

# February 10th, 2025 **AGENDA** Thornapple Township

**Our Vision:** Your vibrant and natural community, with a small-town heart.

**Our Mission:** To maintain effective government contributing to sustainable growth through sound investment while preserving the small-town heritage, recreational spaces, active agriculture, and the rural feel of our township.

**1. Invocation**

**2. Pledge of Allegiance**

**3. Roll Call:**

☐ Schaefer ☐ Bouchard ☐ Campbell ☐ DeMaagd ☐ Stanton ☐ Rairigh ☐ Ordway

**4. Approval of Printed Agenda:**

☐ approve as presented ☐ approve as amended

**5. Approval of Consent Agenda:** ☐ approve as presented ☐ approve as amended

- a. [Minutes of the Regular Meeting January 13th 2025](#)
- b. [Minutes of the Special Meeting January 22nd 2025](#)
- c. [Revenue and Expenditure Report](#)
- d. Invoice GL Distribution Report and Approval List Total :\$78,178.53  
[Vendor Check Run](#) [Fund Register](#) [AP Invoice Approval](#)
- e. [Financial Activities and Investments Report](#)
- f. [Planning and Zoning and Code Enforcement Written Report](#)
- g. [Planning and Zoning and Code Enforcement Annual Report](#)
- h. [Emergency Services Committee Minutes of February 5th 2025](#)
- i. [Chief's TTES Run Report](#)

**6. First Public Comment:** (Please limit comments to 3 minutes)

**7. County Report:** County Commissioner

**8. Reserved Time:** Craig Stolsonburg

**9. Emergency Services Report:**

- a. Chiefs Run Report Summary
- b. Summary

**10. Unfinished Business:**

a.

**11. New Business:**

- a. [Village Trail Resolution 02-2025](#)
- b. [Agenda Request Professional Development](#)
- c. [Agenda Request Hiring](#)
- d. [Agenda Request TAPRC Stephanie Skidmore](#)
- e. [Agenda Request Personal Property](#)
- f. [Yankee Springs Ambulance Contract](#)

**12. Committee Reports:**

- a. Administration (Schaefer, Bouchard, Ordway)
- b. Cemetery (Ordway, DeMaagd, Rairigh)
- c. Middleville DDA Report (Schaefer)
- d. Elections (Ordway, Bouchard, Schaefer)
- e. Emergency Services (DeMaagd, Schaefer, Rairigh)
- f. Finance (Bouchard, Ordway, Rairigh)
- g. Parks and Recreation Report (Schaefer)
- h. Personnel – Compensation (Ordway, Campbell, Schaefer)
- i. Property and Public Utilities (Stanton, DeMaagd, Campbell)
- j. Roads and Highways (Campbell, DeMaagd, Stanton)
- k. Duncan Lake Sewer (Campbell, Stanton, Schaefer)

**13. Second Public Comment Period (Please limit comments to 5 minutes)**

**14. Poll of Members:**

David Stanton (Trustee)  
Sandy Rairigh (Trustee)  
Ross DeMaagd (Trustee)  
Curt Campbell (Trustee)  
Laura Bouchard (Treasurer)  
Cindy Ordway (Clerk)  
Eric Schaefer (Supervisor)

Adjournment time: \_\_\_\_\_ pm

Next regular monthly meeting scheduled for March 10th, 2025 @ 7:00 p.m.

# TOWNSHIP OF THORNAPPLE

Eric Schaefer, *Supervisor* / Laura Bouchard, *Treasurer* / Cindy Ordway, *Clerk*  
Curt Campbell, *Trustee* / Ross DeMaagd, *Trustee* / David Stanton, *Trustee* / Sandra Rairigh, *Trustee*

269-795-7202 - Fax 269-795-8812 - thornapple-twp.org  
PO Box 459 - 200 E Main St. - Middleville, MI 49333



## REGULAR MEETING January 13, 2025

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

TIME: 7:00 P.M.

ROLL CALL:	Bouchard: Campbell: DeMaagd: Ordway:	Present Present Present Present	Rairigh: Schaefer: Stanton:	Present Present Present
OTHERS PRESENT:	Commissioner Getty, Shelby England, Jason Presler, Eric Zuzga, Kylie Ordway, Corey Harrison, Sonja Harrison, Curt DeKam, Mike Powell, Norene Powell, and Ashley England.			

