recovery Fee Schedule is based on updated information.

MOTION STATED:	Rairigh – Motion to adopt the attached fee schedule for cost recovery.
MOTION SUPPORTED:	Selleck
MOTION STATUS:	Approved by roll call. 7 ayes and 0 nos.

ROLL CALL VOTE:	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

D. Resolution 3-2024 General Appropriations Act – Schaefer explained the resolution is part of the annual budget process.

MOTION STATED:	Selleck – Motion to adopt Resolution 3-2024, “General Appropriations Act.”
MOTION SUPPORTED:	Schaefer
MOTION STATUS:	Approved by roll call. 7 ayes and 0 nos.

ROLL CALL VOTE:	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

E. Resolution 4-2024 Supervisor’s Salary

MOTION STATED:	Ordway – Motion to adopt Resolution 4-2024, “Supervisor Salary.”
MOTION SUPPORTED:	Rairigh
MOTION STATUS:	Approved by roll call. 6 ayes, 1 abstention, and 0 nos.

ROLL CALL VOTE:	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Abstain
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

F. Resolution 5-2024 Clerk’s Salary

MOTION STATED:	Campbell – Motion to adopt Resolution 5-2024, “Clerk’s Salary.”
MOTION SUPPORTED:	Rairigh
MOTION STATUS:	Approved by roll call. 6 ayes, 1 abstention, and 0 nos.

ROLL CALL VOTE:	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Abstain		

G. Resolution 6-2024 Treasurer’s Salary

MOTION STATED:	Ordway – Motion to adopt Resolution 6-2024, “Treasurer’s Salary.”
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved by roll call. 6 ayes, 1 abstention, and 0 nos.

ROLL CALL VOTE:	Bouchard:	Abstain	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

H. Irving Township Fire and Ambulance Contract

MOTION STATED:	DeMaagd – Motion to adopt the Irving Township Fire and Ambulance Contract.
MOTION SUPPORTED:	Rairigh
MOTION STATUS:	Approved by roll call. 7 ayes and 0 nos.

ROLL CALL VOTE:	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

I. Resolution 7-2024 Land Acquisition – Schaefer explained the township was presented with the opportunity to purchase 2.5 acres on the river for future park use.

MOTION STATED:	Selleck – Motion to adopt Resolution 7-2024, “Land Acquisition.”
MOTION SUPPORTED:	Ordway
MOTION STATUS:	Approved by roll call. 7 ayes and 0 nos.

ROLL CALL VOTE:	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

14. COMMITTEE REPORTS:

A. Administration (Schaefer, Bouchard, Ordway) Nothing new.

B. Cemetery (Ordway, DeMaagd, Rairigh) Ordway said she has gotten interest in the Columbarium and the committee will need to meet soon.

C. Middleville DDA Report (Schaefer) They recently held a small business week, they are working on the Concert Series, the train depot is being refurbished and they are looking at further downtown development.

D. Elections (Ordway, Bouchard, Schaefer) Ordway reported the election went very well and there was about 25 % turn-out of voters overall and she is very glad it is over.

E. Emergency Services (DeMaagd, Schaefer, Rairigh) DeMaagd said that had been covered.

F. Finance (Bouchard, Ordway, Rairigh) Bouchard explained they are finalizing the tax collection now and should have a report for next month's board meeting.

G. Parks and Recreation Representative (Schaefer) Schaefer asked Getty if she would like to share. Getty said the youth baseball registration ends on March 15 so they can begin building teams and assigning coaches. The Used Sports Equipment sale went very well. They had almost \$800 in sales this year.

H. Personnel – Compensation (Ordway, Campbell, Schaefer) Nothing currently.

I. Property and Public Utilities (Selleck, DeMaagd, Campbell) Nothing new.

J. Roads and Highways (Campbell, DeMaagd, Selleck) Nothing new.

K. Duncan Lake Sewer (Campbell, Selleck, Schaefer) Schaefer said that there are times that all three blowers are operating but there have also been many times that they don't need to run them all. Everything is operating very well.

15. SECOND PUBLIC COMMENT PERIOD: Getty thanked the board members for taking the opportunity to purchase this land for a future park. She recognizes that it is very rare that an opportunity like this comes up and was glad to hear the township decided to move forward at this time. DeKam asked where the property was located. Schaefer stated that it was at the very end of Garbow Road where it meets the river.

16. POLL OF MEMBERS:

Kim Selleck (Trustee) – Congratulations to the EMS staff and thank you once again for all they do.

Sandy Rairigh (Trustee) – Thank you and congratulations on your achievements.

Ross DeMaagd (Trustee) – Ditto to the other comments, thank you for your service, and asked everyone to stay and have cake.

Curt Campbell (Trustee) – Congratulations on your awards and thank you for all your service and Happy Birthday to all the trustees.

Laura Bouchard (Treasurer) – Congratulations on all your hard work.

Cindy Ordway (Clerk) – Thank you for everything that you do for our communities. I appreciate your families being here as it says a lot about their support. That says a lot about the department and your work. Thank you!

Eric Schaefer (Supervisor) – Echo all these sentiments and said we’re very fortunate to have all the EMS members in the department.

18. ADJOURNMENT:

TIME: 7:45 P.M.

MOTION STATED:	Campbell – Motion to adjourn at 7:45 p.m.
MOTION SUPPORTED:	Selleck
MOTION STATUS:	Approved by voice vote. 7 ayes and 0 nos.



Amy Brown, Recording Secretary

Approved 4/8/2024