### 4. APPROVAL OF PRINTED AGENDA:

MOTION STATED:	Campbell – Motion to approve the agenda as presented.
MOTION SUPPORTED:	Rairigh
MOTION STATUS:	Approved by voice vote. 7 ayes and 0 nays.

### 5. APPROVAL OF CONSENT AGENDA:

MOTION STATED:	Campbell – Motion to approve the Consent Agenda as presented.
MOTION SUPPORTED:	Stanton
MOTION STATUS:	Approved by roll call vote. 7 ayes and 0 nays.

ROLL CALL:	Bouchard: Campbell: DeMaagd: Ordway:	Yes Yes Yes Yes	Rairigh: Schaefer: Stanton:	Yes Yes Yes
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6. FIRST PUBLIC COMMENT: Eric Zuzga, the new County Administrator, introduced himself, gave update on activity in the Administrator's office.

### 7. COUNTY REPORT:

County Commissioners Catherine Getty	Commissioner Getty noted new members on the board. Shared five year recreation plan to be passed on January 14.
Board Response:	Getty was thanked for her report.

8. RESERVED TIME: - None



**9. EMERGENCY SERVICES REPORT:** Chief Richardson reported there were only 14 runs since the last meeting of which, three were structure fires with an average of thirteen and a half people per call. There were two medical assists with medical assists having an average of six people per run, and three motor vehicle accidents averaging ten people per run. The overall average response of people was 8.7 per run. The yearly CPR and first aid schedules are being created and the annual report is in progress. Schaefer noted that he received a call praising Patrick and Joe for their service.

**10. UNFINISHED BUSINESS:** Retirement Contribution: will be reviewed in the future.

**11. NEW BUSINESS:**

**A. Request Hire:** A full-time EMS employee position opened. Richardson would like to offer the full-time position to Shelby England.

<b>MOTION STATED:</b>	Motion by Rairigh - To approve a full-time promotion for Shelby England.
<b>MOTION SUPPORTED:</b>	Support by DeMaagd
<b>MOTION STATUS:</b>	Approved by voice vote. 7 ayes and 0 nays.

<b>ROLL CALL VOTE:</b>	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Stanton:	Yes
	Ordway:	Yes		

**B. Earned Sick Time:** Ordway reported that with the new Earned Sick Time Act integration is needed between our current leave bank policies and what is needed in accordance with the Act. Acrisure, LLC will provide a review of our current policies so the Township will be in compliance with the new Act. It was noted that the situation is fluid and there will be changes to the Act in the future.

<b>MOTION STATED:</b>	Schaefer – Motion to approve entering into an agreement with Acrisure LLC to review our current sick time, vacation time, and personal time policies in order to align them with the new Earned Sick Time Act recently passed by the State of Michigan which goes into effect February 25 for an amount not to exceed \$1,500.00.
<b>MOTION SUPPORTED:</b>	Support by Bouchard
<b>MOTION STATUS:</b>	Approved by roll call vote. 7 ayes and 0 nays.

<b>ROLL CALL VOTE:</b>	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

**12. COMMITTEE REPORTS:**

**A. Administration (Schaefer, Bouchard, Ordway):** None

**B. Cemetery (Ordway, DeMaagd, Rairigh):** None

**C. Middleville DDA Report (Schaefer):** In preliminary planning for this year's Riverbank Music Series. The DDA is currently focusing on both attracting businesses and event planning.

**D. Elections (Ordway, Bouchard, Schaefer):** None

**E. Emergency Services (DeMaagd, Schaefer, Rairigh):** None

**F. Finance (Bouchard, Ordway, Rairigh):** None

**G. Parks and Recreation Representative (Schaefer):** Township will be asked to participate in the five-year recreation plan.

**H. Personnel and Compensation (Ordway, Campbell, Schaefer):** Will have recommendations ready by the next budget meeting.

**I. Property and Public Utilities (Stanton, DeMaagd, Campbell):** None

**J. Roads and Highways (Campbell, DeMaagd, Stanton):** None

**K. Duncan Lake Sewer (Campbell, Stanton, Schaefer):** Eric got his operators license by passing the State exam.

**13. SECOND PUBLIC COMMENT PERIOD:** None

**14. POLL OF MEMBERS:**

**David Stanton (Trustee)** – Congratulated Shelby.

**Sandy Rairigh (Trustee)** – Congratulated Shelby. Reminded group of upcoming budget meeting.

**Ross DeMaagd (Trustee)** – Would like discussion regarding merging ambulance and fire at the budget meeting.

**Curt Campbell (Trustee)** – None

**Laura Bouchard (Treasurer)** – None

**Cindy Ordway (Clerk)** – None

**Eric Schaefer (Supervisor)** – Congratulated Shelby and expressed sympathy to Chief Richardson regarding the loss of his father.

**15. ADJOURNMENT:**

**TIME: 7:30 P.M.**

<b>MOTION STATED:</b>	Campbell – Motion to adjourn.
<b>MOTION SUPPORTED:</b>	Schaefer
<b>MOTION STATUS:</b>	Approved by voice vote. 7 yes votes.

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Brenda Hess, Recording Secretary

Approved\_\_\_\_/2025\_\_



## THORNAPPLE TOWNSHIP BOARD

### Special Meeting, Monday, January 22, 2025

1. The meeting was called to order by Supervisor Schaefer at 7:02 a.m.
2. Present: Eric Schaefer, Laura Bouchard, Curt Campbell (arrived at 7:06 a.m.), Ross DeMaagd, David Stanton, Sandy Rairigh, Cindy Ordway; Also present: Chief Bill Richardson.
3. Approval of Printed Agenda: Motion by Schaefer, with support from Bouchard to approve the agenda as presented with 6 Yes Voice Votes; Campbell absent for vote. Approved.
4. First Public Comment: NONE
5. Reserved Time: Craig Stolsonburg with a Trail Bridge Update. Craig Stolsonburg presented on the plan for the Paul Henry Trail bridge replacement plan. The project cost is expected to go beyond \$600,000 (for just asphalt), and the Village of Middleville is planning to apply for grants to offset some of the costs. Stolsonburg is meeting with Village Administrators on Friday to learn more. Ultimately, the Village of Middleville is contributing \$150,000 to the Trail Bridge Project and is asking Thornapple Township to match that contribution. Stolsonburg suggested that 1% of Village Tax Revenue goes to Thornapple Township, and he doesn't feel that the Village residents receive anything in return for those funds. Supervisor Schaefer listed some of the services that *are* provided by Thornapple Township for the benefit of the residents of the Village of Middleville which include the following (plus more): Assessing, Board of Review, Tax Collection, and Elections. Schaefer indicated that this will be considered at the next Township Budget Meeting. DeMaagd questioned if a committee for this has been established; and suggested the use of some sort of administrative guidelines for the trail committee, if one does exist. DeMaagd suggested contacting the local farmers, who have extensive knowledge of finding much less expensive ways to manage projects such as this.
6. Poverty Guidelines Resolution: Supervisor Schaefer shared the Poverty Guideline Resolution and explained that this is the same resolution as last year, but with updated amounts. The amounts indicated on this resolution were established by the Township years ago. Motion by Rairigh, with support from Bouchard to approve the Poverty Guideline Resolution with a corrected certification date of January 22, 2025. Motion approved by roll call with 7 "yes" voice votes.
7. TAPRC Update and Renewal of 5 Year Recreation Plan: TAPRC is requesting \$5000 from the Thornapple-Kellogg Schools, the Village of Middleville and Thornapple Township to renew and update the TAPRC 5 Year Plan. Thornapple-Kellogg Schools and the Village of Middleville have already committed to contributing \$5000 each. Motion by Schaefer, with support from Campbell to approve the donation of \$5,000 to TAPRC for the purpose of renewing and updating the 5 Year Plan. Motion approved by roll call with 7 "yes" voice votes.
8. Yankee Springs Ambulance Contract. Discussion took place regarding entering into a contract with Yankee Springs Township to provide Ambulance Services. Discussed the collection of the fees, the amounts, and collection schedule. Motion by Schaefer, with support from DeMaagd to approve entering to a contract with Yankee Springs Township to provide Ambulance services subject to Township Attorney review and approval. Motion approved by Roll Call with "yes" votes. Motioned

then by DeMaagd with support by Schaefer to **table** this issue until February 10, 2025, Regular Board Meeting to allow time for attorney review and advice.

9. Applied Imaging Contract: Supervisor Schaefer presented a new/renewal of a contract with Applied Imaging which includes an updated version of the existing township office copy machine, the addition of a copy/FAX machine for the EMS building, a new printer for the treasurer's office, a postage machine and a document folding/sorting/envelope inserting machine for a total of \$810 per month. After much discussion, it was decided to enter into a contract with fewer enhancements. Motion, with support from Campbell to approve a five-year contract with Applied Imaging which includes an updated version of the existing copy machine at the township hall, add a copy/FAX machine at the EMS building, and to provide the Treasurer with a new (needed) printer. NOT to include a postage machine (still under contract on existing machine until December 2025), and not to include the document folding/sorting/envelope inserting machine. Motion approved by Roll Call with 7 "yes" votes.
10. 2025/2026 Budget Discussion: Discussed line items in budget. Discussion took place on employee wages. The Board Trustees recommended a 3% increase for township-elected officials and township office employees. Chief Richardson recommended a 3% increase for EMS employees. Township Board Trustees also recommended increasing the stipend for waiving health insurance from \$6000/yr to \$7,500/yr.
11. Ambulance and Fire Fund Consolidation Discussion- After lengthy discussion on combination of Ambulance and Fire Funds, it was decided to keep these two funds separate as is.
12. Second Public Comment: NONE
13. Poll of Members:
  - a. Stanton-Left the meeting at 8:55 am. No comment
  - b. Rairigh-None
  - c. DeMaagd-None
  - d. Campbell-Attended the Road Commission informational meeting at the Barry County Road Commission and questioned if it was considered a Board Meeting or a Committee Meeting.
  - e. Bouchard-None
  - f. Ordway-Noted that committee meeting must not be held without the knowledge of all members. If committee meetings are held without all members, then why have committees? Also, the designated committees must be the group that makes its corresponding recommendations, not random members.
  - g. Schaefer-None
14. Adjourn: Motion by Campbell, with support from Rairigh to adjourn at 9:22 a.m.

Motion by Campbell, support by Rairigh to adjournment of meeting at 9:30 a.m. Motion Carried.

Approved \_\_\_\_\_

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Cindy Ordway, Clerk



# REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

PERIOD ENDING 01/31/2025

% Fiscal Year Completed: 83.84

		2024-25 AMENDED	YTD BAL 1-31-25	AVAIL. BAL	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND					
Function: Unclassified					
Revenues					
Account Type: Revenue					
Unclassified					
101-000-402.000	CURRENT TAX COLLECTION	380,000.00	224,097.47	155,902.53	58.97
101-000-402.100	PRIOR YEAR TAX COLLECTION	0.00	32.88	(32.88)	100.00
101-000-434.000	MOBILE HOME FEES	1,500.00	774.00	726.00	51.60
101-000-447.000	PROP TAX ADMINISTRATION FEES	167,000.00	109,621.62	57,378.38	65.64
101-000-451.000	HILLTOP LITE	3,300.00	2,220.96	1,079.04	67.30
101-000-540.000	METRO ACT	10,400.00	10,387.66	12.34	99.88
101-000-543.000	GRANTS-STATE	19,500.00	19,559.70	(59.70)	100.31
101-000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	37,000.00	36,495.81	504.19	98.64
101-000-574.000	STATE SHARED REVENUE	540,000.00	447,333.00	92,667.00	82.84
101-000-610.000	WRIT OF GARNISHMENT	0.00	1.00	(1.00)	100.00
101-000-626.100	CHG FOR SERV/SUMMER SCHOOL TAX	8,700.00	8,750.00	(50.00)	100.57
101-000-626.200	CHRG FOR SERV/ZONING	9,000.00	4,045.00	4,955.00	44.94
101-000-642.000	SALE OF COLUMBARIUM NICHE	0.00	875.00	(875.00)	100.00
101-000-642.100	COLUMBARIUM OPEN/CLOSE FEE	0.00	100.00	(100.00)	100.00
101-000-642.200	SALE OF BRONZE PLATE - COLUMBARIUM	0.00	1,450.00	(1,450.00)	100.00
101-000-643.000	SALE OF CEMETERY LOTS	10,000.00	20,100.00	(10,100.00)	201.00
101-000-643.100	CEM OPEN/CLOSING FEES	10,000.00	10,250.00	(250.00)	102.50
101-000-643.200	CEM FOUNDATION FEES	10,000.00	8,672.40	1,327.60	86.72
101-000-665.000	EARNED INTEREST	25,000.00	42,515.08	(17,515.08)	170.06
101-000-675.000	MISC REVENUE	500.00	5.49	494.51	1.10

Unclassified	1,231,900.00	947,287.07	284,612.93	76.90
Total Revenue:	1,231,900.00	947,287.07	284,612.93	76.90
TOTAL REVENUES	1,231,900.00	947,287.07	284,612.93	76.90
Net - Dept 000 - 675	1,231,900.00	947,287.07	284,612.93	

#### Dept 103 - TOWNSHIP BOARD

#### Expenditures

Account Type: Expenditure

#### Unclassified

101-103-702.000	SALARIES/TRUSTEES	29,000.00	15,512.58	13,487.42	53.49
101-103-702.100	OTHER WAGES/RECORDING SECRETARY	1,170.00	418.89	751.11	35.80
101-103-715.000	FICA/MEDICARE CONTRIBUTION	2,324.00	1,230.25	1,093.75	52.94
101-103-719.000	PENSION PLAN	400.00	150.11	249.89	37.53
101-103-861.000	MILEAGE REIMBURSEMENT	200.00	0.00	200.00	0.00
101-103-956.000	MISCELLANEOUS	100.00	205.17	(105.17)	205.17
101-103-960.000	EDUCATION AND TRAINING	1,500.00	1,204.50	295.50	80.30
Unclassified		34,694.00	18,721.50	15,972.50	53.96

Total Expenditure:	34,694.00	18,721.50	15,972.50	53.96
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TOTAL EXPENDITURES	34,694.00	18,721.50	15,972.50	53.96
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Net - Dept 103 - TOWNSHIP BOARD	(34,694.00)	(18,721.50)	(15,972.50)	
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#### Dept 171 - SUPERVISOR

#### Expenditures

Account Type: Expenditure

#### Unclassified

101-171-702.000	SALARIES	40,000.00	32,307.66	7,692.34	80.77
101-171-702.001	NON-STATUTORY DUTY SALARY	20,000.00	16,153.83	3,846.17	80.77
101-171-715.000	FICA/MEDICARE CONTRIBUTION	4,620.00	3,325.79	1,294.21	71.99
101-171-718.000	HEALTH INSURANCE PREMIUM	33,300.00	25,753.22	7,546.78	77.34
101-171-719.000	PENSION PLAN	1,000.00	0.00	1,000.00	0.00
101-171-861.000	MILEAGE REIMBURSEMENT	500.00	901.28	(401.28)	180.26
101-171-956.000	MISCELLANEOUS	500.00	39.76	460.24	7.95
101-171-960.000	EDUCATION AND TRAINING	2,500.00	2,003.14	496.86	80.13
Unclassified		102,420.00	80,484.68	21,935.32	78.58
Total Expenditure:		102,420.00	80,484.68	21,935.32	78.58
TOTAL EXPENDITURES		102,420.00	80,484.68	21,935.32	78.58
Net - Dept 171 - SUPERVISOR		(102,420.00)	(80,484.68)	(21,935.32)	

#### Dept 215 - CLERK

#### Expenditures

#### Account Type: Expenditure

#### Unclassified

101-215-702.000	SALARIES	40,000.00	34,023.66	5,976.34	85.06
101-215-702.001	NON-STATUTORY DUTY SALARY	20,000.00	16,153.83	3,846.17	80.77
101-215-702.100	OTHER WAGES/DEPUTY CLERK	35,650.00	23,411.80	12,238.20	65.67
101-215-705.100	PERSONAL TIME	0.00	286.00	(286.00)	100.00
101-215-706.000	HOLIDAY	0.00	572.00	(572.00)	100.00
101-215-715.000	FICA/MEDICARE CONTRIBUTION	7,366.00	5,594.82	1,771.18	75.95
101-215-718.000	HEALTH INSURANCE PREMIUM	33,300.00	21,206.03	12,093.97	63.68
101-215-719.000	PENSION PLAN	4,000.00	2,814.35	1,185.65	70.36
101-215-861.000	MILEAGE REIMBURSEMENT	500.00	475.27	24.73	95.05
101-215-956.000	MISCELLANEOUS	200.00	209.00	(9.00)	104.50
101-215-960.000	EDUCATION AND TRAINING	4,500.00	2,250.80	2,249.20	50.02
Unclassified		145,516.00	106,997.56	38,518.44	73.53



Total Expenditure:	145,516.00	106,997.56	38,518.44	73.53
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TOTAL EXPENDITURES	145,516.00	106,997.56	38,518.44	73.53
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Net - Dept 215 - CLERK	(145,516.00)	(106,997.56)	(38,518.44)	
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Dept 247 - BOARD OF REVIEW

Expenditures

Account Type: Expenditure

Unclassified

101-247-702.000	SALARIES	2,510.00	560.28	1,949.72	22.32
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101-247-715.000	FICA/MEDICARE CONTRIBUTION	194.00	42.87	151.13	22.10
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101-247-956.000	MISCELLANEOUS	100.00	48.90	51.10	48.90
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101-247-960.000	EDUCATION AND TRAINING	500.00	0.00	500.00	0.00
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Unclassified		3,304.00	652.05	2,651.95	19.74
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Total Expenditure:		3,304.00	652.05	2,651.95	19.74
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TOTAL EXPENDITURES		3,304.00	652.05	2,651.95	19.74
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Net - Dept 247 - BOARD OF REVIEW		(3,304.00)	(652.05)	(2,651.95)	
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Dept 253 - TREASURER

Expenditures

Account Type: Expenditure

Unclassified

101-253-702.000	SALARIES	47,082.00	38,027.85	9,054.15	80.77
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101-253-702.001	NON-STATUTORY DUTY SALARY	12,918.00	10,433.85	2,484.15	80.77
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101-253-702.100	OTHER WAGES	35,650.00	29,350.58	6,299.42	82.33
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101-253-714.000	LONGEVITY	350.00	350.00	0.00	100.00
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101-253-715.000	FICA/MEDICARE CONTRIBUTION	7,827.00	6,526.25	1,300.75	83.38
101-253-718.100	PYMT IN LIEU OF INSURANCE	6,000.00	4,500.00	1,500.00	75.00
101-253-719.000	PENSION PLAN	4,200.00	2,648.19	1,551.81	63.05
101-253-861.000	MILEAGE REIMBURSEMENT	700.00	618.78	81.22	88.40
101-253-956.000	MISCELLANEOUS	100.00	0.00	100.00	0.00
101-253-960.000	EDUCATION AND TRAINING	3,500.00	2,104.44	1,395.56	60.13
Unclassified		118,327.00	94,559.94	23,767.06	79.91

Total Expenditure:		118,327.00	94,559.94	23,767.06	79.91
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TOTAL EXPENDITURES		118,327.00	94,559.94	23,767.06	79.91
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Net - Dept 253 - TREASURER		(118,327.00)	(94,559.94)	(23,767.06)	
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#### Dept 257 - ASSESSOR

#### Expenditures

#### Account Type: Expenditure

#### Unclassified

101-257-730.000	POSTAGE	2,500.00	150.46	2,349.54	6.02
101-257-808.000	PROF SERVICES - CONTRACTOR	63,450.00	47,587.50	15,862.50	75.00
101-257-808.100	PROF SERV - OTHER	300.00	0.00	300.00	0.00
101-257-826.000	LEGAL FEES	7,000.00	0.00	7,000.00	0.00
Unclassified		73,250.00	47,737.96	25,512.04	65.17

Total Expenditure:		73,250.00	47,737.96	25,512.04	65.17
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TOTAL EXPENDITURES		73,250.00	47,737.96	25,512.04	65.17
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Net - Dept 257 - ASSESSOR		(73,250.00)	(47,737.96)	(25,512.04)	
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#### Dept 262 - ELECTIONS

## Expenditures

Account Type: Expenditure

Unclassified

101-262-702.000	SALARIES	21,000.00	10,510.52	10,489.48	50.05
101-262-715.000	FICA/MEDICARE CONTRIBUTION	1,610.00	1,336.95	273.05	83.04
101-262-730.000	POSTAGE	3,000.00	1,029.97	1,970.03	34.33
101-262-740.000	OFFICE/OPERATING SUPPLIES	6,000.00	9,308.88	(3,308.88)	155.15
101-262-808.000	PROFESSIONAL SERVICES-MISC	1,000.00	1,020.32	(20.32)	102.03
101-262-861.000	MILEAGE REIMBURSEMENT	100.00	219.93	(119.93)	219.93
101-262-905.000	PUBLISHING	500.00	0.00	500.00	0.00
101-262-956.000	MISCELLANEOUS	1,200.00	434.74	765.26	36.23
Unclassified		34,410.00	23,861.31	10,548.69	69.34

Total Expenditure:

34,410.00	23,861.31	10,548.69	69.34
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TOTAL EXPENDITURES

34,410.00	23,861.31	10,548.69	69.34
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Net - Dept 262 - ELECTIONS

(34,410.00)	(23,861.31)	(10,548.69)
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Dept 265 - TOWNSHIP HALL

## Expenditures

Account Type: Expenditure

Unclassified

101-265-808.000	PROFESSIONAL SERVICES	6,000.00	4,400.00	1,600.00	73.33
101-265-920.000	UTILITIES	5,000.00	4,575.43	424.57	91.51
101-265-930.000	REPAIR & MAINT/ BLDG & GRNDS	5,000.00	969.25	4,030.75	19.39
101-265-956.000	MISCELLANEOUS	100.00	78.93	21.07	78.93
101-265-970.000	CAPITAL OUTLAY	11,000.00	7,945.60	3,054.40	72.23
Unclassified		27,100.00	17,969.21	9,130.79	66.31

Total Expenditure:

27,100.00	17,969.21	9,130.79	66.31
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TOTAL EXPENDITURES	27,100.00	17,969.21	9,130.79	66.31
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Net - Dept 265 - TOWNSHIP HALL

(27,100.00)	(17,969.21)	(9,130.79)
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Dept 271 - ADMINISTRATION

Expenditures

Account Type: Expenditure

Unclassified

101-271-702.000	SALARIES	28,750.00	21,298.04	7,451.96	74.08
101-271-715.000	FICA/MEDICARE CONTRIBUTION	2,214.00	1,629.30	584.70	73.59
101-271-719.000	PENSION PLAN	500.00	0.00	500.00	0.00
101-271-719.100	PENSION ADMIN EXPENSE	800.00	0.00	800.00	0.00
101-271-730.000	POSTAGE	6,000.00	7,588.26	(1,588.26)	126.47
101-271-740.000	OFFICE/OPERATING SUPPLIES	8,000.00	6,013.81	1,986.19	75.17
101-271-803.000	AUDIT EXPENSE	5,500.00	4,200.00	1,300.00	76.36
101-271-808.000	PROFESSIONAL SERVICES-MISC	35,000.00	27,903.75	7,096.25	79.73
101-271-826.000	LEGAL FEES	4,000.00	7,475.50	(3,475.50)	186.89
101-271-850.000	TELEPHONE EXPENSE	6,000.00	4,502.66	1,497.34	75.04
101-271-880.000	COMMUNITY PROMOTIONS	24,000.00	9,039.07	14,960.93	37.66
101-271-905.000	PUBLISHING	800.00	271.36	528.64	33.92
101-271-908.000	TOWNSHIP NEWSLETTER	900.00	0.00	900.00	0.00
101-271-910.000	INSURANCE AND BONDS	12,000.00	18,771.36	(6,771.36)	156.43
101-271-930.000	REPAIR & MAINT-GENERAL	500.00	179.00	321.00	35.80
101-271-956.000	MISCELLANEOUS	300.00	577.44	(277.44)	192.48
101-271-956.200	PRIOR YEAR TAX	500.00	16.30	483.70	3.26
101-271-956.300	PRIOR YEAR TAX ADMIN FEES	200.00	168.35	31.65	84.18
101-271-958.000	MEMBERSHIP AND DUES	8,000.00	7,538.00	462.00	94.23
101-271-960.000	EDUCATION AND TRAINING	500.00	399.95	100.05	79.99
101-271-970.000	CAPITAL OUTLAY	1,500.00	0.00	1,500.00	0.00
101-271-979.000	EQUIPMENT - LEASED	10,600.00	6,806.07	3,793.93	64.21
Unclassified		156,564.00	124,378.22	32,185.78	79.44

Total Expenditure:	156,564.00	124,378.22	32,185.78	79.44
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TOTAL EXPENDITURES	156,564.00	124,378.22	32,185.78	79.44
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Net - Dept 271 - ADMINISTRATION	(156,564.00)	(124,378.22)	(32,185.78)	
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Dept 448 - STREETLIGHTING

Expenditures

Account Type: Expenditure

Unclassified

101-448-920.200	OTHER STREET LIGHTING	3,300.00	3,608.31	(308.31)	109.34
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101-448-920.300	UTILITIES / HILLTOP	3,300.00	2,234.59	1,065.41	67.71
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Unclassified		6,600.00	5,842.90	757.10	88.53
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Total Expenditure:		6,600.00	5,842.90	757.10	88.53
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TOTAL EXPENDITURES		6,600.00	5,842.90	757.10	88.53
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Net - Dept 448 - STREETLIGHTING		(6,600.00)	(5,842.90)	(757.10)	
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Dept 523 - HIGHWAYS

Expenditures

Account Type: Expenditure

Unclassified

101-523-930.100	ROADS / DUST CONTROL	20,000.00	18,503.00	1,497.00	92.52
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101-523-930.600	PAVED ROADS	100,000.00	100,000.00	0.00	100.00
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Unclassified		120,000.00	118,503.00	1,497.00	98.75
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Total Expenditure:		120,000.00	118,503.00	1,497.00	98.75
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TOTAL EXPENDITURES		120,000.00	118,503.00	1,497.00	98.75
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Net - Dept 523 - HIGHWAYS

(120,000.00) (118,503.00) (1,497.00)

Dept 567 - CEMETERY

Expenditures

Account Type: Expenditure

Unclassified

101-567-740.000	OFFICE/OPERATING SUPPLIES	100.00	1,241.60	(1,141.60)	1,241.60
101-567-808.000	PROFESSIONAL SERVICES-MISC	26,800.00	18,145.31	8,654.69	67.71
101-567-808.100	OPEN/CLOSING FEES	10,000.00	12,566.66	(2,566.66)	125.67
101-567-808.200	FOUNDATION FEES	10,000.00	5,084.92	4,915.08	50.85
101-567-808.300	PLANNING & ENGINEERING	100.00	0.00	100.00	0.00
101-567-915.000	MEMBERSHIPS	0.00	45.00	(45.00)	100.00
101-567-930.000	REPAIR & MAINT	26,000.00	3,619.37	22,380.63	13.92
101-567-931.000	BLDG & GROUNDS IMPROVEMENTS	20,000.00	495.14	19,504.86	2.48
101-567-956.000	MISCELLANEOUS	200.00	205.74	(5.74)	102.87
101-567-960.000	EDUCATION AND TRAINING	500.00	0.00	500.00	0.00
Unclassified		93,700.00	41,403.74	52,296.26	44.19

Total Expenditure:

93,700.00 41,403.74 52,296.26 44.19

TOTAL EXPENDITURES

93,700.00 41,403.74 52,296.26 44.19

Net - Dept 567 - CEMETERY

(93,700.00) (41,403.74) (52,296.26)

Dept 701 - PLANNING & ZONING

Expenditures

Account Type: Expenditure

Unclassified

101-701-702.000	SALARIES/PLANNING COMMISSION & CHA	5,230.00	4,375.69	854.31	83.67
101-701-702.100	OTHER WAGES / RECORDING SECRETARY	1,050.00	743.02	306.98	70.76



101-701-702.200	ZONING ADMIN/ENF OFFICER	45,000.00	36,346.17	8,653.83	80.77
101-701-702.300	ZONING BOARD OF APPEALS	1,050.00	93.38	956.62	8.89
101-701-715.000	FICA/MEDICARE CONTRIBUTION	4,030.00	3,179.79	850.21	78.90
101-701-719.000	PENSION PLAN	2,000.00	8.28	1,991.72	0.41
101-701-808.000	PROFESSIONAL SERVICES-MISC	37,000.00	50.00	36,950.00	0.14
101-701-826.000	LEGAL FEES	3,000.00	392.00	2,608.00	13.07
101-701-905.000	PUBLISHING	700.00	472.34	227.66	67.48
101-701-956.000	MISCELLANEOUS	500.00	639.79	(139.79)	127.96
101-701-958.000	MEMBERSHIP AND DUES	75.00	65.00	10.00	86.67
101-701-960.000	EDUCATION AND TRAINING	2,000.00	1,067.26	932.74	53.36
Unclassified		101,635.00	47,432.72	54,202.28	46.67

Total Expenditure:		101,635.00	47,432.72	54,202.28	46.67
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TOTAL EXPENDITURES		101,635.00	47,432.72	54,202.28	46.67
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Net - Dept 701 - PLANNING & ZONING		(101,635.00)	(47,432.72)	(54,202.28)	
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#### Dept 900 - LAND ACQUISITION

##### Expenditures

Account Type: Expenditure

Unclassified

101-900-974.000	LAND IMPROVEMENTS	150,000.00	153,351.89	(3,351.89)	102.23
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Unclassified		150,000.00	153,351.89	(3,351.89)	102.23
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Total Expenditure:		150,000.00	153,351.89	(3,351.89)	102.23
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TOTAL EXPENDITURES		150,000.00	153,351.89	(3,351.89)	102.23
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Net - Dept 900 - LAND ACQUISITION		(150,000.00)	(153,351.89)	3,351.89	
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Total - Function Unclassified		64,380.00	65,390.39	(1,010.39)	101.57
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